



OhioMeansJobs®

Shelby County

A proud partner of the
American Job Center network

Providing the community with employment & training services.

JOB POSTING SUMMARY

AUGUST 1-15, 2026



ABOUT

OhioMeansJobs Center of Shelby County is specifically designed for Ohio job seekers and employers in need of employment and training assistance. Priority of service offered to U.S. Military Veterans & eligible spouses.



FREE SERVICES WE PROVIDE

Professional, skilled, and entry level job postings.
Computer access to internet-based job banks.
On-site job fairs and hiring events.
Resume and cover letter preparation.
Training & re-training to upgrade skills.
Job readiness workshops.



FOLLOW US



UPCOMING EVENTS:

**- NO CURRENT UPCOMING
EVENTS OR WORKSHOPS**

***See events page for details**

These area job postings were compiled by OhioMeansJobs Center of Shelby County from a sampling of job postings from www.OhioMeansJobs.com.

The "OhioMeansJobs Shelby County AREA JOB POSTINGS" summary will be updated twice a month. OhioMeansJobs Center of Shelby County also has job postings which are updated daily. To view these postings and for additional services to assist with your job search, you may visit our Jobs Center at 227 S. Ohio Ave, Sidney Ohio, Monday - Friday, 7:30 a.m. - 4:00 p.m., or visit our website at www.shelbycountyjfs.org.

You can also access our services by phone by calling us at 937-497-2816 or email us at EFS-Staff@jfs.ohio.gov. OhioMeansJobs Shelby County is a proud partner of the American Job Center Network.



OhioMeansJobs®

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LOCAL JOB OPPORTUNITIES

AUGUST 1-15, 2026



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***PLEASE NOTE THAT MANY OF THESE JOB POSTINGS DO NOT INCLUDE AN EXHAUSTIVE LIST OF QUALIFICATIONS & DUTIES. FOR MORE INFORMATION, PLEASE USE THE LINKS THAT LEAD YOU DIRECTLY TO THE JOB POSTING, OR USE THE CONTACT INFORMATION PROVIDED.**



You can return to the Index Page by clicking the Index Icon at the top right of every page.

Business & Administration

1

ACCOUNTING & PAYROLL CLERK

Risse, Meiring & Co. Inc. - Fort Loramie, OH

Qualifications: Payroll, bookkeeping, or accounting experience preferred but not required. Strong attention to detail and organizational skills. Ability to manage multiple deadlines and work independently. Proficiency with Microsoft Office, especially Excel Experience, with accounting and payroll software a plus Positive attitude and strong commitment to customer service.

Education Requirement: Associate Degree's or bachelor's degree in Accounting, Business, or a related field preferred

Job Duties: Process payroll for multiple business clients accurately and on schedule. Prepare payroll tax reports and required payroll filings. Complete monthly bank and account reconciliations. Assist with month-end closing procedures. Maintain accurate financial records and client files. Communicate professionally with clients regarding payroll and accounting matters. Support partners and staff with accounting and administrative projects. Perform other duties as assigned by the partners

To Apply: <https://tinyurl.com/2rkbtene>

ASSISTANT BRANCH MANAGER - COMMUNITY BANK

Minster Bank - Minster, OH

Qualifications: A broad knowledge of products and services offered by the bank. • Solid knowledge of bank-wide regulations and thorough knowledge of regulations and laws that relate to his/her department. • Able to lead a team to achieve sales goals while balancing the needs of the customer. • Must be able to utilize time productively with minimum supervision.

Education Requirement: Associate's degree (A.A.) or equivalent from two-year college or technical school or six months to one year related experience and/or training or equivalent combination of education and experience

Job Duties: Build and strengthen customer relationships by identifying needs and recommending appropriate banking products and services. • Serve as a consultant to customers and make referrals to specialized banking partners when appropriate. • Assist customers with account maintenance, inquiries, and problem resolution. • Explain bank products, account features, and regulatory requirements in a clear and professional manner. • Ensure proper staffing and support branch operations to maintain exceptional customer service standards. • Monitor branch activities for compliance with bank policies and applicable regulations. • Process customer transactions accurately and maintain operational efficiency and security awareness. • Lead, coach, and develop branch staff through ongoing training, feedback, and performance support.

To Apply: <https://tinyurl.com/zmzb3s5y>

COMPUTER NETWORK SUPPORT TECH/ADMINISTRATOR

Reliable Business Solutions - Fort Loramie, OH

Qualifications: Valid/current Ohio driver's license - Applicable real-world work experience preferred. - Computer hardware proficiency - Computer software proficiency. - Communications and organizational skills - Time management skills - People skills - Telephone skills - Multitasking skills - Positive attitude

Education Requirement: High School Diploma

Job Duties: Interfacing with business clients in person and on the telephone - Working inside of several company specific software applications - Working with internal technical support department coworkers - Remote connecting to client PCs and server computers to troubleshoot and fix problems/issues - Working onsite at client locations on PC problems/issues - Installing new desktop/laptop PCs onsite at client locations - Installing/ Configuring/Upgrading/Administering new client server computer environments - Working with new and existing business and commercial network routers/switches/wireless networking hardware - Working with new and existing MS Windows Server/MS Exchange Server/MS SQL Server/MS Hyper-V Server environments - Working with a very wide variety of client software applications and software manufacturer technical support departments - Remotely managing and monitoring client network hardware/software/servers/PC environments on a daily basis - Remotely managing and monitoring client server computer data backups/network security/data security on a daily basis - Setting up/Managing MS Office 365 online environments for new and existing business clients

To Apply: <https://tinyurl.com/4fhmtekn>

Business & Administration

1

OEM BUSINESS LEADER

Advanced Composites - Sidney, OH

Qualifications: 10 years progressive experience in polyolefin sales with 5 years in the NA automotive market. • 5 years progressive experience in business development and contract negotiations with tier one molders. • 5 years progressive experience leading US automotive TPO Sales & Tech Service teams. • Up to 50% international travel required. Each stay will last 2 days to 2 weeks. • Ability to communicate commercial and technical topics in English and Spanish, bridging communications barriers.

Education Requirement: Bachelor degree in business administration, international business, marketing or a related field

Job Duties: Develop strong relationships with key/major accounts by coordinating with multifunctional teams. • Develop key account sales strategies, product introductions, and business development and increase/maintain profitability to at least 5% ROS for divisional sales. • Ensure pricing strategies align with overall market strategy and obtaining improved profits on value-added products. • Manage and educate the sales team on the OEM plus the overall automotive market. • Develop annual sales targets for the sales team and hold team accountable for the results. • Work with ACP-MX to align on strategy for handling OEM's and Tier's. Provide guidance and support activities of ACP-MX team. • Ensure compliance with quality, environment, occupational health and safety, and testing as well as safety standards and policies and regulations. Identify and control health and safety risks. Ensure legal compliance to mitigate or eliminate potential risks. • Understand the impacts, associated aspects, and legal requirements inherent with acquired duties, identified hazards, assessed risks, and implemented controls. Ensure compliance with ACP company rules, policies, procedures and report all hazards, incidences and accidents identified and/or witnessed. • Option to work from the main office in Sidney, Ohio or remotely from one's home office provided the state is in close proximity to MI (Northern Midwest – Michigan, Ohio, Indiana, Pennsylvania) so that one can come into the office as necessary.

To Apply: <https://tinyurl.com/4xn3nva7>

PRODUCER/SALES EXECUTIVE

Community Insurance Group - Sidney, OH

Qualifications: Open to new and experienced sales driven individuals with a college degree or 6-7 years of working experience, Military Service or 5+ years of industry experience. Goal oriented and results driven. A positive attitude, smiling face & voice. Excellent communicator comfortable speaking to individuals and groups. Strong problem solver with desire to serve clients and coworkers. Team player with strong collaborative mindset.

Education Requirement: High School Diploma

Job Duties: Sales position in a multi-line insurance, risk management, financial and human resources services agency. We help our clients reduce risk, protect their assets, operate more efficiently and plan for the future. Our organization is powered through relationships resulting in strong growth and we are actively recruiting individuals for our sales team to support our continued success.

To Apply: <https://tinyurl.com/3hhfsfxb>

Business & Administration

1

RELATIONSHIP ASSOCIATE CUSTOMER SERVICE

Minster Bank - Minster, OH

Qualifications: A broad knowledge of products and services offered by the bank. • Solid knowledge of bank-wide regulations and thorough knowledge of regulations and laws that relate to his/her department. • Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. • Ability to deal with problems involving a few concrete variables in standardized situations.

Education Requirement: High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Job Duties: Create strong customer relationships and bank growth through superior customer service. • Cross-sell and refer products by using an effective and consistent sales approach. • Serves our customers by processing over-the-counter transactions and assisting with questions. • Be knowledgeable of the bank operations, products and service offerings. • Balances cash drawer and maintains acceptable cash level in his/her area by following bank procedures and policies. • Adhere to bank audit and compliance policies and procedures. • Resolve a variety of simple maintenance requests and issues. • Provides flexibility of coverage during banking center hours of operation and at other banking centers within the market as needed.

To Apply: <https://tinyurl.com/txy5yd75>

RV SALES ASSOCIATE

Campers Inn RV- Troy, OH

Qualifications: Valid driver's license and good driving record is required, Must be able to obtain State Sales License if required by state regulations, A minimum of one year of RV sales experience is preferred, Demonstrate excellent oral and written communications skills, along with excellent interpersonal skills, Ability to work flexible hours, as required is essential. Hours may include, evenings, and weekends, Ability to multi task in a fast paced environment, Reliable and strong work ethic, Commitment to superior customer service, Ability to work independently as well as on a team Knowledge or ability to learn computer company system applications, including Motility Systems2K, MS Office and other software as applicable, Ability to move RVs of various sizes, Ability to organize various physical tasks through adjusting, climbing ladders, connecting, lifting, pulling, pushing, or bending, Ability to reach above shoulders and lift a minimum of 50 pounds

Education Requirement: High school diploma or general education degree (GED) required.

Job Duties: Work with an Industry leading team to sell new and used RVs with highest quality customer experience, Conduct effective demonstration of units, Working knowledge of each product being sold, Close sales effectively by working closely with F&I team, Follow up and commit to a no-pressure, high integrity approach with each customer Generate ideas to exceed sales goals and demonstrate best revenue-generating practices to the team and organization Stay on top of market trends, the RV industry and current dealership inventory, Be enthusiastic and have strong communication with customers, employees, and management, Attend RV Shows and location events as needed

To Apply: <https://tinyurl.com/9ffju43s>



Transportation

TRUCK DRIVER

A&M Pallet- Russia, Ohio

Qualifications: CDL A

Education Requirement: High School Diploma

Job Duties: You will be home for dinner every single night. We often finish early on Fridays too.- Flexibility: Life happens. Need to leave early, start late, take a day off, or step out for an appointment? We pride ourselves on being incredibly accommodating and flexible for our team.- Easy Hauls: Straightforward, stress-free driving.

To Apply: <https://tinyurl.com/33h323f7>

OTR DRIVER

Continental Express - Sidney, OH

Qualifications: Not listed

Education Requirement: Not listed

Job Duties: Regular and consistent home time, Contracted customers, New and well-maintained Freightliner Cascadias, No-touch freight, 2500 – 3000 Miles a Week

To Apply: <https://tinyurl.com/mefvxxtv>

Food Service & Hospitality

BUSSER

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: As a busser, you play an essential role in delighting and serving our guests while keeping our restaurants spotless, sanitized and safe. Our bussers ensure the dining room is always clean, disinfected and an inviting atmosphere for our guests to enjoy. As a busser, you will assist our servers in providing excellent service to ensure guest satisfaction, as well as a firm commitment to the highest safety and sanitation standards

To Apply: <https://tinyurl.com/y93ty54b>

TO GO SPECIALIST

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: As a To Go Specialist, you recognize that people's lives are busy, and guests safely picking up food to-go has become even more important. To Go Specialists ensure we deliver convenience without compromising quality or safety. Guests may choose to pick up their food in the restaurant or curbside in their car, either way, you are excited to serve them! Our To Go Specialists thrive on making loyal guests by displaying a strong sense of urgency, extensive menu knowledge (always ready to make a recommendation!), and ensuring all orders are on-time and accurate.

To Apply: <https://tinyurl.com/36k3pwmh>

SERVER

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: As a server, you will deliver exceptional dining experiences by providing safe, friendly and attentive service that makes our guests feel welcome and like they are part of our family. Our servers thrive on making loyal guests by taking them on a tour of Italy through knowledge of food, wine, and our fresh ingredients

To Apply: <https://tinyurl.com/r5dc46v4>

PREP COOK

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Soup, sauce, pasta, and lasagna are key to the genuine Italian dining experience. As a prep cook, you must have a strong passion for delivering and flawlessly executing recipes to meet and exceed our guest expectations. In addition, as a prep cook, you must have a firm commitment to the highest safety and sanitation standards.

To Apply: <https://tinyurl.com/482zwwp9>

Food Service & Hospitality

LINE COOK

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: In Italy and at Olive Garden, it is all about the food. As a line cook, you must have a strong passion for delivering and flawlessly executing recipes and plate presentation to delight our guests. Our line cooks also have a firm commitment to the highest safety and sanitation standards.

To Apply: <https://tinyurl.com/4dr2mhcj>

HOST

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: As a host at Olive Garden, you create the guests' first and lasting impression. With a warm smile and friendly conversations, our host team members are responsible for creating a welcoming and safe environment for our guests' dining experience. As a host, you will ensure that various guest and team member touch points are regularly sanitized and disinfected. Our hosts take pride in making loyal guests by guiding them to their table, presenting them with clean menus, and offering suggestions to enhance their dining experience. Finally, as a host, you will complete the guests' experience by genuinely thanking them for their visit, wishing them a fond farewell, and inviting them back to our restaurants.

To Apply: <https://tinyurl.com/nh9w7a3z>

BARTENDER

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Handcrafted beverages are an essential part of an authentic Italian dining experience. As a bartender, you must demonstrate genuine hospitality and deliver exceptional guest service. As an Olive Garden bartender, you must master alcoholic and non-alcoholic beverage recipes to meet and exceed guest expectations. In addition, as a bartender, you will ensure various guest and team member touch points are regularly sanitized and disinfected so that our guests enjoy a safe and friendly experience that makes them feel like they are part of our family.

To Apply: <https://tinyurl.com/bdfad2f5>

Food Service & Hospitality

GRILL COOK

Bob Evans - Sidney, OH

Qualifications: 0-2 years related experience • Must be able to perform each essential duty satisfactorily while possessing dependability and exceptional teamwork skills. • Strong knowledge of commonly used concepts, practices, and procedures in a restaurant • Relies on experience and good judgment to plan and accomplish goals • Detail oriented with the ability to multi-task • Must maintain a high degree of pace and intensity for an extended period, have strong menu knowledge, and have ability to accurately read, organize, and coordinate tickets. Must be able to meet physical demands of the duties with or without reasonable accommodation.

Education Requirement: Not Listed

Job Duties: Responsible for preparing each order by following company recipes, carryout procedures, and plating standards • Follow proper food handling and sanitation procedures • Prepare visibly appealing meals; preparing all items in a timely manner; delivering hot and fresh meals • Follow recipe and storyboards to prepare and cook foods per proper preparation methods per the current Bob Evans recipe book • Works with approved cooking equipment and cooking methods to deliver high quality meals • Responsible for practicing and upholding health and sanitation standards • Maintains high standards of personal grooming. Washes hands frequently. Wears gloves to prevent bare hand contact. Promptly changes apron if it becomes soiled • Understands and complies consistently with our standard portion sizes, quality standards and kitchen rules, policies, and procedures • Must maintain high standards of quality and appearance for all food prepared and served • Prioritizes food preparation so that all items for check are finished at the same time • Properly maintain and operate equipment effectively. Complete working knowledge of the safe and efficient use of all kitchen equipment • May be asked to assist in other job categories as well • All other duties as assigned

To Apply: <https://tinyurl.com/ms367j7j>

DISHWASHER

Bob Evans - Sidney, OH

Qualifications: 0-2 years related experience. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily while possessing dependability and exceptional teamwork skills. • Strong knowledge of commonly used concepts, practices, and procedures in a restaurant. • Relies on experience and good judgment to plan and accomplish goals. • General knowledge of commercial dishwashing preferred • Must maintain a high degree of pace and intensity for an extended period of time, have strong menu knowledge, and have ability to accurately read, organize, and coordinate tickets.

Education Requirement: Not Listed

Job Duties: Responsible for keeping the dish tank area maintained and seeing that cleaned dishes are available for service • Follows food safety guidelines for washing, drying, and storing dishware and utensils. • Removes cardboard and grease, and maintains the cleanliness of the parking lot • Maintenance and cleanliness of property around the restaurant (i.e., foyer, front porch, sidewalk etc.) • Empties trash from the designated areas through-out shift • Works with other staff to ensure 100% guest satisfaction as it pertains to dining room cleanliness • May be asked to assist in other job categories as well • All other duties as assigned

To Apply: <https://tinyurl.com/btwhkerb>

DISHWASHER

Olive Garden - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Dishwashers at Olive Garden play an essential role in delighting and serving our guests while keeping our restaurants clean and safe. As a dishwasher, you will be responsible for the critical tasks of cleaning and sanitizing plates, glassware, utensils, and guest and team member touch points in order to deliver a great guest experience.

To Apply: <https://tinyurl.com/2uveswjz>

Food Service & Hospitality

HOSPITALITY CREW MEMBER

Austeria Wine Boutique - Sidney, OH

Qualifications: We're looking for a Hospitality Crew Member who loves people, has an interest in wine and hospitality, and thrives in a fast-paced, team-oriented environment. Whether you're already into wine or just starting to explore it, we're more interested in your attitude, energy, and willingness to learn. We are wine focused, but also have food, draft beer, and a cocktail program. Some serving/bartending experience preferred but not required. No previous wine knowledge necessary. We provide training, so just the willingness to learn required.

Education Requirement: High School Diploma

Job Duties: This role is hands-on and dynamic—you'll rotate between front-of-house and light back-of-house responsibilities while helping deliver an exceptional guest experience from start to finish. Create a welcoming, high-energy environment for every guest. Jump between roles seamlessly (hosting, serving, bartending support, light food prep). Guide guests through our menu with thoughtful recommendations. Prepare and serve alcoholic and non-alcoholic beverages according to established recipes and standards. Maintain a clean and organized bar area, including stocking supplies and replenishing inventory as needed. Support daily operations including opening/closing tasks. Adhere to all food safety and sanitation guidelines to ensure the health and safety of our guests. Collaborate with other team members to ensure smooth operation. Build relationships with guests and contribute to our strong community vibe.

To Apply: <https://tinyurl.com/f8p8ckt6>

Healthcare

EMS COORDINATOR AND EMERGENCY PREPAREDNESS SPECIALIST

Wilson Health - Sidney, OH

Qualifications: Current R.N. license in State of Ohio. • Current BLS. • Required to obtain ACLS within 1 year of hire date. PALS and TNCC certification within two years of hire date. • PALS and TNCC certifications required within two years of hire • Strong assessment, triage, and patient care skills across multiple age groups • Excellent communication, collaboration, and organizational skills • Ability to perform essential functions with reasonable accommodations as needed

Education Requirement: Associate degree required. Bachelor's degree in a related field or equivalent experience preferred/considered.

Job Duties: The EMS & Emergency Preparedness Specialist is responsible for supporting excellence in pre-hospital emergency medical services while leading the hospital's emergency preparedness efforts. This position oversees EMS quality improvement initiatives, coordinates education and training, analyzes patient care data, and develops emergency response plans to ensure compliance with federal and state regulations. The Specialist works closely with EMS agencies, physicians, hospital leadership, staff, and community partners to promote safe, effective patient care and organizational preparedness. Click the link below for more details.

To Apply: <https://tinyurl.com/4ern6xjd>

FRONT DESK/MEDICAL TECHNICIAN

New Bremen Eye Care - New Bremen, OH

Qualifications: Must be a "People Person". Training on the job provided

Education Requirement: High School Diploma

Job Duties: Mission Statement: Caring Vision Solutions that Enhance our Patients' Lives! Our company is looking for a PEOPLE PERSON! If you feel you fit that description, then we want you! This individual would primarily be responsible for greeting patients, pre-testing, and entering data into our EHR system. Other administrative duties may be assigned with additional training/growth opportunities. Other attributes we are looking for are: Excellent organizational skills Top-notch Customer Service Self-motivator Business Sense Our office strives to deliver family focused vision care to our local community. We like to have a friendly and welcoming environment, while delivering the highest quality eyecare! If interested, please contact us, we look forward to meeting you!

To Apply: <https://tinyurl.com/4p65yz7t> Or Email cover letter and resume to: pretest@nbeyedoc.com

PATIENT CARE TECHNICIAN

Kroger - Troy, Ohio

Qualifications: Basic computer skills - Excellent administrative, communication, and organizational skill with high attention to detail - Basic math skills (i.e., counting, addition, and subtraction) - Ability to work cooperatively in a fast-paced, team-based environment - Excellent customer service, organizational, and task-management skills Desired - Any previous experience in retail, customer service, or healthcare - Knowledge of infection control practices

Education Requirement: High School Diploma or GED

Job Duties: Assist in maintaining a safe, quality-based, survey-ready healthcare environment - Greet customers or potential patients near the clinic - Clean and organize the clinic space daily, Answer questions, following HIPAA guidelines. Consult with the provider for questions related to scope of services - Utilize the Patient Queue, Appointment Tool, and Patient Kiosk to manage waiting room - Complete the registration process, placing the patient under the respective scheduler book for the provider on duty - Verify the patient or responsible party's identity - Determine method of payment, describing the options of payment available, or filing with one of our accepted insurance plans; collect payments and log in the EHR - Collect the patient or responsible party's insurance information, if applicable; collect payments and log in the EHR - Scanning all appropriate documents or alert the provider if they need to complete the scanning - Escort the patient to the exam room and determine the patient's chief complaint - Obtain vital signs and patient history and enter the data in the EHR in designated clinics with completed competencies . - Salary Range: \$1,670.00 - \$1,720.00

To Apply: <https://tinyurl.com/yeyuyh7w>



Healthcare

PRN, HHA'S /STNAS

Angels for Elders - Sidney, Ohio

Qualifications: Must be able to pass a background check

Education Requirement: Not listed

Job Duties: Assisting patients in their homes, Light housekeeping - Grocery shopping, - Taking to doctor, hair, appointments, etc. - Will train if no experience home care

To Apply: Stop in to apply: 124 North Main Ave., Sidney, OH

PRN OPERATOR

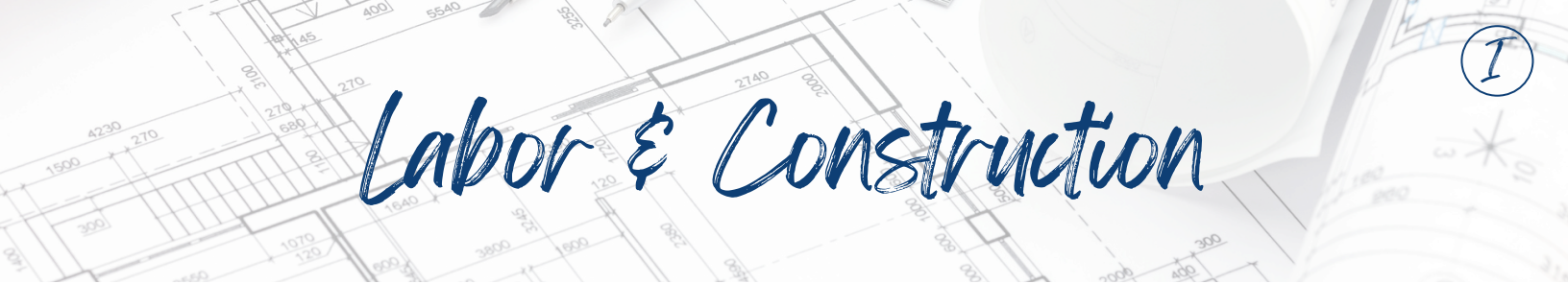
Wilson Health - Sidney, OH

Qualifications: Must be flexible and able to work at least 2 of these 3 available shifts: 1st Shift: 7:30 a.m. – 3:30 p.m., 2nd Shift: 3:30 p.m. – 11:30 p.m., 3rd Shift: 11:30 p.m. – 7:30 a.m. - Must demonstrate the ability to multitask in a fast-paced environment while maintaining professionalism, accuracy, confidentiality, and composure during routine and emergency situations. Previous operator, switchboard, or high-volume telephone system experience preferred. - Minimum of one (1) year of related healthcare, customer service, administrative, registration, scheduling, or patient access experience required. - Previous experience working in a healthcare environment preferred. - Equivalent combination of education, training, and experience may be considered.

Education Requirement: High school graduate or GED

Job Duties: The PRN Operator provides essential communication support for Wilson Health by managing incoming and outgoing calls, operating the hospital switchboard system, and responding to emergency code notifications. Wilson Health Operators provide 24/7 coverage, ensuring accurate and timely communication for patients, visitors, physicians, and hospital staff. This position is primarily utilized to provide coverage for vacations, staffing needs, and departmental support across all shifts.

To Apply: <https://tinyurl.com/mrez2hdm>



Labor & Construction

GENERAL SUPERINTENDENT

Gilbane Building Company - Sidney, OH

Qualifications: 10-15 years of experience on \$30-\$100 million commercial/industrial construction project(s) or multiple projects in a lead superintendent role. OSHA 30-hour certified. STS-C Certification. First Aid, CPR, AED, Stop the Bleed Training or equivalent combination of education and experience. Qualified applicants who are offered a position must pass a pre-employment substance abuse test.

Education Requirement: Bachelor's degree in Engineering or Construction Management

Job Duties: Direct day-to-day coordination of contractors/sub-contractors. Manage budget for general conditions and site services. Develop, document, and communicate work plan changes. Maintain understanding of contract documents to anticipate potential problems. Obtain/verify all construction permits obtained. Primary safety representative. Enforce safety compliance, develop safety strategies, drive safety culture. Conduct maintenance and planning of "workarounds," shutdowns and tie-ins. Establish credibility through a fair/trustworthy environment. Resolve disputes. Lead contractor meetings. Maintain daily reports/documentation. Create, manage, and update project schedule. Create and implement alternate plans. Communicate status, updates, and changes. Plan, coordinate, and manage logistics. Develop QIC plan. Oversee QIC and implement changes. Manage Next150/Site Services material and crew needs. Train others on project needs, construction knowledge, and business acumen. Assist in development, preplanning, and preconstruction/construction to write scopes of work and participate in buyout. Administer Time and Materials tracking. Lead stretch and flex, daily huddle, and pre-task plans. Engage in the community, growing and fostering relationships in the local market. Collaborate to ensure seamless integration with sales strategies. Participate in opportunities to strengthen relationships. Train others on processes, procedures, and completion of daily tasks. Manage workload and performance of direct reports. Foster positive and inclusive work environment. Aid in communicating company and department strategy to others. Assist with tasks typically assigned to more junior positions.

To Apply: <https://tinyurl.com/yuur4v3d>

HEAVY TRUCK/TRAILER FINISHER

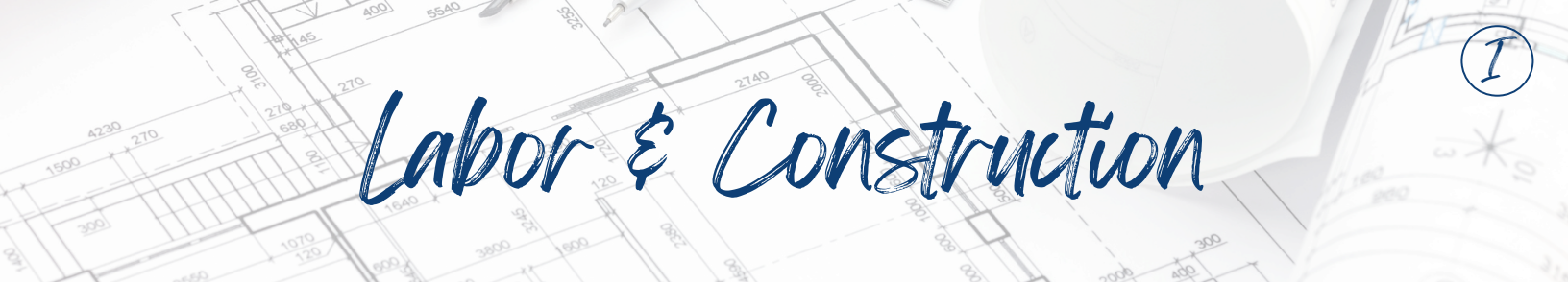
Brown Industrial - Botkins, OH

Qualifications: Technical Aptitude: Strong understanding of 12V DC electrical systems and wiring. Experience reading electrical and hydraulic schematics preferred. Mechanical Skillset: Proficient with standard shop hand tools, pneumatic tools, torque wrenches, and basic diagnostic equipment (like multimeters). Attention to Detail: A "sharp eye" for routing wires and hoses cleanly to prevent chafing, heat damage, or premature wear. Physical Stamina: Ability to stand, bend, kneel, and work inside or underneath truck/trailer bodies for extended periods. Must be able to comfortably lift up to 50 lbs. Quality Mindset: Pride in your work. You are the last set of eyes on our custom builds, and your work directly impacts customer safety and satisfaction.

Education Requirement: High School Diploma

Job Duties: A finisher is responsible for taking newly fabricated truck bodies and trailers across the finish line. A finisher is the final gatekeeper of quality. Install final electrical, hydraulic, and mechanical components, and run complete functional tests to guarantee every custom truck body and trailer is road-ready, safe, and built to last. Primary Responsibilities: Custom Electrical & Wiring: Run, secure, and connect complete electrical wiring harnesses for truck bodies and trailers. Install tail lights, markers, strobes, and auxiliary electrical systems according to schematic designs and DOT standards. Hydraulic Systems Assembly: Route, plumb, and hook up hydraulic hoses, valves, fittings, and pumps to power custom functions (such as lift gates, dump systems, or specialty doors). Final Component Installation: Install mudflaps, decals, fenders, toolboxes, bumpers, and various other purchased utility and safety hardware. Quality & Diagnostic Testing: Perform comprehensive functional tests on completed units. Troubleshoot and resolve any electrical, hydraulic, or mechanical alignment issues before the unit is cleared for delivery. Collaborative Assembly: Work closely with the welding, fabrication, and paint departments to maintain a smooth production flow and ensure structural specs are met.

To Apply: <https://tinyurl.com/yc6734st>



Labor & Construction

INSTALLER/SERVICE

Jerry's Door Service - Sidney, OH

Qualifications: Experience preferred but not required. Will train the right person.

Education Requirement: High school diploma

Job Duties: Installation and repair of garage doors, entry doors and windows.

To Apply: <https://tinyurl.com/4drtph9r>

SENIOR PROJECT MANAGER

Gilbane Building Company - Sidney, OH

Qualifications: 8-12 years of experience of construction project management experience or equivalent combination of education and experience. Qualified applicants who are offered a position must pass a pre-employment substance abuse test.

Education Requirement: Bachelor's or Master's degree in Engineering or Construction Management

Job Duties: Develop the safety plan. Provide jobsite leadership. Develop project controls and procedures; take ownership to mitigate high-risk items for contract requirements. Manage project financial forecast, notice provisions, and billings to meet contract requirements; take corrective actions to address deviations. Create and manage a quality plan and assist with execution. Create/manage a closeout plan in alignment with the contract documents and assist with execution. Provide leadership in motivating the project team and maintain a positive work environment, including supervision of work, project administration, project superintendents, and engineers to establish operational priorities. Develop the subcontracting strategy; review and write scopes and deliverables and enforce all aspects of contracts; create and lead risk mitigation plan; prepare draft contracts, agreements, and purchase orders. Assume accountability for the enrollment for insurance and bonds and manage the compliance process. Lead development of the project estimate and manage teams. Lead project constructability and coordination reviews. Create CPM schedule for large and/or complex projects; accountable for recognizing the potential for schedule impacts and drafting prevention/ mitigation plans. Develop a basic understanding of the local market areas and profiles. Collaborate closely with business development to ensure seamless integration with sales strategies including performance metrics on your assigned projects, pursuits, and client deliverables. Participate in opportunities to strengthen relationships. Responsible for developing and coaching team members. Foster a positive and inclusive work environment. Interpret and translate organizational strategy, ensuring team understanding of their role in accomplishing strategic goals.

To Apply: <https://tinyurl.com/47twbbed>

PROJECT COORDINATOR

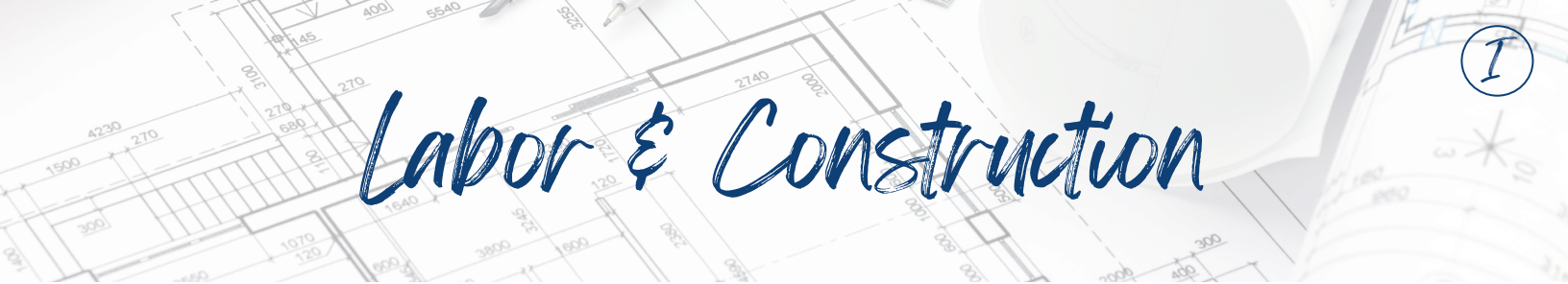
Superior Aluminum Products - Russia, OH

Qualifications:- Ability to read construction drawings and cut details -Fluent with Microsoft Excel -Knowledge of software PlanSwift and BuilderTrend is a plus -Excellent organizational skills

Education Requirement: Degree in Construction Management, Construction Engineering, Civil Engineering preferred or equivalent construction experience

Job Duties: -Coordinating production and project schedules for our installer network -Balancing multiple projects and requests from different sources -Communicating with architects, contractors, and other customers on production drawings and revisions -Providing accurate takeoffs from construction drawings for use by the sales team -Utilizing Excel forms to organize data -Utilizing knowledge of engineering practices and mathematics -Reading architectural blue prints -Maintaining an organized file system

To Apply: <https://tinyurl.com/hepvp72f>



Labor & Construction

INDUSTRIAL PLUMBER

Wells Brothers, Inc - Anna, OH

Qualifications: Must be able to sit and /or stand for long periods of time. Must be able to lift, push, pull and carry a minimum of 60 pounds frequently. Must be able to stoop, bend and reach. Must be unafraid of heights. Must be able to operate equipment such as industrial paint booth equipment, forklift, scissors lift, and commercial pickup truck. Must be able to simultaneously handle the demands of internal and external customers.

Education Requirement: High school diploma

Job Duties: Able to install the following as they relate to chilled water, compressed air, city water, well systems, intensifiers and water jet cutting systems. Grooved Joint piping: Threaded piping: Copper piping: PVC, schedule 40 & 80. Pumps, Valves, Filters, Regulators, Hydraulic Systems, High pressure water to 60,000 psi. High pressure air to 750psi. Also able to assist with equipment installation helping with rigging and electrical as needed.

To Apply: <https://tinyurl.com/2s46568s>

ELECTRICAL PROJECT LEAD

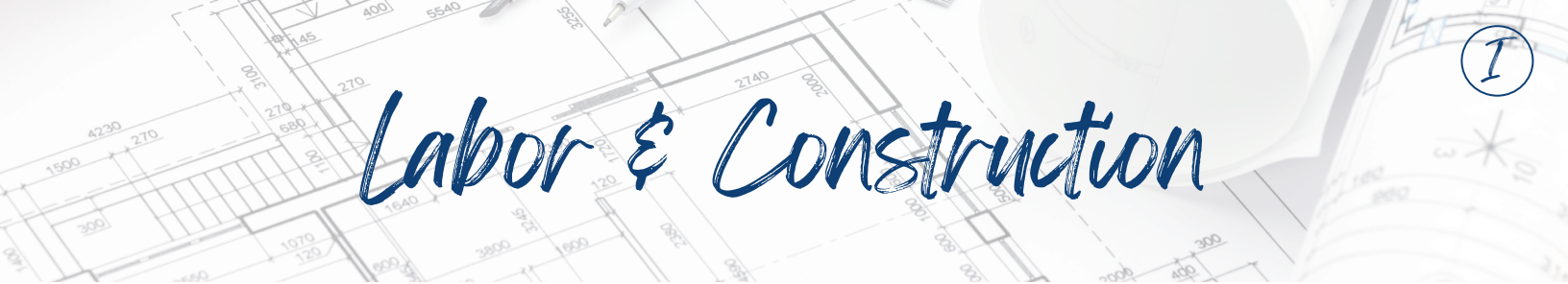
Wells Brothers, Inc - Anna, OH

Qualifications: 3+ years' experience in industrial electric preferred. Ability to adapt to changing schedules and be willing to work overtime including weekends, holidays and travel as needed. Ability to easily and positively adjust to changing priorities and department processes. Possess a thorough understanding of industrial electrical, motor control and lower voltage electrical systems. Must be able to sit and /or stand for long periods of time. Must be able to lift, push, pull and carry a minimum of 60 pounds on occasion. Must be able to stoop, bend and reach. Must be unafraid of heights. Must be able to simultaneously handle the demands of internal and external customers. Skills Required: Valid State issued Driver's License. Preferred: Proficient in reading code book. Knowledge of other skilled trades (HVAC, Plumbing, Piping, Rigging).

Education Requirement: High school diploma

Job Duties: Understand electrical circuits concepts & Theory (Single Phase, Three Phase, AC and DC Electricity, 240V high leg system, wire colors, and test equipment) · Maintain a low Safety Incident Occurrence History · Operate Mechanical, Hydraulic and Electrical Conduit Benders · Install cables and cable trays · Read blue prints · Rough in, device, fixture and panel connections · Assist in supervision and training of lower level employees · Branch and Feeder load calculations · Select and Size circuit breakers and fuse applications · Run large size conduit (>2") · Size/Select pull boxes, junction boxes and handholes · Size/Select/Install motor controllers · Load calculations for Commercial, Industrial, and Residential · Understanding of code book, examples - conduit & wire sizing, box fill, and conduit strapping · Understanding of Nema 1, 12, and 3R requirements · Perform other duties as assigned

To Apply: <https://tinyurl.com/2s46568s>



Labor & Construction

WELDING AND FABRICATION FIELD TECHNICIAN

Wells Brothers Inc. - Anna, OH

Qualifications: 3 years of experience • Thorough understanding of industrial trades • Enjoys working with their hands and has an analytical mind • Basic math skills and mechanical aptitude • Knowledge of specific welding processes. • Ability to use heavy machinery, such as forklifts and cranes • Ability to push, pull and lift up to 50lbs on occasion, stand, bend, stoop, squat, reach and sit for long periods of time • Must not be afraid of heights or confined spaces • Have a valid driver's license with a clean driving record • Ability to work overtime including weekends and holidays • Ability to adapt to changing schedules and easily and positively adjust to changing priorities and department processes. • Ability to simultaneously handle the demands of internal and external customers • Knowledge/Experience of other skilled trades (Plumbing, Electrical, Welding) Preferred

Education Requirement: Not Listed

Job Duties: Maintain a low Safety Incident Occurrence History • Load and unload truck • Read and interpret blueprints and engineering plans. • Use the blueprints along with other data, such as work plans, to develop and design their welding/assembly projects. • Lay out, cut, fit, measure and weld metals to create the desired shape or object. This is highly detailed work and requires the Welder Fabricator to be knowledgeable of many techniques and tools • Must constantly inspect and test welds and equipment. Welds are checked for durability as well as meeting specified standards and equipment must be examined to determine if repairs or new equipment is needed.

To Apply: <https://tinyurl.com/2s46568s>

FIELD TECH-CONSTRUCTION

Wells Brothers - Anna, OH

Qualifications: Minimum 1 year of experience. Ability to push, pull and lift up to 50lbs on occasion, stand, bend, stoop, squat, reach and sit for long periods of time • Must not be afraid of heights or confined spaces • Have a valid drivers license with a clean driving record • Ability to work overtime including weekends and holidays • Knowledge/Experience of other skilled trades (Plumbing, Electrical, Welding) preferred

Education Requirement: High School Diploma

Job Duties: Maintain a low Safety Incident Occurrence History • Clean construction site to eliminate possible hazards • Operation of power tools of all types • Stud framing (metal and wood) • Drywall – hang, finish • Office remodeling

To Apply: : <https://tinyurl.com/2s46568s>



Maintenance

INDUSTRIAL MAINTENANCE TECH

American Trim - Sidney, OH

Qualifications: Qualified candidates must be legally authorized on an unrestricted basis • 5+ years in industrial maintenance experience • Ability to use a variety of precise measuring instruments such as tape measure, micrometer, calipers, voltmeter and amp probe. • Oral and written communication skills • Excitement to learn • Tendency to follow set instructions • Strong attention to detail • Proven team player • Self-starter • Strong work record in safety, quality, and dependability. • Ability to meet physical demands per job description.

Education Requirement: High school graduate or equivalent preferred. • Blueprint reading abilities for electrical, mechanical, pneumatics and plumbing systems as well as engineering drawings.

Job Duties: Responsible for new construction, repair, and maintain of all interior, exterior walls, floors, ceiling, roofs, doors and overhead garage doors and operators. Assist in installations, repairs and perform troubleshooting and preventative maintenance on equipment. • Operate lift trucks, Tugger, Floor Scrubber and bobcat. • Install, troubleshoot and/or repair basic electrical equipment. • Interpret basic blueprints or other specifications for electrical, pneumatics, mechanical and plumbing applications. • Install and repair fire lines and other types of plumbing. • Perform preventative maintenance checks throughout the facility. • Conduct waste water operations. • Use safe practices in repairing, checking equipment using tag-out procedures. • Comply with all safety and housekeeping standards - Job Safety Analysis, Equipment Safety Analysis, and Area Safety Analysis • Communicate developments/needs. • Operate drills, grinders, mills, press and/or other machine tools • Clean and lubricate equipment per schedule. • Ensure job is run in environmental compliance • Perform routine housekeeping in work area(s). • May require off-site work assignments at various American Trim facilities and/or may require occasional trips to suppliers for parts pick up. • Other duties as assigned.

To Apply: <https://tinyurl.com/8frmkdj2>

MAINTENANCE APPRENTICESHIP

American Trim - Sidney, OH

Qualifications: Legally authorized to work in the US on an unrestricted basis. Commitment to completing our Registered Apprenticeship program. Must meet work environment and physical demands per job description. Other requirements: Dependability and reliability. Strong adherence to attendance policy. High degree of precision and control in work. Proficient computer skills. High attention to detail and mechanical aptitude. Ability to learn Statistical Process Control. Linear Measuring. Problem Solving. Ability to read blueprints and other required documents. Ability to be flexible and prioritize competing priorities. Ability to work independently and as part of a team. Ability to work all three shifts and cover call as scheduled. May travel. Willing to learn and self-motivated.

Education Requirement: High School Diploma/GED

Job Duties: Install/assemble/test new machines and equipment including: mechanical, electrical, plumbing, hydraulic, pneumatic, welding, cutting, and programmable computers. Schedule/perform equipment PM. Coordinate maintenance schedule to minimize down time. Inspect machines for malfunctions. Repair, install, adjust, and maintain machines/vehicles. Troubleshoot production issues. Install and fabricate machine guards. Perform maintenance and preventive maintenance on the building, facilitates and grounds, including plumbing, plastering, concrete work, lawn work, snow removal. Perform custodial duties throughout facility. Clean and maintain the boiler, mechanical/plumbing needs. Responsible for inside/outside sprinkler system. Monitor and work with outside contractors. Perform safety checks and maintain procedure documentation. Install and set up new equipment. Keep inventory of supplies and orders as needed. Maintain a clean and safe work area. Comply with all standards. Maintain environmental compliance after given instructions. Other duties as assigned.

To Apply: <https://tinyurl.com/3w2vvjdk>



Maintenance

MAINTENANCE TECHNICIAN I

NCI Group / Cornerstone Building Brands - Sidney, OH

Qualifications: Must be 18 to apply. Prior experience in maintenance, inventory control, or manufacturing environment a plus. • Familiarity with industrial tools, parts, and maintenance procedures. • Basic computer skills; experience with CMMS or ERP systems preferred. • Strong organizational and communication skills. • Ability to lift up to 50 lbs and work in a fast-paced industrial environment.

Education Requirement: High school diploma or GED required; technical or vocational training preferred.

Job Duties: Review maintenance work orders and identify required parts, tools, and documentation. • Assemble and label maintenance kits accurately and efficiently. • Coordinate with inventory and procurement teams to ensure availability of required components. • Maintain organized storage of kits and ensure timely delivery to maintenance teams. • Track kit usage and return of unused items to inventory. • Assist in updating and maintaining the CMMS (Computerized Maintenance Management System). • Support continuous improvement initiatives related to maintenance planning and execution. • Ensure compliance with safety and quality standards.

To Apply: <https://tinyurl.com/uy2p2fv4>

DIESEL MECHANIC

Continental Express - Sidney, OH

Qualifications: Must have own basic tools to start with ability to purchase additional tools. • Pay to be determined by experience and qualifications. • CDLA is a plus. • Must pass pre-employment drug screen

Education Requirement: High School Diploma

Job Duties: Diagnose mechanical and electrical problems on company equipment • Perform repairs as needed or directed • Preventative maintenance on equipment • Complete necessary paperwork on equipment and work performed • Maintain clean and safe work environment • Ensure completed work meets federal and state codes/regulations • Work collaboratively with other Technicians to evaluate and repair equipment • Miscellaneous tasks as assigned by Supervisor

To Apply: <https://tinyurl.com/2rnn2e3h>

SEMI-TRAILER FABRICATOR / REPAIR TECHNICIAN

Continental Express - Sidney, OH

Qualifications: Previous experience in semi-trailer fabrication or repair preferred, Experience with refrigerated trailers and foam wall repair strongly preferred, Welding experience required (certification a plus, but not required), Ability to work with steel and aluminum, Strong mechanical aptitude and troubleshooting skills, Ability to lift heavy materials and perform physical work, Reliable attendance and strong work ethic, Valid driver's license required (CDL a plus, not required)

Education Requirement: Not listed

Job Duties: Fabricate and assemble semi-trailer components and structures, Diagnose and repair structural, mechanical, and cosmetic trailer damage, Perform repairs on refrigerated (reefer) trailers, including insulated wall and floor systems, Repair and replace foam-core walls, panels, and insulation to restore structural integrity and thermal performance, Perform welding (MIG, stick; aluminum welding a plus), Repair or replace floors, frames, crossmembers, doors, roofs, and side panels, Perform suspension, landing gear, brake, and axle repairs as needed, Read and interpret blueprints, work orders, and repair instructions, Use hand tools, power tools, and shop equipment safely and effectively, Maintain a clean, organized, and safe work environment, Follow all safety policies and procedures - Pay: \$30.00 – \$40.00 per hour

To Apply: <https://tinyurl.com/5n82vswm>



Manufacturing & Engineering

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IT INFRASTRUCTURE ENGINEER

American Trim - Sidney, OH

Qualifications: Qualified candidates must be legally authorized on an unrestricted basis.

Education Requirement: Associate degree in related discipline and four (4) years of related experience and/or training; or equivalent combination of education and experience.

Job Duties: Design and deploy the company's network infrastructure, including wired and wireless systems and the hardware and software that support them. Monitor performance to ensure reliable operation, adjust configurations as needed, and plan for future capacity. Design and deploy new servers and applications, and implement enhancements to existing operating systems, applications, and software; evaluate system effectiveness and efficiency; develop strategies to improve, simplify, and better leverage those systems. Create and maintain documentation for system configurations, network and application mapping, operational processes, and service records to support consistency and knowledge transfer. Design system backup procedures and recovery processes that support disaster recovery and business continuity strategies; participate in testing and readiness reviews. Participate in the operation and continuous improvement of network security solutions and controls. Interact and negotiate with vendors, outsourcers, and contractors to secure IT systems-related products and services; manage relationships to ensure value and reliability. Provide support services and training for users, including cross-training of IT staff to strengthen coverage, capability, and escalation handling. Maintain professional and technical knowledge by attending workshops, reviewing professional publications, establishing a personal network, and participating in professional societies. Perform other job-related duties as assigned.

To Apply: <https://tinyurl.com/36euezcx>

LEAD EHS TECHNICIAN

NCI Group / Cornerstone Building Brands - Sidney, OH

Qualifications: Excellent communication and advisory skills. Knowledge of occupational environmental health and safety aspects of manufacturing/industrial work settings. Current CPR/AED/First Aid certification or able to obtain within 6 months of hire. Ability to work collaboratively within department or cross-functional team. Ability to maintain professional communication. Ability to uphold confidentiality of sensitive employee and company information. Willingness to work in a non-climate-controlled environment.

Education Requirement: High School Diploma or equivalent (G.E.D. Secondary education or 1 Year of EHS experience).

Job Duties: Identify and mitigate safety hazards. - Enforce EHS policies and assist with Federal and State regulatory compliance. Maintain EHS-related workplace incident records; identify/implement corrective actions. Use EHS software to document incidents and manage compliance tasks. Train associates on EHS requirements. Support occupational health exams and PPE programs. Investigate incidents and identify root causes for preventive safety measures. Conduct trend analysis, site inspections, audits, and behavioral safety observations. Perform/update PPE hazard assessments. Participate in safety orientation and annual training sessions. Monitor site conditions and intervene in unsafe activities, exercising STOP work authority. Ensure appropriate inventory, ordering, and disbursement of equipment and supplies. Promote a proactive safety culture. Implement safety initiatives. Provide administrative and field support on projects and safety programs. Lead by example in safety rules and organizational policies compliance. Lead projects/initiatives with minimal supervision. Identify improvement opportunities and implement solutions. Support and coordinate the Behavior-Based Safety (BBS) observation program. Prioritize and manage safety-related tasks Other EHS-related duties as assigned.

To Apply: <https://tinyurl.com/48bymaxv>



Manufacturing & Engineering



CNC MACHINIST/SETUP

Tooling Technology - Fort Loramie, OH

Qualifications: Prior work experience with CNC machines is a plus.

Education Requirement: High School Diploma

Job Duties: We are hiring for 1st shift CNC machinist to run vertical CNC machines. Setup, indicate in blocks & vises, gather the correct cutters and tools holders, edit speeds and feeds. This is a non-production position; we are a custom mold shop. CNC Operator Essential Duties and Responsibilities: · Experience with manual machining techniques on CNC equipment. · Ability to keep information and data accurate and organized. · Problem solving-recognize a problem and come up with a solution. · Engineering mindset-comprehend how things go together and function. · Quick learner- see how things are done and be able to duplicate processes. · Good communication- working with engineers, project managers, outside vendors, and customers, as well as other team members within the department.

To Apply: <https://tinyurl.com/3bn9zkjm>

COMMODITY SPECIALIST

American Trim - Sidney, OH

Qualifications: Qualified candidates must be legally authorized on an unrestricted basis to be employed in the United States. Three years of experience supervising in a manufacturing environment.

Education Requirement: Bachelor or better in Supply Chain Management or related field

Job Duties: The ideal candidate will ensure a timely flow of raw material of the highest quality and competitive price to support the needs of our customers. Job Responsibilities: Purchase raw material at the lowest price possible while maintaining quality standards. Issue purchase orders to suppliers and coordinate delivery with manufacturing needs, taking into consideration supplier lead time requirements, business needs, and optimal order quantities. Maintain and develop communication with manufacturing personnel to resolve delivery, quality and price problems. Communicate daily with supplier representatives and contract carriers concerning delivery. Ultimate goal to improve supplier relationships and develop trust benefitting both parties. Maintain standard of quality products specified on all purchase orders and resolve issues with suppliers. Drive Key Performance Indicators including: Cost Improvement Programs, Inventory Reduction, Quality Improvement, Payment Terms Improvements, and Supplier Consolidation. Become a subject matter expert in commodity responsibilities.

To Apply: <https://tinyurl.com/36nmfj98>

FOUNDRY LABORER

Francis Manufacturing - Russia, OH

Qualifications: No experience is necessary. All training is provided on the job. Great work ethic, initiative, and team work are all a plus. Good attendance is required.

Education Requirement: High School Diploma

Job Duties: New hires begin in the shake-out position. Shake-out associates are molder helpers in the Foundry department and work closely with the molder to assist them with creating a structurally sound sand mold. They are responsible for unearthing the castings from the mold after molten aluminum has been poured and solidified while ensuring the molder has all proper materials and the area is maintained. After adequate training, shake out associates will be trained to transition to our Pour Off or Molder positions. Our Foundry area is where castings are created and is the heart of our business. All quality castings begin with sound foundry practices. This role does require heavy lifting of up to 70 lbs. on a continual basis. No experience is necessary. All training is provided on the job. Great work ethic, initiative, and team work are all a plus. Good attendance is required.

To Apply: <https://tinyurl.com/2tuc4a7f>



Manufacturing & Engineering

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PRODUCTION SUPERVISOR

American Trim - Sidney, OH

Qualifications: Must be legally authorized to work in the US on an unrestricted basis. Three years of experience supervising in a manufacturing environment.

Education Requirement: Associates degree from two-year or technical college or three to five years related experience and/or training; or equivalent combination of education and experience.

Job Duties: Directly supervise employees, according to policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. Assure the production of quality parts at competitive price by assigning trained employees to jobs while assuring that all raw materials, changeovers, production schedules and work instructions are available and completed in a timely manner. Assure that employees are cross-trained in all pay grade jobs in performance, quality checks, process checks, charting, safety and quantity checks to provide flexibility in job assignments. Assure the quality standards are maintained by continually monitoring the performance of employees, and equipment during the operation of the shift. Help each employee to realize his/her full potential by mentoring with timely evaluations, rewards, discipline and counseling. Assure the employees a safe work environment by maintaining good housekeeping standards and providing them with the necessary safety equipment and monitor the use of the same. Assure employees fair and equitable treatment by following company policies and procedures to provide uniform application between multiple facilities. Assure continuity of production by providing and receiving status reports from the previous and following shifts on production, scrap and quality issues. Assist in conflict resolution by encouraging employees to utilize open door policy and guiding them through the process. • Other duties as assigned.

To Apply: <https://tinyurl.com/34rvbvrr>

PRODUCTION WORKER

A&M Pallet - Russia, OH

Qualifications: We take the time to train everybody on all job tasks they will be doing, so no prior work experience or specific skills are required.

Education Requirement: High School Diploma

Job Duties: This role may require a person to build & repair pallets, operate various types of saws & machines, drive a forklift, and perform other related job tasks.

To Apply: <https://tinyurl.com/484j9xpm>



Manufacturing & Engineering



MACHINIST - NIGHT SHIFT

Lincoln Electric - Fort Loramie, OH

Qualifications: 3 plus years of machinist experience preferred. • Operate forklift. • Commitment to company values
Nonessential skills and experience: • Basic shop math. While performing duties of job, employee is required to stand; occasionally walk and sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk and hear. Lifting up to 60 lbs. Repetition with activity.

Education Requirement: High School Diploma or Equivalent is required.

Job Duties: Machine, inspect and assemble products. Processing job accurately, efficiently and on time. Be aware of the relevance and importance of their activities and how they contribute to the achievement of quality objectives. • Setup and operate most standard machine shop equipment. • Machine various details to print. • Some assembly of fixtures with Machinist assistance. • Responsible for job targets/delivery. • Inspect parts to assure conformance to specification. • Assemble, inspect and load test parts and tools/fixtures. • Efficiently plan and program machining operations. • Read and understand blueprints, customer specifications, and internal documentation. Keep area clean and neat. • Comply with all safety standards. • Effectively communicate with Machine Shop Manager to ensure completion dates are met. • Work well with Manufacturing and Management personnel. • Other duties as assigned.
Starting Wage: \$25-\$32

To Apply: <https://tinyurl.com/3u5mdmcv>

SLITTER PRODUCTION ASSOCIATE

NCI Group / Cornerstone Building Brands - Sidney, OH

Qualifications: Must be at least 18 years of age to apply. Previous machine operator, manufacturing and/or maintenance experience required • Must be able to read, write and perform basic math skills as job duties require • Must possess common sense, positive attitude, and demonstrate excellent attendance • Must be quality and safety conscious, a team player • Must be able to work quickly with product and able to lift up to 50lbs continuously above shoulder height and below waist height • Must have excellent manual dexterity and be able to concentrate for sustained periods • Must have good verbal and written communication skills and be able to interact with people • Extensive standing, frequent bending, lifting, pulling, pushing, reaching, twisting and walking • Required personal protective equipment, tugger, overhead crane, carts, dollies and some hand tools • Safe work performance is required from each Associate at all times

Education Requirement: Not Listed

Job Duties: Complete all tasks as assigned by Slitter department leadership • Read, understand, and follow the steps outlined in SOPs for each task being performed • Deviations from established procedures are permitted only with supervisor approval • Take prompt corrective action to eliminate safety hazards, minimize equipment downtime, reduce scrap generation, and correct deviations from quality standards • Complete required documentation including production records, safety checklist, quality checks, labels, etc. in a complete, legible, and accurate manner • Operate equipment to produce product in amounts specified • Perform established quality checks on material at required intervals to ensure all product specifications are being met • Properly manage all wastes generated, including segregation of recyclable materials, and segregation of hazardous wastes by type • Take steps to minimize the amount of waste generated

To Apply: <https://tinyurl.com/yz7688hu>



Manufacturing & Engineering



QUALITY AUDITOR - NIGHT SHIFT

Plastipak Packaging - Jackson Center, OH

Qualifications: Ability to work night shift 7:00pm-7:00am on a rotating schedule, Strong analytical and problem-solving abilities, Experience using ERP systems, with a preference for SAP, Attention to detail and excellent documentation skills Ability to effectively communicate issues and solutions in a clear and professional manner

Education Requirement: High school diploma, GED or equivalent

Job Duties: Conduct quality inspections of in-process product & finished plastic containers in the lab, on the production floor & in the warehouse to evaluate product quality, Use measuring instruments to measure dimensions & performance criteria's adherence to customer specifications, Regularly engage with Associates about product conformance, Grow your knowledge & skills through a wide-variety of training & on-the-job experiences

To Apply: <https://tinyurl.com/42k6zzvc>

WELDER

Lincoln Electric - Fort Loramie, OH

Qualifications: Capable of welding any type of material (SST, 4140, Aluminum, CRS) and capable of MIG and TIG on all materials, Understanding common weld symbols, Able to read, understand and weld to blueprints and design and fabricate work holding fixtures, Be able to Follow production schedule & Work well with Manufacturing and Management personnel, 5 plus years of welding experience preferred. Experience utilizing hand tools and forklifts preferred

Education Requirement: High School Diploma or GED and/or Equivalent is required.

Job Duties: Weld components as required by internal or customer specifications, Deburr and inspect welds to assure conformance to specification, Set up and safely operate saw and saw accessories, Run a belt sander, grinder and other hand tools, Operate fork lift and crane, Utilize torch, plasma cutter and attachments, Prepare material for welding i.e. saw, grind, torch or sandblast, Other duties as assigned. Minimal Travel may be required. Pay range: \$50,304 - \$71,863

To Apply: <https://tinyurl.com/3k55mjap>

APPLICATIONS ENGINEER

Lincoln Electric - Fort Loramie, OH

Qualifications: 1-2 years of experience designing industrial equipment, manufacturing systems, or automation solutions, Proficiency with CAD software and experience creating equipment layouts and design concepts, Knowledge of manufacturing processes and equipment applications, Strong communication, collaboration, and problem-solving skills, Proficiency with Microsoft Office applications, including Word, Excel, and PowerPoint

Education Requirement: High School Diploma. Associate degree in a technical discipline preferred.

Job Duties: Develop equipment concepts, automation cell layouts, and manufacturing system designs using CAD and 3D modeling software, Create 2D drawings, 3D models, renderings, and presentation materials to support customer proposals and engineering activities, Partner with sales and engineering teams to develop innovative automation solutions that meet customer, safety, manufacturing, and cost objectives, Support the quotation process through technical concept development, layout drawings, and proposal documentation, Collaborate with customers, suppliers, and cross-functional teams to refine concepts and ensure practical, manufacturable designs, Evaluate and incorporate design revisions throughout the proposal and project development cycle, Utilize simulation and virtual validation tools, when applicable, to assess manufacturing processes, equipment layouts, and cycle time performance, Maintain engineering documentation, design standards, and ISO-compliant procedures, Participate in customer meetings, technical presentations, and industry events as needed, Contribute to continuous improvement initiatives that enhance quality, customer satisfaction, and operational efficiency. Pay Range: (\$57,798.98 - \$82,569.97)

To Apply: <https://tinyurl.com/3ek254vx>



Manufacturing & Engineering



ASSEMBLER

Coperion Corporate/Shaffer Peerless - Sidney, OH

Qualifications: Experience in mechanical assembly, using hand tools, and working with parts requiring close tolerances. • Good dexterity and facility in handling challenging parts and assemblies. • Ability to read and interpret assembly instructions, diagrams, and technical drawings. • Ability to perform basic arithmetic calculations (addition, subtraction, multiplication, division) in all units of measure. • Strong attention to detail and quality standards. • Ability to work effectively within established procedures and as part of a team

Education Requirement: High school diploma or equivalent.

Job Duties: Assemble industrial food equipment, including mixers, sandwiching, mixes & batter, and product handling systems, according to established procedures. • Adjust, trim, and fit parts to close tolerances, ensuring proper alignment and functionality. • Use a variety of hand tools to perform assembly tasks, demonstrating good dexterity and attention to detail. • Make minor procedural decisions related to fitting and adjusting parts, always within established guidelines. • Support quality standards by inspecting assembled components and ensuring conformance to specifications. • Support continuous improvement initiatives by suggesting process enhancements and maintaining a clean, organized work area. • Support other manufacturing activities to meet production schedules. • You will be part of the manufacturing team at Shaffer Peerless, working alongside skilled assemblers, technicians, and supervisors. Your contributions will help ensure the timely production of high-quality food processing equipment, supporting our commitment to operational excellence and customer satisfaction.

To Apply: <https://tinyurl.com/mwrbb56a>

3RD SHIFT MAINTENANCE TECHNICIAN

Miami Valley Steel Service, Inc. - Piqua, OH

Qualifications: 3-5 years maintenance experience, Ability to read and interpret prints and schematics and troubleshoot electrical, pneumatic, & hydraulic systems, using laptops & program PLCs and drives, welding, metal fabrication, plumbing, & electrical skills, strong attention to detail, and flexibility to work overtime as needed.

Education Requirement: Not listed

Job Duties: Not listed

To Apply: <https://tinyurl.com/43a7d8y9>

BUYER/PLANNER

Nidec Minster Corporation - Minster, OH

Qualifications: Knowledge of MRP/ERP concepts. APICS Certification desired. SAP experience a plus, 3-5 years of experience in production planning or procurement, Ability to perform computations or analysis using basic statistical, financial or logical concepts; or complex mathematical concepts, Proficient with Microsoft Office applications, Word, Excel, PowerPoint.

Education Requirement: Bachelor's Degree or equivalent work experience

Job Duties: Nidec Minster Corporation is currently seeking a Buyer/Planner to plan and control Manufacturing and Purchase Orders in support of on-time performance of production schedules, to achieve a balance of maximizing productivity and minimizing inventory, and to procure and expedite materials and resources in support of final assembly schedule while adhering to MRP planning logic.

To Apply: <https://tinyurl.com/vhsw4a85>



Manufacturing & Engineering

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ASSET RELIABILITY MANAGER

Perrigo - Covington, OH

Qualifications: Minimum 7 years of maintenance, reliability engineering, or asset management experience in a manufacturing environment. Minimum 3-5 years of leadership experience managing maintenance and reliability teams. Experience within FDA-regulated pharmaceutical, food, consumer healthcare, or GMP manufacturing environments required. Strong understanding of maintenance and reliability best practices. Experience managing planning and scheduling functions. Experience with capital project implementation and commissioning activities. Experience in Asset Reliability and predictive maintenance methodologies and technologies. Certified Maintenance & Reliability Professional (CMRP), ISO Category I or II Vibration Certification, Reliability Centered Maintenance (RCM) training, Lean Six Sigma Green Belt is a plus. Skills and Competencies, Strong leadership, communication, and team development skills. Ability to influence and collaborate effectively across all levels of the organization. Advanced troubleshooting and root cause analysis capabilities. Expertise in predictive maintenance technologies and condition monitoring. Excellent analytical and data-driven decision-making abilities. Proficiency with SAP PM, Microsoft Office, and manufacturing systems. Strong business acumen with focus on reliability, cost, and operational performance. Experience leading projects or continuous improvement initiatives.

Education Requirement: Bachelor's degree in engineering, Mechanical Engineering, Electrical Engineering, Manufacturing Technology, or equivalent experience preferred.

Job Duties: The Asset Reliability Manager is responsible for leading the site's Maintenance and Reliability Management Process and developing a world-class maintenance and asset reliability culture. This role provides strategic and tactical leadership for maintenance, reliability, planning and scheduling, predictive maintenance, and continuous improvement initiatives to ensure the safe, reliable, and efficient operation of our Ohio infant formula manufacturing assets. The Maintenance & Reliability Manager will drive compliance with Perrigo Work Standards (PWS), optimize maintenance processes, improve asset performance, reduce equipment failures, and develop long-term reliability strategies that support operational excellence. This position serves as a key partner to Operations, Quality, Engineering, and EHS teams while leading a team of approximately 15 maintenance professionals including supervisors, planners, schedulers, lead technicians, and maintenance technicians.

To Apply: <https://tinyurl.com/343jtcwf>

PRODUCTION SUPERVISOR

Custom Staffing - Sidney, OH

Qualifications: Must have forklift experience. Supervising background preferred

Education Requirement: Not Listed

Job Duties: 6am-2:30pm, \$22+/hour. Temp-to-hire

To Apply: <https://mycustomstaffing.com>

ENGINEER REPAIR MACHINIST

Custom Staffing - Sidney, OH

Qualifications: Resume and interview required., Must have a Desire for a permanent position. , MUST know how to read micrometers and bore gauges.

Education Requirement: Not Listed

Job Duties: \$20+/hour

To Apply: <https://mycustomstaffing.com>



Manufacturing & Engineering

1

MACHINE FEEDER, 1ST/3RD SHIFTS

Custom Staffing - Piqua, OH

Qualifications: Must have manufacturing experience

Education Requirement: Not Listed

Job Duties: \$17+/ hour

To Apply: <https://mycustomstaffing.com>

FABRICATOR

Custom Staffing - Sidney OH

Qualifications: Must have prior Fabrication experience. Resume and interview required.

Education Requirement: Not Listed

Job Duties: Measuring, Cutting, welding maybe some milling. \$18+/hour

To Apply: <https://mycustomstaffing.com>

QUALITY ASSURANCE, SECOND SHIFT

Custom Staffing - Sidney, OH

Qualifications: Resume and interview required

Education Requirement: Not Listed

Job Duties: Inspects raw materials and finished products to ensure they meet company and customer quality standards

To Apply: <https://mycustomstaffing.com>

EXTRUDER OPERATOR, FIRST AND SECOND SHIFT AVAILABLE

Custom Staffing - Covington, OH

Qualifications: Must have machine Operating or Extrusion experience

Education Requirement: Not Listed

Job Duties: \$18.25+/hour

To Apply: <https://mycustomstaffing.com>

MACHINE TECH

Custom Staffing - Sidney, OH

Qualifications: Must have electrical, maintenance, and manufacturing experience

Education Requirement: Not Listed

Job Duties: Second shift - \$24.73+/hour

To Apply: <https://mycustomstaffing.com>



Manufacturing & Engineering

1

FOUNDRY

Custom Staffing - Russia, OH

Qualifications: Must have the Ability to work with precision, ensuring that the finished products meet quality standards.
6am-3:30pm - \$23+/hour

Education Requirement: Not Listed

Job Duties: Responsible for smoothing, shaping, and finishing metal castings using grinding tools and equipment.

To Apply: <https://mycustomstaffing.com>

QUALITY CONTROL

Custom Staffing - Minster, OH

Qualifications: Must be able to read and understand blueprints and have Shear/punch experience

Education Requirement: Not Listed

Job Duties: 6am-3:30pm - \$21+/hour

To Apply: <https://mycustomstaffing.com>

WELDER

Custom Staffing - Minster, OH

Qualifications: Must be able to read and understand blueprints and have Experience of fabricating from blueprints.
Must be able to weld flux-cored welding wire

Education Requirement: Not Listed

Job Duties: 6am-3:30pm - \$23+/hour

To Apply: <https://mycustomstaffing.com>



Public Service

EQUIPMENT OPERATOR - WATER DISTRIBUTION

City of Sidney - Sidney, OH

Qualifications: Valid class B CDL with tanker endorsement or ability to obtain within 12 months of hire. · Minimum of two years' experience in the Underground Utilities or other closely related experience (construction, plumbing, HVAC, electrical or similar) is desirable. · Possession or the ability to possess an Ohio EPA Class I Distribution license within 18 months of hire. · Maintain residency as required by the City.

Education Requirement: High school diploma or GED equivalent.

Job Duties: Primary responsibilities: Maintenance and operation of the water distribution system, including making new water service taps, installation, maintenance, replacement and repair of the City's fire hydrants; installation, maintenance, repair and replacement of the water system valves; installation, maintenance, repair and replacement of water mains and service connections; installation, maintenance, repair and replacement of water meters, perform necessary testing per the OEPA and maintain certification to perform necessary analysis; performing locate services for all City utilities (water, sanitary and storm sewer) infrastructure; effectively and safely operate heavy and light construction equipment and mechanical and electronic equipment used in the performance of job duties, GPS equipment and locating equipment. Effective communication and responding appropriately to all parties in a respectful manner. Must follow city policies and procedures. Secondary responsibilities: Performing tasks that require similar skills in the operation and maintenance of the sanitary and storm systems, snow removal, and assisting other departments in the performance of their job duties.

To Apply: <https://tinyurl.com/u9x7evsm>

DEPUTY CLERK

Shelby County Clerk of Courts Title Office - Sidney, OH

Qualifications: Must be able to communicate effectively and convey information objectively with the general, public, attorneys, court and government officials, Know general office procedures and have a working knowledge of computer applications, Work successfully without constant supervision, in an environment with frequent interruptions, Willing to come to work everyday, and be ready to open for business by the appropriate time. Must be able to work Saturdays as scheduled, & Work with speed and accuracy, Understand and follow detailed oral and written instructions

Education Requirement: High School Diploma or GED

Job Duties: Process Motor Vehicle and Watercraft Titles, Boat Registrations and Passport Applications, Accurately maintain complex records, Type general office forms and indexes accurately, Enter and scan data into computer, Handle telephone inquiries in a courteous and helpful manner, Convey information objectively, Administer Oaths. File away, retrieve and track files by name and number accurately, Receive and record money transactions

To Apply: - Must receive resume with references by August 7, 2026 <https://tinyurl.com/4css73hn>

EDUCATIONAL ASSISTANT (GRADES 3-5)

Tipp City Exempted Schools - Tipp City, OH

Qualifications: High school diploma or equivalent required Valid Ohio Educational Aide Permit (or ability to obtain) Experience working with children preferred Strong communication and interpersonal skills Ability to maintain confidentiality and work collaboratively with others Requirements Successful BCI and FBI background checks Ability to meet all state and district requirements for Educational Aides

Education Requirement: High School Diploma or GED

Job Duties: Support students with academic, behavioral, and social-emotional needs Assist the teacher with classroom instruction and activities Work with individual students and small groups to reinforce learning Maintain a safe, positive, and structured learning environment Supervise students as assigned Collaborate with teachers, administrators, and support staff

To Apply: Interested candidates must apply through the Dayton Area School Consortium and upload a current resume. <https://tinyurl.com/yvrh93ad>

Public Service

CHILD CARE - INFANT/TODDLER TEACHER

The After-Glow Centre - Anna, OH

Qualifications: Prior experience in a childcare setting recommended. CPR & First aid certified. Additional training will be required. Must LOVE working with kids

Education Requirement: High school diploma

Job Duties: Seeking a caring & reliable individual who seeks to improve the quality of life for children of all ages and is passionate about helping children grow in a positive role-model perspective. The duties and responsibilities depend on the needs of the child they care for. Some of the possible duties and responsibilities of a Child Care Worker can include: • Assisting with washing and dressing the child • Preparing their food • Getting to know the children, their needs and interests • Monitoring their health and recording any concerns • Supporting their mental and physical wellbeing through different activities • Working with other social care and health care professionals • Specializes in helping vulnerable children with emotional, social and behavioral difficulties to manage their daily activities. • Teaching children simple concepts • Tracking children's progress

To Apply: <https://tinyurl.com/2326r8f8>

COMMUNITY RESOURCE ASSESSMENT SERVICES SUPERVISOR

Catholic Social Services of the Miami Valley - Sidney, OH

Qualifications: One-year prior experience in home health care, medical social work, geriatric, or another substitute as approved in advance by ODA. • Knowledge of senior programs, Medicaid, assessments, geriatrics, case management and crisis intervention • Ability to work with diverse people. • Five years related experience • One year supervisory experience or equivalent.

Education Requirement: Degree/Diploma/Certification in Nursing and PRN/RN license or bachelor's degree in social work or equivalent and LSW. • Completion of Community Care Choice modules and certification testing.

Job Duties: Assessment, general OB intake, and screen completed timely and addresses individual's current strength and problems within NCQA and ODA domains. Requirements that need met by funding sources. • Information maintained confidential by HIPAA requirements. • Provide individuals with appropriate information about long-term care options/programs. • Administration of PAS/ID 3622 process for PASRR applying PASRR regulations. • Participate in community activities and attend meetings to improve community relationships, needs, and services. • Timely assessment appropriately and professionally completed on each applicant utilizing the ODA/ODHS assessment tools. • Complete professional Care Plans addressing relevant services. • Will not exceed established costs as per program requirements. • Meet professional standards of practice for all funding and accreditation sources. • Review charts timely and accurately. • Complete and document case conferences.

To Apply: <https://tinyurl.com/52k3ntx6>

Public Service

EVENING CUSTODIAN

Upper Valley Career Center - Piqua, OH

Qualifications: Work skills substantiated by training and/or relevant work experience. An acceptable score on a pre-employment skill test may be required. Ability to perform physically demanding work that includes lifting/moving heavy items. Collects, records, and maintains data accurately. Applies basic mathematical concepts correctly. Displays flexibility, reliability, self-discipline, and a willingness to take on challenging tasks. Embodies high ethical standards and integrity. Accepts responsibility for decisions and conduct. Interacts confidently with others and displays a strong customer-service focus. Shows evidence of core computer competencies deemed appropriate at the time of hire. Works effectively with limited supervision. Manages tasks efficiently to meet deadlines. Meets all mandated health screening requirements. Maintains a record free of criminal violations that would prohibit public school employment. Able to successfully pass a BCI/FBI background check. Maintains compliance with drug-free workplace rules, Board policies, and other applicable procedures/guidelines.

Education Requirement: Qualifications: High School Diploma or GED

Job Duties: Perform custodial duties for the district. Performs custodial duties to protect and preserve buildings, equipment and furnishings. Exemplifies professionalism and fosters goodwill to enhance the career center's image. Maintains open and effective communications. Serves as a reliable information resource. Pursues opportunities to enhance professional performance. Takes precautions to ensure safety. Initiates action to manage/eliminate risks. Performs other specific job-related duties as directed. One-year contract with opportunity for renewal.

To Apply: <https://tinyurl.com/yk6ayym5>

PROBATION OFFICER

City of Sidney - Sidney, OH

Qualifications: Must possess a valid Ohio driver's license and maintain insurability under the City's vehicle insurance policy; weapon, L.E.A.D.S certifications, ORAS (Ohio Risk Assessment Tool) Certification required or must be able to obtain such certifications within the required period of time; Changing Offender Behavior (C.O.B) training required.

Education Requirement: Bachelor's Degree in Criminal Justice or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

Job Duties: Under general supervision, a probation officer is responsible for the supervision of defendants, who are under the terms and conditions of probation. Job Description and Benefit Summary form can be found at www.sidneyoh.com/Employment

To Apply: <https://cs.sidneyoh.us/ess/employmentopportunities>

Public Service

MEDICAID & COMMUNITY SUPPORT

Catholic Social Services of the Miami Valley - Sidney, OH

Qualifications: High School Diploma required; Associated degree preferred At least 3 years' relevant experience or training or equivalent combination of experience and education working with Medicaid, Medicare, and other insurances. Ability to use a computer with substantial ease, including Word, Excel, and Outlook Knowledge of Medicare and Medicaid Ability to complete home visits, which requires reliable transportation Strong organizational, communication, and problem-solving skills. Ability to work with diverse populations Willingness to work some flexible hours Ability to work independently, manage multiple priorities, and interact effectively with elderly and disabled populations.

Education Requirement: High School Diploma

Job Duties: The Medicaid & Community Support Specialist provides comprehensive Medicaid eligibility, enrollment, and administrative support for HCBS waiver programs. This position serves as a critical liaison between Community Resource Professional staff, Waiver Service Coordinators, Care Management, state and county agencies, managed care organizations, providers, and participants. The role ensures accurate data entry, timely processing of enrollments and disenrollments, effective resolution of Medicaid issues, and high-quality administrative support to promote successful program outcomes for long term care individuals.

To Apply: <https://tinyurl.com/2nv7mame>

EMPLOYMENT, FINANCIAL & MEDICAL SERVICES SPECIALIST 2

Shelby County Job & Family Services - Sidney, OH

Qualifications: One year of experience as an Employment, Financial, & Medical Services Specialist 1, Or two years experience as a Unit Support Worker 2, Or education, training and/or experience in an amount equal to the Minimum Qualifications stated above, Must be able to legally operate a motor vehicle and/or have reliable transportation to and from employment, Must have the ability to professionally deal with difficult clients in adverse situations, Must be detail oriented, have strong organizational skills and excellent typing and computer skills, Must have excellent verbal and written communication skills including telephone etiquette and interviewing techniques sufficient to obtain additional information from customers, Must be able to multi-task, Must work cooperatively with other staff and community service providers.

Education Requirement: Associate (2-year) Degree

Job Duties: Interviews applicants and determines and calculates initial and ongoing eligibility for Cash, Food, Childcare, and Medicaid programs, including Long-Term Care and Waiver services, Determines eligibility for Prevention, Retention, and Contingency (PRC) Services, Informs applicants of rights and responsibilities, Healthcheck and Pregnancy Related Services, Processes changes in monthly benefits & maintains ongoing communications with clients to determine their continued ongoing eligibility, Meets procedural deadlines, Utilizes computer programs for the tracking and maintenance of cases, Processes cases, changes, case notes, and other paperwork as required, Completes daily alerts and IEVS alerts, Calculates overpayments on Cash, Food, and Medicaid programs, Performs miscellaneous clerical tasks, such as typing, scanning, copying, etc., Provides customer service through the customer service phone line by answering program and benefit questions.

To Apply: <https://tinyurl.com/4dx4r364> - You may email your resume to: shelby-careers@jfs.ohio.gov, or apply on our website: <https://shelbycountyjfs.org>



MERCHANDISE ASSISTANT MANAGER

Dollar Tree - Wapakoneta, OH

Qualifications: Prefer prior retail and management experience. Strong communication, interpersonal, and written skills. Ability to lift, bend and transport merchandise weighing up to 50lbs. Ability to work in a high energy team environment.

Education Requirement: Not Listed.

Job Duties: Assist with all store functions and day-to-day store activities as directed by the Store Manager • Able to perform all opening and closing procedures in the absence of the Store Manager • Assist the Store Manager in protecting and securing all company assets, including store cash • Adhere to all policies and procedures including safety guidelines • Maintain a professional and friendly environment with customers, subordinates and supervisors • Maintain all areas of the store, including the stockroom and sales floor, to company standards to include recovery • When the Store Manager is not on the premises, direct supervisory responsibility for all hourly Associates • Process all SSC Corporate directives including Pull and Hold/Destroy, Task Compliance, Key Survey information requests and additional communications related to store activities as delegated by the Store Manager • Assist the Store Manager on the receipt and return of DSD merchandise • Follow the VIP and DSD Policies and Procedures • Assist Store Manager in the management of freight flow • Meet or exceed productivity standards • Assist the Store Manager in ordering and stocking all merchandise needs, including frozen & refrigerated • Assist the Store Manager in maintaining stockroom organization • Assist the Store Manager in ensuring that the sales floor is sales effective on a daily basis • Assist the Store Manager in planning, merchandising and maintaining Clip Strips and Power Panels with sales effective items • Assist the Store Manager in planning and implementing monthly Sales Planners

To Apply: <https://tinyurl.com/ptjbtsej>

MANAGER TRAINEE

Dollar Tree - Wapakoneta, OH

Qualifications: Minimum 3 years prior retail management experience is preferred, Experience with hardlines or variety merchandise; BIG BOX experience a plus is preferred, Strong productivity management in freight processing is required Strong communication, interpersonal, and written skills are required, Ability to work in a high-energy, team environment is required, Must be able to lift up between 30 to 50 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting, with or without reasonable, accommodation is required

Education Requirement: Not Listed

Job Duties: You'll engage in on-the-job training to learn how to manage the profitable operations of your assigned store by maintaining a high standard for merchandising, placement, and store signage and by using proper display techniques to create an inviting atmosphere for customers. Your day-to-day job duties as a Store Manager will include, but are not limited to, the following: Recruit and hire store associates to serve our customers, Foster the growth and development of associates through training on operations and merchandising while coaching and correcting when appropriate, Oversee and delegate all store activities to ensure smooth daily operations, Ensure full compliance with applicable laws and regulations, while enforcing company policies and procedures, Perform opening and closing procedures as needed, Implement operational and merchandising direction that is communicated from our corporate headquarters, Help your store reach its maximum profit contribution, Protect company assets, Maintain a high level of customer service across the store, Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders

To Apply: <https://tinyurl.com/ptjbtsej>



2ND ASSISTANT MANAGER

Shoe Sensation - Sidney, OH

Qualifications: Must be at least 18 years old with a valid driver's license and personal transportation to take deposits to the bank. Want to teach others how to sell and learn how to be a people manager. Willing to open/close the store, knowing that there may be times that you are alone in the store. Willing and able to stand and walk for long periods of time. Can kneel, twist, bend, climb a ladder, reach, stoop and lift 25-50 pounds.

Education Requirement: Not Listed

Job Duties: Greet our customers and guide them through their shopping experience. Sell Shoes, apparel, and accessories to customers. Ring up sales in computer, take cash/run credit cards. Help re-stock the sales floor. Keep things neat and clean in the store. Teach others how to do all the things above. Lead the rest of the team to ensure the best customer sales experience. Make deposits at the bank. Process freight and set the sales floor as it arrives.

To Apply: <https://tinyurl.com/755xuz79>

FITNESS COACH / TRAINER

Total Fitness - Sidney, & Piqua, OH

Qualifications: Must be at least 18 years old with a valid driver's license and personal transportation to take deposits to the bank. Want to teach others how to sell and learn how to be a people manager. Willing to open/close the store, knowing that there may be times that you are alone in the store. Willing and able to stand and walk for long periods of time. Can kneel, twist, bend, climb a ladder, reach, stoop and lift 25-50 pounds.

Education Requirement: Not Listed

Job Duties: Helping others improve their health through exercise, nutrition, and healthy lifestyle habits. Whether you're experienced in fitness or looking to start a new career, we'll provide the training you need through our 30-Day Total Training Program.

To Apply: Drop off your resume at either Total Fitness Club location, Or email your resume and a brief letter to danielle@totalfitnesspiqua.com. In your letter, please include: • How long you've been looking for a position, • Whether you have reliable transportation to both our Piqua and Sidney locations • Why you believe you'd be a good fit for the Total Fitness team

CUSTOMER SERVICE ASSOCIATE I

Dollar Tree - Sidney & Bellefountaine, OH

Qualifications: Previous customer service experience in retail, hotel, restaurant, grocery, or drug store environment is highly preferred. Ability to follow instructions and interpret operational documents is required. Must be able to lift between 30 and 50 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting. Excellent customer service and relationship management skills are required. Strong organizational and communication skills are required. Strong problem-solving and decision-making skills are required.

Education Requirement: High school diploma or equivalent is preferred.

Job Duties: Assist customers with questions and recommendations. Manage sales transactions while working assigned cash register. Maintain security of cash and protect company assets. Keep the store well-stocked, and recover merchandise. Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards. Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders. Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable. Other duties as assigned.

To Apply: <https://tinyurl.com/39vw8wah> for Sidney and <https://tinyurl.com/3d94hn2x> for Bellefountaine



ASSISTANT MANAGER I

Dollar Tree - Sidney, OH

Qualifications: Store management experience in retail, grocery, or drug store environment preferred • Must be able to lift up to 55 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting • Strong communication, interpersonal, and written skills required • Ability to work in a high-energy, team environment required • Exceptional customer service, organizational, and communication skills required • Strong problem solving and decision-making skills required

Education Requirement: High school diploma or equivalent is preferred; ability to read, interpret, and explain operational directives (e.g., merchandise schematics, etc.) is required

Job Duties: Assist with store functions and day-to-day store activities • Help customers in a positive, approachable manner and address any questions or concerns they may have • Organize and transfer merchandise from delivery truck to stockroom to floor. Ensure the seasonal areas of the store are maintained • Perform opening and closing procedures • Process all corporate directives • Maintain promotional effectiveness of store-front fixtures and displays • Assist in ordering merchandise, processing damaged merchandise, record keeping (including payroll, scheduling, and cash register deposits and receipts), and loss prevention • Maintain areas of the store, including a well-stocked sales floor and organized stockroom, to company standards • Protect and secure all company assets, including store cash • Adhere to policies and procedures including safety guidelines and ensure all store associates follow company policies and procedures • Help the Store Manager supervise, train, and develop Store Associates • Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders • Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable • Other duties as assigned*

To Apply: <https://tinyurl.com/5x2veveb>

CUSTOMER SERVICE ASSOCIATE II

Dollar Tree - Sidney, OH

Qualifications: Previous customer service experience in retail, restaurant, etc., highly preferred • Ability to follow instructions and interpret operational documents required • Must be able to lift between 30 and 50 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting • Excellent customer service and relationship management skills required • Strong organizational and communication skills required • Strong problem-solving and decision-making skills required.

Education Requirement: High school diploma or equivalent is preferred

Job Duties: Receive merchandise, unload trucks, and process freight safely and according to productivity standards • Merchandise and stock • Assist with cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable • Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders • Manage sales transactions while working assigned cash register • Maintain security of cash and protecting company assets • Other duties as assigned

To Apply: <https://tinyurl.com/57hfksma>



CUSTOMER SERVICE ASSOCIATE I

Family Dollar - Minster, OH

Qualifications: Previous customer service experience in retail, restaurant, etc., highly preferred • Ability to follow instructions and interpret operational documents required • Must be able to lift between 30 and 50 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting • Excellent customer service and relationship management skills required • Strong organizational and communication skills required • Strong problem-solving and decision-making skills required.

Education Requirement: High school diploma or equivalent is preferred

Job Duties: Assist customers with questions/recommendations. • Manage sales transactions on cash register • Maintain security of cash and company assets • Keep the store well-stocked, and recover merchandise • Receive merchandise, help unload trucks, replenish stock according to productivity standards • Ensure a positive, safe, and respectful environment while maintaining professional/friendly interactions. • Responsible for maintaining the cleanliness throughout the store including bathrooms, sweeping/mopping floors, trash removal, and ensuring all areas are neat and presentable • Other duties as assigned.

To Apply: <https://tinyurl.com/374b3vsm>



Warehouse



PACKAGING COORDINATOR

Tuway American Group - Rockford, OH

Qualifications: Prior packing experience is a benefit but not required

Education Requirement: High School Diploma

Job Duties: The job entails coordinating the packaging department orders, poly bagging, boxing and packaging finished materials to prepare for final shipment. \$16.52/hour

To Apply: <https://tinyurl.com/yrznbj7n>



LOTS OF OPENINGS!

Pete Deluke & Associates, Inc. - Sidney, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Temp to hire - 1st, 2nd & 3rd shift openings

To Apply: Interested applicants , please call: 937-497-1515 OR Come in and fill out an application at: 1443 N Main Ave., Sidney



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- Full-Time Employment
- Low-cost Benefits



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Are you looking for a career with great pay and career development/advancement opportunities? Come work with us at Midwest Express, Inc! We are a lead logistics provider for the automotive industry and have a strong global presence with over 35 years of consolidation center experience. We are looking to immediately hire full-time Associates to our team as we continue to expand our company. We are conveniently located between Bellefontaine and Marysville, just off State Route 33! Come see why MEI is a great place to work and why over 1,500 people have chosen a career here!

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- Developing Yourself and Others

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- Parts Picking
- Assembly
- Container Sorting
- Yard Truck Operators



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Why Work at Midwest Express, Inc.?

MEI Wage Structure

Effective April 1, 2026

MEI Hourly Associate Wage	Start	90 Days	1 Year	2 Years	3 Years	4 Years
Associate Hourly Rate	\$ 19.96	\$ 20.30	\$ 20.92	\$ 21.21	\$ 21.80	\$ 22.75
Hourly Shift Differential Additional (6%)	\$ 1.20	\$ 1.22	\$ 1.26	\$ 1.27	\$ 1.31	\$ 1.37
1st Shift OnSite Incentive	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
2nd Shift Onsite Incentive	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Monthly Perfect Attendance	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
1st Shift Potential Associate Wage	\$ 20.46	\$ 20.80	\$ 21.42	\$ 21.71	\$ 22.30	\$ 23.25
2nd Shift Potential Associate Wage	\$ 22.66	\$ 23.02	\$ 23.68	\$ 23.98	\$ 24.61	\$ 25.62

You can also earn a \$150 monthly Perfect Attendance bonus!

Midwest Express, Inc. Perks (to name a few)



Health Insurance

Low-cost health insurance for you and your dependents.



Vision Insurance

Low-cost vision insurance for you and your dependents.



Dental Insurance

Low-cost dental insurance for you and your dependents.



Prescription Insurance

Low-cost prescription insurance for you and your dependents.



Life Insurance

Low-cost life insurance for you and your dependents.



Overtime

Any time after 8 hours worked in a day. 1.5x your hourly rate.



Bonuses

Attendance bonus and an annual appreciation bonus.



Discounts

Associate discounts for products and services



Shoe Reimbursement

Yearly reimbursement for the purchase of safety shoes.



Family Activities

Many company events and family activities.



401k Plan

401k plan with company match.



Paid Holidays/Shutdowns

Shutdown and holiday periods are paid.



Vacation

Receive paid time off of work.



Development

Tuition reimbursement and free development classes to help you meet your career goals.



Recognition

Great recognition programs and events



Associate Committees

Associates can form teams within their work area to improve their processes.



Uniforms

Company provided uniforms.



Transfer Opportunities

Transfer to different department and/or different shift after 6 months.



Advancement Opportunities

Grow with our company. There are many growth and advancement opportunities.



+ More!

MEI Quick Application

Name: _____

Have you worked for us before? ☐ Yes ☐ No

(full-time or contingent) If yes, please identify _____

Phone Number: _____

Signature: _____ (date) _____

Email: _____

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walk in &
get hired.

APPLY TODAY >>>>

Production Supervisor, Sidney

- 6am-2:30pm
- \$22+/hour
- Temp-to-hire
- Supervising background preferred
- Must have forklift experience

Welder, Minster

- 6am-3:30pm
- \$23+/hour
- Must have blueprint reading skills
- Experience of fabricating from blueprints
- Must be able to weld flux-cored welding wire

Quality Control, Minster

- 6am-3:30pm
- \$21+/hour
- Must be able to read and understand blueprints
- Shear/punch experience

Extruder/Machine Operator, Covington

- First and second shift available
- \$18.25+/hour
- Must have machine Operating or Extrusion experience

Machine Feeder, Piqua

- First or third shift
- \$17+/hour
- Must have manufacturing experience

Foundry, Russia

- 6am-3:30pm
- \$23+/hour
- Responsible for smoothing, shaping, and finishing metal castings using grinding tools and equipment
- Ability to work with precision, ensuring that the finished products meet quality standards

Quality Assurance, Sidney

- Second shift
- Resume and interview required
- Inspects raw materials and finished products to ensure they meet company and customer quality standards

Machine Tech, Sidney

- Second shift
- \$24.73+/hour
- Must have electrical, maintenance, and manufacturing experience

Fabricator, Sidney

- \$18+/hour
- Must have fabrication experience
- Resume and interview required
- Measuring, Cutting, welding maybe some milling

Engineer Repair Machinist, Sidney

- \$20+/hour
- Resume and interview required
- Desire for a permanent position
- MUST know how to read micrometers and bore gauges



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- QUALITY INSPECTOR

For complete job descriptions, and to apply, go to [Indeed.com](https://www.indeed.com), and search "SEMCORP".



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- Willing to learn

Employment



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in a child's life.

*Shelby County
Department of Job
& Family Services
227 S. Ohio Ave.,
Sidney, OH*



Call Shelley Hagan for more information
937-497-2892

Or Email:

shelley.hagan@JFS.ohio.gov





Comprehensive Case Management Employment Program

What is CCMEP?

**A program that assists young adults
overcome challenges in finding
employment, training opportunities, and
gaining independence while providing
support during this journey.**

**Scan the code
to learn more**



**CONTACT SANDY FORTMAN
937.498.4981 EXT 2883
SANDRA.FORTMAN@JFS.OHIO.GOV**





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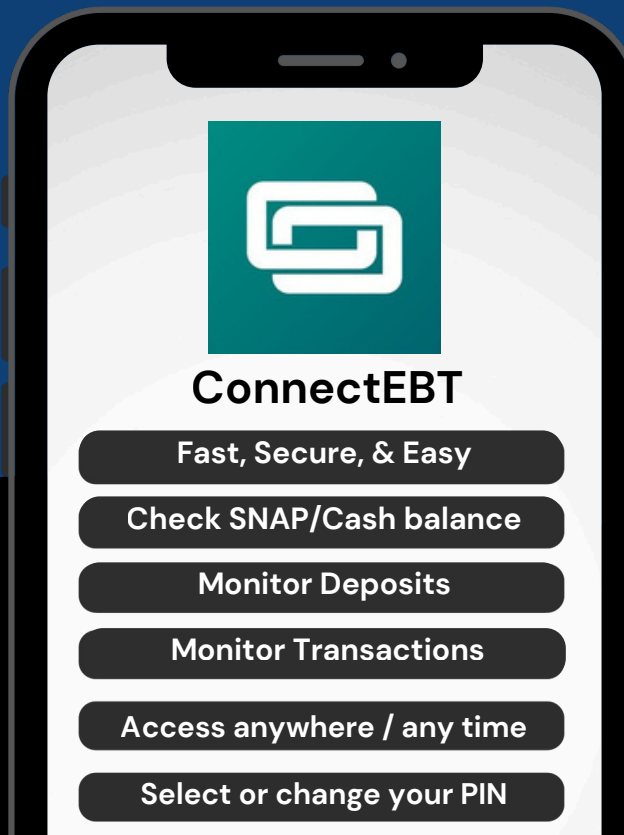
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PROTECTING YOUR EBT BENEFITS

Criminals are targeting Ohio SNAP EBT and cash assistance clients by installing skimming devices on store card readers. These skimmers allow them to capture your card and PIN numbers without you knowing.



SPOT THE SKIMMER

Card skimming can happen to anyone who uses a credit, debit or EBT card. Skimmers can be placed on point-of-sale card readers at stores.

1

Look for added equipment on or near the device. Pinhole cameras are sometimes installed to capture customers entering their PIN. Cover the keypad when you enter your PIN

2

Criminals may place phony PIN keypads over the originals. Pull at the edges of the keypad before entering your PIN. Do not use if the pad surface looks raised or if there is tape or glue residue on the edges.

3

Check to see if the card reader sticks out or doesn't seem secure. Any loose or protruding parts are suspect.

PROTECT YOUR PIN

- Keep your PIN and card number a secret.
- NEVER share these numbers if asked through email, text message or on the phone.
- Change your PIN monthly before each scheduled deposit.
- Don't use an easy PIN such as 1234 or 1111.

USE CARD LOCK & CARD ALERTS

Ohioans have two easy ways to protect their EBT cards. Use the Card Lock/Unlock feature to secure your benefits and try Card ALERTS for notification when your card is used or changes are made to your account.

- Use the new Card Lock/Unlock feature to secure your food benefits.
- Get Card Use ALERTS for new transactions (purchases, returns, deposits, etc.)

If you see card use, change your PIN and notify customer service (866-386-3071) and your County JFS.



STOP SCAMMERS

- Download the ConnectEBT app to get transactions alerts and lock your card when not using it. Check your card statements often for any unusual transactions. Report any card misuse to your County Job and Family Services office. Avoid using APP's other than ConnectEBT to protect your personal information. Don't share picture of your card and don't send picture of your card for any reason to anyone.



@ohiomeansjobsshelbycounty

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EMPLOYMENT AGENCIES SERVING SHELBY COUNTY

Adecco- Sidney - 937-498-4458

AMPM Employment- Piqua - 937-778-3000

Associate Staffing LLC- Piqua - 937-451-5063

Barry Staff- Piqua - 937-381-0058

Custom Staffing- Sidney - 937-492-9225

Express Employment Professionals -Sidney - 937-538-4250

First Diversity-419-722-0577

HR Associates- Piqua - 937-778-8563

Manpower -Troy - 937-335-5485

Patrick Staffing-Piqua - 937-778-8445

Pete DeLuke-Sidney - 937-497-1515

Resource Manufacturing- Piqua - 937-778-0850

Spherion-Sidney - 937-419-4200

Staffmark-Troy - 937-335-0118

Surge Staffing-Sidney-937-453-9010

Hunter International Recruiting-Avon - 440-389-3441



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Shelby County Department of
-Job & Family Services-

DEPARTMENT OF JOB & FAMILY SERVICES

EMPOWERING OUR COMMUNITY THROUGH DEDICATED SERVICE AND SUPPORT

SHELBY COUNTY DEPARTMENT OF JOB & FAMILY SERVICES

Access our website at www.shelbycountyjfs.org to find information about public assistance, OhioMeansJobs Shelby County, Children & Adult Protective Services, & Child Support programs.

ADDRESS: 227 S. Ohio Ave. Sidney, OH 45365 - Monday-Friday 7:30a-4:00p

PHONE: 937-498-4981

ADULT & CHILDREN SERVICES

To make a report of **suspected child or adult maltreatment call 937-498-4981**. If you believe a child or adult is **in immediate danger of serious harm call 9-1-1**. Child & Adult Protective Services can be accessed for emergencies, after regular business hours by calling the Shelby County Sheriff's Department at 937-498-1111 and asking for the on-call Children Services worker to be paged.

CHILD SUPPORT

You may print payment histories and communicate with your caseworker by registering at: www.jfs.ohio.gov/ocs

PAYMENTS BY MAIL: Ohio CSPC
P.O. Box 182372
Columbus, OH 43218-2394

Please include name, SETS number, order number, social security number (optional), amount applied to each case (if multiple).

ONLINE PAYMENTS: www.Ohio.smartchildsupport.com by credit/debit card with no additional fee.

PAYMENTS BY PHONE: 937-498-4981 (OPTION 4)



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OHIO MEANS JOBS SHELBY COUNTY SERVICES

You can visit us Monday-Friday 7:30am-4:00pm.

PHONE: 937-497-2816

EMAIL: EFS-staff@jfs.ohio.gov

FACEBOOK: www.facebook.com/OhioMeansJobsShelbyCounty

INSTAGRAM: www.instagram.com/OhioMeansJobsShelbyCounty



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FOLLOW US ON

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CASH, FOOD, & MEDICAL ASSISTANCE

Clients are asked to submit all applications & verifications for cash, food, & Medicaid in one of the following ways:

- In-person at the front desk
- Online at: www.benefits.ohio.gov
- Phone: 844-640-6446
- By mail to: 227 South Ohio Avenue, Sidney, OH 45365
- Fax: 937-498-7396
- Agency drop-box
- Email: FMS-staff@jfs.ohio.gov

CHILDCARE ASSISTANCE

Clients are asked to submit all applications & verifications for childcare assistance in one of the following ways:

- In-person at the front desk
- Online at: www.benefits.ohio.gov
- By mail to: 227 South Ohio Avenue, Sidney, OH 45365
- Fax: 937-498-7396
- Agency drop-box
- Email: EFS-staff@jfs.ohio.gov



UNEMPLOYMENT

To register for Unemployment Benefits you will need the following:

- Social Security Number, Driver's License, or State ID
- Name, address, phone number, and dates of employment for each employer you worked for in the last 18 months.
- Your dependents name(s) and social security number(s)
- If interested in Direct Deposit, your bank account number and routing number.
- Your child support court order or SETS number (OH only) if applicable.

It is suggested that you apply online as wait times on the phone are extremely high.

INITIAL CLAIM FILING:

1-877-644-6562

WEBSITE:

www.unemployment.ohio.gov

PIN RESET LINE:

1-866-962-4064

WORKFORCE INFORMATION HOTLINE:

1-888-296-7541

UNEMPLOYMENT FAX NUMBER:

1-614-466-7449