

FREE WORKSHOP SCHEDULE

Resume Writing Workshop

*Emphasis on the importance of a resume.
Writing high quality cover letters.*

July 7 & 21, August 4 & 18, September 8 & 22, October 6 & 20, November 3 & 17, December 1 & 15

9:00AM to 11:00AM

Interviewing Skills Workshop

*Selling yourself at the interview.
Difficult interview questions.*

July 16, August 20, September 24, October 29, & December 10

1:00 PM to 3:00 PM

Job Search Skills Workshop

Review methods to find job openings.

July 9, August 13, September 17, October 22, & December 3

1:00PM to 3:00PM

Good Employee Skills Workshop

Review Employer Expectations.

July 23, August 27, October 1, November 5, & December 17

1:00PM to 3:00PM

Classes and Registration at:
Ohio Means Jobs Shelby County
227 South Ohio Avenue, Sidney
(937) 498-4981 ext. 2816



**Shelby
County**