



OhioMeansJobs.

Shelby County

A proud partner of the
American Job Center network

Providing the community with employment & training services.

JOB POSTING SUMMARY

APRIL 16–30, 2026



ABOUT

OhioMeansJobs Center of Shelby County is specifically designed for Ohio job seekers and employers in need of employment and training assistance. Priority of service offered to U.S. Military Veterans & eligible spouses.



FREE SERVICES WE PROVIDE

Professional, skilled, and entry level job postings.
Computer access to internet-based job banks.
On-site job fairs and hiring events.
Resume and cover letter preparation.
Training & re-training to upgrade skills.
Job readiness workshops.



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UPCOMING EVENTS:

**- NO CURRENT UPCOMING
EVENTS OR WORKSHOPS**

***See events page for details**

These area job postings were compiled by OhioMeansJobs Center of Shelby County from a sampling of job postings from www.OhioMeansJobs.com.

The "OhioMeansJobs Shelby County AREA JOB POSTINGS" summary will be updated twice a month. OhioMeansJobs Center of Shelby County also has job postings which are updated daily. To view these postings and for additional services to assist with your job search, you may visit our Jobs Center at 227 S. Ohio Ave, Sidney Ohio, Monday - Friday, 7:30 a.m. - 4:00 p.m., or visit our website at www.shelbycountyjfs.org.

You can also access our services by phone by calling us at 937-497-2816 or email us at EFS-Staff@jfs.ohio.gov. OhioMeansJobs Shelby County is a proud partner of the American Job Center Network.



Index

[BUSINESS & ADMINISTRATION](#)

[TRANSPORTATION](#)

[FOOD SERVICE & HOSPITALITY](#)

[HEALTHCARE](#)

[LABOR & CONSTRUCTION](#)

[MAINTENANCE](#)

[MANUFACTURING & ENGINEERING](#)

[PUBLIC SERVICE](#)

[RETAIL](#)

[WAREHOUSE](#)

[ETC.](#)

[EVENTS & AGENCY INFORMATION](#)

***PLEASE NOTE THAT MANY OF THESE JOB POSTINGS DO NOT INCLUDE AN EXHAUSTIVE LIST OF QUALIFICATIONS & DUTIES. FOR MORE INFORMATION, PLEASE USE THE LINKS THAT LEAD YOU DIRECTLY TO THE JOB POSTING, OR USE THE CONTACT INFORMATION PROVIDED.**



You can return to the Index Page by clicking the Index Icon at the top right of every page.

Business & Administration

1

ACCOUNTING MANAGER

Airstream - Jackson Center, OH

Qualifications: Certified Public Accountant • Excellent computer skills, including advanced Excel concepts • Experience with Microsoft Dynamics 365 F&O ERP • Experience with Power BI or other Business Intelligence software • Familiarity with Sarbanes-Oxley requirements • Experience with both internal and external audits • High degree of accuracy and diligence • Experience and comfort with a fast-paced, complex work environment • Excellent interpersonal and presentation skills, with the ability and passion to engage with others authentically, establish trust, and build long-lasting relationships with the ability to influence at all levels

Education Requirement: We are looking for applicants with an undergraduate degree in accounting or equivalent, and a minimum of 7 to 10 years of post-graduate work experience, preferably with experience in a manufacturing environment. Public accounting experience at a Big 4 or large regional firm required.

Job Duties: Lead the monthly financial close process, including journal entries, account reconciliations, and related documentation, in areas of responsibility • Daily reporting of results, including cash receipts, shipments, and retails • Overseeing capital spending performance to budget • Monthly and quarterly tax filings • Supervising and mentoring financial accountants and unit invoicing specialist • Assisting with internal and external audit requests • Other job duties as required

To Apply: <https://tinyurl.com/yru8h3ns>

BRANCH MANAGER

Minster Bank - Minster, OH

Qualifications: A broad knowledge of products and services offered by the bank. • Solid knowledge of bank-wide regulations and thorough knowledge of regulations and laws that relate to his/her department. • Able to lead a team to achieve sales goals while balancing the needs of the customer. • Must be able to utilize time productively with minimum supervision.

Education Requirement: Bachelor's degree (B.A.) from a four-year college or university; or one to two years related experience and/or training or equivalent combination of education and experience

Job Duties: The Branch Manager is first and foremost a "Market Manager." As such, customer relationship management is a top priority. In addition to mortgage and consumer lending, the Branch Manager is responsible for overseeing the efficient and effective operation of the branch, including the administration and training of branch personnel. Other Responsibilities: • Active involvement in the community. • Provide consistent, superior advice and guidance to our customers. • Manage a consumer loan portfolio by handling all phases of lending. • Solicits deposits and loan opportunities by making calls and prospecting new and existing loan business. • Oversee the relationship driven culture within the branch. • Adhere to all compliance guidelines to ensure we are in compliance with all bank's standards. • Overall leadership role in the branch and effectively delegate responsibility and authority. • Responsible for the day-to-day operations and facility management

To Apply: <https://tinyurl.com/y86y7e9b>

LOCATION COORDINATOR

Shelby County Libraries - Sidney, OH

Qualifications: Strong communication and organizational skills • Ability to work with children and diverse groups • Comfortable with computers and willing to learn new systems • Leadership and supervisory experience preferred • Dependable, adaptable, and detail-oriented

Education Requirement: High School diploma or GED. Continuing Education

Job Duties: In this role, you'll help lead daily operations at one of our library locations while creating a welcoming, community-focused environment for patrons of all ages. We're looking for someone who is organized, service-minded, and passionate about connecting people with resources, programs, and services that enrich lives. If you enjoy teamwork, community engagement, and making a difference locally, we'd love to hear from you. Full Description can be found at link below or can be picked up at Amos Memorial Public Library

To Apply: <https://tinyurl.com/3mhe9maz>

Business & Administration

1

EXPERIENCES AND ACTIVATIONS MANAGER

Airstream - Jackson Center, OH

Qualifications: Proven experience managing events/programs from concept through execution. • Strong project management and organizational skills; ability to manage multiple locations/priorities. • Experience serving as a primary point of contact for all contacts. • Highly skilled in logistics, scheduling, and on-site operations. • Exceptional written and verbal communication skills. • Hospitality mindset with a commitment to premium guest experiences. • Ability to problem-solve quickly and professionally in fast-paced environments. • Experience with CRM, ticketing, or registration systems • Understanding of compliance requirements • Experience with budgeting, financial tracking, reconciliation, and invoicing. • Knowledge of RV systems, towing, or outdoor/experience-based environments strongly preferred (or willingness to learn). • Ability to travel up to 40%.

Education Requirement: High School Diploma

Job Duties: Plan and execute Airstream Experiences programming, including permitting, vendor coordination, scheduling, infrastructure, pricing, and on-site operations. • Manage participant and public-facing communications, including nurture campaigns, onboarding emails, social content, and marketing messaging. • Recruit, onboard, and support Camp Hosts; manage weekly logistics, inventory needs, and guest updates. • Oversee registrations, guest support, cancellations, refunds, and occupancy reporting with platform partners. • Serve as primary liaison between vendors, guests, hosts, partners, and dealership stakeholders to ensure seamless coordination. • See ADP additional job responsibilities.

To Apply: <https://tinyurl.com/37tymnve>

IT TECHNICIAN

Regal Plumbing and Heating - Sidney, OH

Qualifications: Skills: • Basic understanding of IT principles, problem-solving mindset, and excellent communication skills. • Working knowledge of user management and security concepts. • Stellar communication skills utilizing emotional intelligence for serving others. • Strong organizational record-keeping abilities and ability to develop and deliver training. • Ability to wear safety equipment. • Strong working knowledge of the Microsoft environment • Willingness to pursue industry certifications as they relate to business operations as well as attending classes and seminars developed while employed

Education Requirement: Not Listed

Job Duties: Perform tasks related to the setup, maintenance, and troubleshooting of computer systems and networks. Ensure technology infrastructure runs smoothly. • Assist users in resetting passwords, installing updates, printers, and programs in addition to guiding users in the use of the IT assets they are assigned to use. • Develop and deliver entry level and intermediate training for the optimal use of the programs and equipment falling under the scope of the IT department. • Maintain and issue out cellular devices that the company deems necessary for the daily operation of the business, including mobile computing platforms such as service tablets issued to techs in the field. • Assist IT Director in installing physical and virtual machines on the network. Rebooting servers. • Adding and deleting users in active directory as well as maintaining an accurate inventory database by adding, deleting, deploying, and recalling assets. • Loading images on equipment and delivering this to the end users in the office or at jobsites. • Set up hardware and install and configure software and drivers • Maintain and repair technological equipment (e.g. routers) or peripheral devices • Install well-functioning LAN/WAN and other networks and manage components (servers, IPs, etc.) • Manage security options and software in computers and networks to maintain privacy and protection from attacks • Perform regular upgrades to ensure systems remain updated

To Apply: <https://tinyurl.com/msc2edkp>

Business & Administration

1

PURCHASING SUPERVISOR

ITW - Piqua, OH

Qualifications: 4+ years of Procurement experience • 4+ years Team Lead/Supervisory experience

Education Requirement: Bachelor's Degree in Business, Materials, Supply Chain, Engineering, or related field

Job Duties: Manages the day-to-day operations (R2P & P2P) of the procurement process with a strong understanding of service and parts purchasing, parts identification and purchasing strategies. Oversee the Purchasing activities from Requisition stage through delivery ensuring best price to the highest quality standards at acceptable lead times. • Manages and reviews documents (purchase orders, contracts, NDA's, SLA's, etc.) for the procurement of all parts ensuring compliance to all Purchasing Policy Guidelines, as well as applicable federal and state laws. Utilize contracts, best practices, spend analysis and supplier management techniques to manage cost and supply chain risk. • Monitors and manages inventory and supplier relationships and proactively knows when to effectively respond or engage contingency plans to prevent disruption to the business. Assess current material availability, reasonably predicts future availability based on the market, delivery systems, and other variables. Collaborates and builds strong working relationships with suppliers to identify cost saving opportunities, develop need requirements for parts, acceptable substitutions and resolve performance nonconformance. Analyze data and apply findings in decision-making and drive innovative solutions with Suppliers. • Demonstrated ability to purchase challenging, sometimes unique, or obsolescent parts. Collaborate with other department managers to clarify purchase requisitions, identify departmental needs, and refine specification/acceptable substitutions for future orders. Works cross functionally with Inventory Control to identify proactive inventory adjustments in support of organizational goals. • Collaborate with the Strategic Procurement Manager in the development of procedures and controls with the purchasing function. Develop department strategic initiatives, metrics, and measure team performance against those initiatives

To Apply: <https://tinyurl.com/yx9juf55>

MANUFACTURING RECRUITER

Spherion - Sidney, OH

Qualifications: 3+ years recruiting experience. At least 2 years of experience specifically focused on manufacturing or high-volume hiring environments. Technical Knowledge: Strong knowledge of recruitment strategies, sourcing tools, and applicant tracking systems. Relationship Building: Ability to build strong relationships with hiring managers and candidates. Communication: Excellent communication, negotiation, and organizational skills. Legal Compliance: Understanding of employment law and compliance requirements. Adaptability: Self-motivated, results-driven, and able to manage multiple requisitions in a fast-paced environment. Experience within the electric vehicle or energy storage sectors.

Education Requirement: Bachelor's degree in Human Resources, Business Administration, or a related field (equivalent experience will also be considered)

Job Duties: Full-Cycle Recruiting: Manage the entire process for manufacturing, technical, and professional positions, including job posting, sourcing, screening, interviewing, and offer negotiation. Stakeholder Partnership: Partner with hiring managers to understand workforce needs, position requirements, and candidate success profiles. Proactive Sourcing: Utilize job boards, social media, networking, industry events, and community outreach to find talent. Pipeline Management: Build and maintain talent pipelines for critical roles to support current and future hiring needs. Candidate Experience: Ensure an efficient and positive experience for all candidates throughout the recruiting process. Event Coordination: Coordinate and participate in career fairs, on-site hiring events, and community recruitment initiatives. Compliance & Data: Maintain applicant tracking system (ATS) records for compliance and provide metrics on recruiting activity, such as time-to-fill and hiring quality. Strategic Collaboration: Work with the HR team on workforce planning, onboarding, and retention strategies.

To Apply: <https://tinyurl.com/bpbxkpw>

Transportation

1

CLASS B CDL ROLLOFF DRIVER

Hemmelgarn Services - Sidney, OH

Qualifications: Must have a good driving record & 2 years related driving experience. - Need to have Class B or Class A CDL's • Legally eligible to work in the United States • Must be at least 21 years of age. • Must have a valid DOT medical card. • Must successfully complete pre-employment testing. • Good written & verbal communication skills to effectively work with customers, office, and maintenance. • Ability to utilize GPS and/or a map. • Ability to operate a phone to stay in contact with dispatch throughout the day. • Lifting 75 lbs. • Entering and Exiting truck several times per day. • Ability to meet physical requirements of the positions (including but not limited to: sitting, reaching, pushing, pulling, climbing, and lifting up to 75 lbs) • Ability to drive truck with a manual transmission. • Exposed to outdoor weather conditions. • Exposure to commercial sites that require use of hardhat and reflective gear • Hours and physical demand vary by route and time of year.

Education Requirement: High School Diploma

Job Duties: Drivers deliver, remove and haul roll off containers containing waste or construction debris to and from customer's sites and disposal sites. • Excellent truck driving / maneuvering skills. • General knowledge of mechanics of trucks. • Pre and Post Trip Inspections • Box Contracts signed, payment collection, and maintenance logs

To Apply: <https://tinyurl.com/5n262e8c>

TRUCK DRIVER FLATBED NATIONAL FLEET

Roehl Transport - Sidney, OH

Qualifications: No flatbed experience is required; Roehl Transport offers on-the-job cargo securement available. Knowledge of safety regulations. • This is a Class A CDL truck driving job. On-the-job training may be available.

Education Requirement: Not Listed

Job Duties: In our over the road Flatbed Fleet, you'll haul unique freight mostly east of I-35 (though you may have loads that'll take you through any of the lower 48 states and Canada). As you see the nation, you'll also see many different shippers and locations.

To Apply: <https://tinyurl.com/mr46tha6>

DELIVERY DRIVER

Post Printing Company - Minster, OH

Qualifications: Must have Clean driving record. Must be able to lift 30 - 50 lbs. Class B CDL preferred but not required.

Education Requirement: High School Diploma

Job Duties: Not Listed

To Apply: <https://tinyurl.com/37z623ye>

Food Service & Hospitality

KITCHEN COOK

Sidney-Shelby County YMCA - Sidney, OH

Qualifications: 1. One to two years related experience preferred. 2. At least 18 years of age. Must be able to comply with all background requirements and meet acceptable standards. 3. Must have strong verbal and written communication skills. 4. Must be able to manage time and multitask for a demanding schedule. 5. Maintain positive, professional relationships with staff, parents, children, and volunteers by being a role model of the YMCA Character Development values. 6. Ability to relate effectively to diverse groups of people from all social and economic segments of the community.

Education Requirement: High School Diploma

Job Duties: 1. Have a thorough knowledge and understanding of CACFP and ODJFS food requirements and portion sizes. 2. Have a thorough knowledge and understanding of Shelby County Food Service licensing rules and regulations. 3. Maintain an adequate and appropriate inventory of food supplies as well as non-food products, on a daily basis and rotate inventory on a weekly basis. This will ensure that all products are used on a timely basis and eliminate food waste. 4. Prep, cook, deliver and serve breakfast, lunch and snack to all program areas on a daily basis. 5. Maintain a calendar of regularly scheduled times to clean the freezer, refrigerator, stove and cabinets, at least monthly, throughout the year. 6. Assure that all areas of the kitchen, i.e. counter tops, sinks, floors, etc., are cleaned and disinfected on a daily basis. 7. Prepare meals and snacks for special events and staff meetings as requested. 8. Attend monthly Child Development Center staff meetings. 9. Complete annual youth abuse prevention training and other related trainings. 10. Performs other duties as assigned.

To Apply: <https://tinyurl.com/ysd4nv54>

RESTAURANT MANAGER

Cracker Barrel - Piqua, OH

Qualifications: Lead with care, making sure both employees and guests feel valued. • Thrive managing the full restaurant experience from kitchen flow to front-of-house service • Balance operational focus with people-first leadership • Stay cool under pressure and encourage your team through busy shifts • Believe hospitality is a team effort that starts with strong leadership • Has 2-5+ years of successful restaurant management experience, including 1 year of Cracker Barrel experience • Can work 50 hours a week (five 10-hour shifts), including holidays and weekends • Has a valid driver's license

Education Requirement: Not Listed

Job Duties: As a Cracker Barrel Restaurant Manager, you're not just running a restaurant, you're a leader who focuses on the people and the place. You'll oversee both front-and back-of-house operations, ensuring our guest and team members know that we are committed to Always Serving Up More Than a Meal. With your leadership, you'll coach and develop your team, manage inventory, and deliver on the kind of guest experience we're known for. Backed by the right tools and training, you'll set the example and inspire your team to share the goodness of country hospitality.

To Apply: <https://tinyurl.com/4cecjatn>

PART-TIME SERVER

The Alcove Restaurant - Sidney, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Not Listed

To Apply: Stop in and apply during business hours at: Alcove Restaurant, 134 N Main Ave., Sidney

Food Service & Hospitality

1

COOK (FULL TIME)

Midmark - Versailles, OH

Qualifications: Advanced ability to develop and learn from others, Strong decision-making and organizational skills, Eminent ability to work to supervisor's instructions, Proficient oral communication and creative skills, High aptitude for multi-tasking
Basic Computer Skills

Education Requirement: High School Diploma with a ServSafe Certification, Level 2 ODH Certification and 2-4 years of experience; or equivalent combination of education and experience

Job Duties: Prepares, seasons, and cooks' food, Ensures that prep stations are stocked, Prepares simple components of each dish on prep list provided by the Chef, Carves portions of meat, fish, or fowl for individual servings, Ensures food and prep areas meet health and safety standards, Assists in preparing, cooking, and storing food, as well as maintaining kitchen and storage facilities in sanitary condition, Unloads all incoming stock, prepares boxes for storage and utilizes proper rotation of all products, Handles issues and problems and refers to higher level staff when needed, Provides minimal leadership and coaching to subordinate staff, Fills in for fellow employees where needed to ensure guest service standards and efficient operations, Helps maintain, clean and stock of coffee and vending areas throughout the entire campus, Oversees ordering, monitoring and rotating stock for the coffee and vending areas throughout the campus, Assist with training of new staff

To Apply: <https://tinyurl.com/mpw2ff5t>



Healthcare

CERTIFIED NURSING ASSISTANT

Ohio Living Dorothy Love - Sidney, OH

Qualifications: On-the-job training provided. • Must be able to read, write, speak, and understand the English language.

Education Requirement: High School diploma or equivalent required. • Certified Nurse Assistant (CNA) in good standing on the Ohio Department of Health Nurse Aide Registry required.

Job Duties: Provide daily resident and patient care according to nursing procedures and as instructed. • Ensure the Plan of Care is maintained. • Provide Activities of Daily Living including personal hygiene, elimination, comfort and safety, ambulation, lifting, skin care, nutrition, and hydration. • Assist with the care of the dying resident and provides post-mortem care. • Observe and report pressure areas and skin breakdown. • Assist with the application of nursing treatments. • Provide daily rehabilitative/restorative procedures. • Create and maintain an atmosphere of warmth, personal interest and calm environment throughout the unit. • Answer resident calls. • Check rooms for medications and unauthorized food items and report. • Maintain resident and patient rooms, work areas/equipment. • Attend care conferences, meetings, trainings. • Willingly and consistently share observations and insights of departmental operations to improve quality and efficiencies of department. • Measure and record all entries such as ADL coding, intake/output, temperatures, weight, etc. in the electronic medical record (EMR) or as directed by the Charge Nurse. • Report changes in resident's or patient's condition to the Charge Nurse as soon as practical. • Report concerns and complaints voiced or shared by residents, patients, or family members. All other duties as assigned.

To Apply: <https://tinyurl.com/mt3e97bv>

DIRECT SUPPORT PROFESSIONAL

ResCare Community Living - Sidney, OH

Qualifications: Must be 18 years of age or older • Must have a valid driver's license • Ability to work in a group home, home-like setting • Ability to communicate (verbally and written) with all levels of personnel, internal and external

Education Requirement: Not Listed

Job Duties: Performing personal care tasks, including feeding, ambulation, and medical monitoring • Assist with fostering positive relationships between individuals served and their housemates • Ensuring client safety and maintaining a safe environment • Encouraging self-help activities • Accompanying clients to scheduled appointments

To Apply: <https://tinyurl.com/2dt68ktk>

PATIENT ACCESS SPECIALIST

Wilson Health - Sidney, OH

Qualifications: Individuals must perform each essential duty satisfactorily with or without reasonable accommodations. Must have excellent typing skills, basic knowledge of personal computers, ability to read and interpret documents, ability to write routine reports and correspondence, and effective public speaking skills.

Education Requirement: High School diploma or GED; one to three months related experience and/or training; or equivalent combination of education and experience.

Job Duties: Register and interview patient/representative to obtain demographic, attending physician, and billing information to complete patient record. • Answer telephone, schedule appointment(s) and pre-register patient accurately and efficiently. • Maintain proper phone etiquette and respond to inquiries or route calls appropriately. • Schedule appointments per guidelines and policy. • Electronic data entry • Route paperwork to department(s). • Prepare ID bracelets. • Obtain signatures of consent and explain patients' rights. • Verify printouts for correct information and distribute copies. • Maintain files and keep forms current. • Respond to questions and give information. • Demonstrate knowledge in government regulations, maintain medical review policies and precertification of outpatients. Screen diagnosis with Medicare and request additional information. Present patient with an Advanced Beneficiary Notice. • Additional responsibilities may be required. • Aware of and respond to Disaster/Fire Plan per policy. • Maintain patient confidentiality.

To Apply: <https://tinyurl.com/2v4vv9as>



Healthcare

HEMOCARE ASSOCIATE

Ohio Living Dorothy Love - Sidney, OH

Qualifications: Must successfully complete all sections of the Homemaker written test and completes the Homemaker skills testing by return demonstration. • One year experience as a homemaker/ companion for an adult or family member required. • Must be able to read, write, speak, and understand the English language. • Must possess a valid driver's license and acceptable driving record. Must be insurable under professional liability and crime coverage policies as specified by insurance carrier underwriting standards.

Education Requirement: High school diploma or equivalent required.

Job Duties: Provides homemaking services, such as bed making, light housework, laundering. • Plans, shops, prepares, or assists with nutritious meals and prescribed diets, which includes the clean-up of kitchen area. • Accompanies patient to medical appointments as specified in the care plan. • Runs errands with patient/family's agreement. • Provides companionship and socialization for the patient. • Observes the patient for changes in general physical and mental conditions. Reports any changes noted to the nurse. • Reminds patients to take their medication as prescribed and scheduled. • Assists to maintain safety in the home. Notifies nurse of safety concerns. • Adheres to the documentation and care procedures and standards of personal and professional conduct.

To Apply: <https://tinyurl.com/4y2y65fb>

OB SUPPORT TECH

Wilson Health - Sidney, OH

Qualifications: Completion of an approved Nurse Aide Training and Competency Evaluation Program preferred • Three to six months of related hospital experience and/or training preferred, or equivalent combination of education and experience • Current Basic Life Support (BLS) certification required • Neonatal Resuscitation Program (NRP) completion required • Strong interpersonal, communication, and organizational skills • Ability to work collaboratively in a team-based environment • Ability to perform essential functions with reasonable accommodations as needed

Education Requirement: High School diploma or GED required

Job Duties: Function in the surgical scrub role for OB procedures • Maintain responsibility for stocking, preparing, and ensuring OB OR readiness for use • Assist in labor and delivery under the direction of the Registered Nurse • Provide physical assistance with patient positioning and toileting needs • Prepare vaginal delivery instruments and equipment • Decontaminate instruments and transport to Sterile Processing • Obtain and document vital signs; report abnormal findings to the RN • Perform newborn screenings including PKU, CCHD, transcutaneous bilirubin, and hearing screening as trained and competency-validated • Assist patients with activities of daily living across all stages of life • Perform clerical duties including answering phones and monitoring secure unit access • Support technical duties such as stocking, phlebotomy, and point-of-care testing as trained • Maintain open and timely communication with patients, families, and care team members • Adhere to professional standards and participate in ongoing competency development • Demonstrate respect for patient dignity, individuality, and well-being • Assist in meeting the physical and emotional needs of patients under RN direction • Perform additional duties as assigned within the scope of responsibility

To Apply: <https://tinyurl.com/5xeze99d>



Healthcare

SURGICAL TECHNOLOGIST

Wilson Health - Sidney, OH

Qualifications: Not Listed

Education Requirement: Graduation from an accredited school of Surgical Technology

Job Duties: Prepare rooms with appropriate instruments, sutures, supplies, and equipment necessary for surgical procedure. • Handle instruments, supplies, and equipment necessary during procedure. • Understand the procedure being performed and anticipate the needs of the surgeon. • Ensure quality patient care during the procedure. • Monitor and maintain the sterile field, following policies and procedures for sterilization of instruments and supplies. Effectively functions as the scrub person for the surgical procedure: • Check supplies and equipment needed for surgical procedure • Scrubs, gowns, gloves • Set up sterile table with instruments, supplies, equipment, and medications/solutions for procedure • Perform appropriate counts with the circulator at a minimum prior to the operation and before the incision is closed • Know legal responsibilities and the reason for 100% accurate sponge counts. • Verbalize procedure for an incorrect sponge count. • Gown and glove surgeon and assistant • Help in draping the sterile field • Pass instruments to surgeon during procedure • Maintain highest standard of sterile technique during procedure • Properly handle all surgical specimens • Prepare sterile dressings • Clean and prepare instruments for terminal sterilization • Assist other members with terminal cleaning of operating room • Assist in prepping room for the next patient • Obtain appropriate sterile and unsterile items for procedure • Opens sterile supplies • Actively participates in “Time Out” • Assist with patient transfers • Assess comfort and safety measures and provide verbal and tactile reassurances to patient • Anticipate additional supplies needed • Properly handle specimen • Secure dressing after incision is closed

To Apply: <https://tinyurl.com/347288aa>



Labor & Construction

ASSISTANT SUPERINTENDENT: COMMERCIAL CONSTRUCTION

Ferguson Construction - Sidney, OH

Qualifications: Must pass background investigation and drug test • Minimum (1) year in a leadership role in commercial construction. • Proven background in managing mid- to large-scale construction projects. • OSHA 30-hour or 10-hour certification required. • Proficiency with Microsoft Office; Procore preferred. • Valid driver's license and safe driving record. • Strong working knowledge of safety laws and company policies. • Ability to read and interpret blueprints and technical construction documents. • Excellent verbal and written communication skills. • Experience with large construction projects required. • NUCOR Buildings experience preferred.

Education Requirement: High School Diploma

Job Duties: Enforce safety policies with consistency and integrity. • Oversee construction activities with project plans, specifications, and proven work practices. • Collaborate with teams to maintain accurate, timely documentation. • Supervise craft workers, promoting teamwork, respect, and high performance. • Plan and manage schedules, manpower, materials, and equipment needs. • Maintain schedule efficiency while minimizing unnecessary overtime and general conditions. • Ensure the accuracy of craft timecards and weekly equipment-hour reporting. • Coordinate material deliveries, storage, and utilization for maximum efficiency. • Provide precise layout and communication across all trades. • Support or lead job setup, communication workflows, safety compliance, quality control, and closeout. • Assist Project Managers with material scheduling and change management processes. • Develop and manage site logistics plans.

To Apply: <https://tinyurl.com/27wyh56h>

MECHANICAL PROJECT MANAGER/ ESTIMATOR

Regal Plumbing and Heating - Sidney, OH

Qualifications: Experience with commercial/industrial/institutional mechanical projects • 5 years' estimating and management experience • New construction conceptual, plan and spec. estimating experience • Proficiency with project management and estimating software • Excellent verbal and written communication skills • Planning and analytical skills • Ability to develop and maintain business relationships • Ability to coordinate and supervise group work. • Valid driver's License with clean record • Ability to estimate projects/contracts

Education Requirement: 4-year degree in Mechanical Engineering • Excellent knowledge of plumbing construction

Job Duties: Prepare and complete estimates for mechanical projects • Review proposal specifications, drawings, attend pre-bid meetings • Identify items and information needed for bid preparation • Forecast project costs • Utilize estimation software • Follow contracts, estimating extra work items, change orders, credits, procuring material, and overall management direction • Review/analyze task code reports of actual vs. estimated cost • Ensure job is properly set up in the computer systems regarding estimated costs, schedule of values and AIA invoicing • Provide project submittals • Responsible for project profitability • Ensure projects are staffed to meet schedule requirements • Responsible for accurate and timely processing of change orders, billings and collections • Provide monthly project reports and analyses of profitability and status • Communicate/resolve project issues. • Ensure job receives tooling and equipment timely • Visit sites and jobsite meetings to ensure project is on schedule. • Provide all closing documents and warranty items • Additional duties and responsibilities

To Apply: <https://tinyurl.com/msc2edkp>



Labor & Construction

ELECTRICIAN (MANUFACTURING)

Rheinmetall - St Marys, OH

Qualifications: Must be licensed or have active journeyman's card. Extensive knowledge of electrical components and electrical safety codes and regulations required. Ability displayed and accuracy of work produced, meeting company standards, and requiring little to no rework. Knowledge of job, techniques, skills, equipment, procedures, materials. Punctuality and attendance. Willingness and cooperativeness with others. Ability to accept constructive criticism. The degree to which an employee searches out new tasks and expands their ability to perform assigned tasks without direct supervision. Follow quality environmental policies and have knowledge of AS9100 and IS14001. Follow safety procedures, security protocol, and wear proper PPE. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to work with the physical demands of the position per the job description, with or without reasonable accommodation.

Education Requirement: Not Listed

Job Duties: The Electrician will troubleshoot, install, maintain, and repair electrical equipment, parts, electrical systems, fixtures, circuit breakers and control panels. Responsibilities: Maintain, calibrate, configure, monitor, test, troubleshoot, install, and repair instrumentation, process controls, data acquisition systems, and electrical systems. Investigate, diagnose, correct, and document instrumentation or system malfunctions and provide appropriate reporting. Other duties may be assigned as deemed necessary. • Read blueprints or technical diagrams. • Install and maintain wiring, control, and lighting systems. • Inspect electrical components, such as transformers and circuit breakers. • Identify electrical problems using a variety of testing devices. • Repair or replace wiring, equipment, or fixtures using hand tools and power tools. • Follow state and local building regulations based on the National Electrical Code

To Apply: <https://tinyurl.com/bdhst4uc>

HVAC TECHNICIAN

Slagle Mechanical Contractors- Sidney, OH

Qualifications: HVAC Systems, Equipment Maintenance, Basic Safety, Documentation Skills, Conceptual Skills, Power Tools, Attention to Detail, Dependability, Lifting, Job Knowledge, Productivity

Education Requirement: High School Graduate

Job Duties: Maintains environmental conditions by installing and maintaining heating, ventilation, and air conditioning equipment; maintaining records. Duties: * Organizes work by studying work orders, diagrams, specifications, drawings, and blueprints; gathering required materials. * Establishes environmental systems by mounting, installing, fabricating, or connecting compressors, condensers, evaporators, motors, expansion and discharge valves, motors, temperature and humidity controls, fans, control panels, switches, fuses, filters, gauges, ducts, piping, tubing, and related components; completes power connections. * Tests and repairs environmental systems by operating the systems; identifying malfunctions; repairing or replacing sealants, parts, and components. * Keeps tools and equipment operating by following operating instructions; troubleshooting breakdowns; maintaining supplies; performing preventive maintenance; calling for repairs. * Documents actions by completing equipment records. * Maintains safe and healthy work environment by following standards and procedures; complying with legal regulations. * Updates job knowledge by participating in educational opportunities; reading technical publications. * Accomplishes maintenance and organization mission by completing related results as needed.

To Apply: <https://tinyurl.com/42ez5yn4>

WELDER

Tradesman International - Sidney, OH

Qualifications: Must pass a weld test

Education Requirement: Not Listed

Job Duties: Tradesmen International is immediately hiring experienced Pipe Welders for projects located in the Anna, OH area. • TIG & MIG welding on stainless steel • Structural welding • Schedule 80 & 90 pipe welding • Read blueprints

To Apply: <https://tinyurl.com/mrkxj4dz>



Labor & Construction

PLUMBER - SERVICE

Slagle Mechanical Contractors- Sidney, OH

Qualifications: Must be skilled in troubleshooting, diagnosing and solving plumbing and plumbing system related problems. • Must be able to work independently, complete paperwork and possess good communication skills. Qualified candidates should have some of their own hand tools but heavier equipment and van are provided (Need Good Driving Record). • Work within precise limits or standards of accuracy • Make decisions based on measurable criteria • Visualize objects in three-dimensions from plans and drawings • High physical effort required to lift and carry objects weighing up to 100 lbs, lift 25-30 lbs repetitively; ability to see well (naturally or with correction); ability to stand, stoop, kneel/crouch, climb and maintain balance on high ladders and scaffolds; ability to work easily and skillfully with hands

Education Requirement: High School Graduate or have GED • Completion of apprenticeship program • Licensing required for Journeyman, helper or apprentice is not required

Job Duties: This position assembles, installs, and repairs pipes, fittings, and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes. • Inspecting structure, locating and marking positions of pipes, connections, and passage holes for pipe in walls and floors • Cutting openings in walls and floors to accommodate pipe and pipe fittings • Cutting, threading, and bending pipe to required angles • Assembling and installing valves, pipe fittings, and pipes composed of metals and non-metals • Joining pipes by use of screws, bolts, fittings, and solder • Testing pipes by filling them with water or air and reads gauges to determine whether system is working accurately • Installing and repairing plumbing fixtures • Repairing and maintaining plumbing by replacing washers in leaky faucets, mending burst pipes, and opening clogged drains

To Apply: <https://tinyurl.com/357kkusc>

SHEET METAL: ROOFING AND SIDING

Ferguson Construction - Sidney, OH

Qualifications: Team-oriented individuals

Education Requirement: Not Listed

Job Duties: In this position, you would be performing standing seam roofing, metal siding, curbs, flashings and trims installation. • Utilize and interpret blueprints and specifications to determine how and where to fabricate, assemble, and install sheet metal assemblies and components. • Install exposed and concealed fastener roof systems. • Install faced and unfaced building insulation. • Install insulated panels. • Install trim and flashing. • Install roof curbs. • Install exposed and concealed fastener wall systems. • Break sheet metal trim. • Ability to install metal siding and roofing • Ensure safety is a priority on the job during all activities, including using tools and installing and fabricating metal.

To Apply: <https://tinyurl.com/6enn9f6k>

CONSTRUCTION FIELD TECHNICIAN

Wells Brothers - Anna, OH

Qualifications: 3 years of experience • Possess a through understanding of industrial trades • Ability to push, pull and lift up to 50lbs on occasion, stand, bend, stoop, squat, reach and sit for long periods of time • Must not be afraid of heights or confined spaces • Have a valid drivers license with a clean driving record • Ability to work overtime including weekends and holidays • Ability to adapt to changing schedule and easily and positively adjust to changing priorities and department processes. • Ability to simultaneously handle the demands of internal and external customers • Knowledge/Experience of other skilled trades (Plumbing, Electrical, Welding) Preferred

Education Requirement: Not Listed

Job Duties: Maintain a low Safety Incident Occurrence History • Clean construction site to eliminate possible hazards • Operation of power tools of all types • Stud framing (metal and wood) • Drywall – hang, finish • Office remodeling

To Apply: <https://tinyurl.com/3cz958fy>



Labor & Construction

ESTIMATOR - COMMERCIAL RAILING

Superior Aluminum Products - Russia, OH

Qualifications: Associates degree or equivalent experience in Construction Management, Construction Engineering, Mechanical Design or Estimating, Proficient in reading construction drawings and cut details, Skillful with Microsoft Excel, Experience with takeoff software preferred. PlanSwift software takeoff experience is a plus, Must bring a positive attitude and solution focused mindset that will integrate well with a company culture of respect for others, collaboration, open communication and continuous improvement.

Education Requirement: High School Diploma

Job Duties: Provide accurate takeoffs from construction drawings and specifications for use by our sales team, Utilize Excel forms to organize data, Balance multiple projects and requests from different sources.

To Apply: Email <https://tinyurl.com/2p9reb9d>

PROJECT MANAGER

Ferguson Construction - Sidney, OH

Qualifications: Minimum of 2 years of experience as a project manager within the construction industry. • Strong working knowledge of MS Office Suite including MS Project • Strong working knowledge of Procore construction management software • Strong architectural and civil background along with mechanical and electrical knowledge • Ability to multi-task and work on multiple projects concurrently All applicants who are offered employment with Ferguson Construction Company will be subject to a background investigation and drug test. Offers of employment are contingent on the successful completion of a background investigation and drug test conducted in accordance with Ferguson Construction policy and state law.

Education Requirement: Bachelor's Degree - Engineering, Construction Management or similar technical training/experience.

Job Duties: The project manager leads a team of Superintendents, Project Engineers and Project Administrators to deliver critical projects that are safe, on time, on budget and of the highest quality. Project Managers at Ferguson Construction are the key to operational success and are surrounded by highly motivated and focused teammates.

To Apply: <https://tinyurl.com/3f8xa4y8>

SENIOR HVAC TECHNICIAN

Regal Plumbing and Heating - Sidney, OH

Qualifications: 4-10 years of experience • Technologically proficient (Word, Excel, and Outlook. Knowledge of estimating and/or scheduling software a plus.) • Excellent verbal and written communication skills, organized, and an ability to manage multiple priorities/tasks. • Responsible, conscientious, self-motivated, good attitude and a team leader. • Current driver's license and insurable with no major infractions. • Understand schematic diagrams, blueprints and other specifications required by our client • Strong working knowledge of job site safety as well as ability to complete a company specific safety orientation. As a condition of employment, all employees must furnish and utilize a smart phone with internet capability and access for daily work related time keeping purposes.

Education Requirement: Universal EPA refrigerant license • 06A license(preferred) • PTCS Duct Seal and Commissioning certificate(preferred) • Knowledge of low voltage electrical systems

Job Duties: Act as a leader to manage and direct a team consisting of HVAC technicians. Install new and service existing HVAC systems at commercial and industrial locations. • Troubleshooting and repair of rooftop units, chillers, cooling towers, pumps, and split systems • Duck work modification/installation • Ductless heat pump installation/startup • Sheet metal work • Train and supervise field apprentices.

To Apply: <https://tinyurl.com/msc2edkp>



Maintenance

AUTOMOTIVE LOT TECHNICIAN

Paul Sherry Chrysler Dodge Jeep Ram - Piqua, OH

Qualifications: Valid Driver's License • Eligible for automotive insurance • Previous experience as an Automotive Detailer is a plus but not required. • Strong attention to detail and commitment to delivering high-quality work. • Physical fitness and stamina to handle the demands of the job. • Ability to work in a team and follow instructions effectively. • Excellent time management skills to complete tasks efficiently

Education Requirement: Not Listed

Job Duties: Vehicle Cleaning: Thoroughly clean and detail vehicles, including interior and exterior surfaces, to a high standard. • Washing and Waxing: Perform washing, waxing, and polishing of vehicles to restore and maintain their appearance. • Vacuuming and Shampooing: Vacuum, shampoo, and steam clean carpets, upholstery, and other interior surfaces. • Stain Removal: Identify and remove stains, spills, and blemishes from vehicle interiors. • Window Cleaning: Clean and polish windows, mirrors, and glass surfaces. • Tire and Rim Care: Clean and shine tires and rims to enhance the overall look of the vehicle. • Quality Control: Ensure that the final result meets our quality standards and exceeds expectations. • Equipment Maintenance: Maintain and clean all detailing equipment and tools.

To Apply: <https://tinyurl.com/ypyj2yyx>

CENTRIFUGAL LAB TEST TECHNICIAN

Copeland - Sidney, OH

Qualifications: Basic mechanical, HVAC, and/or electrical/electronic skills • Strong troubleshooting and problem-solving abilities • Proficiency with personal computers and Microsoft Office applications • Legal authorization to work in the United States - Sponsorship will not be provided for this position

Education Requirement: High School Diploma. • HVACR Certificate

Job Duties: Follow the engineering test instructions to evaluate compressor performance and durability. • Set up and install compressors and related electronics for testing purposes. • Operate laboratory equipment such as durability test stands, gas cycle systems, and precision measuring tools to capture performance data. • Fabricate custom test fixtures and controls for non-standard tests, including brazing, soldering, and wiring. • Collect and document test data in compliance with applicable standards. • Perform general laboratory upkeep and maintenance tasks

To Apply: <https://tinyurl.com/47ezau7f>

CLEANER

Sidney-Shelby County YMCA - Sidney, OH

Qualifications: Cleaning experience preferred

Education Requirement: High School Diploma

Job Duties: 1. Cleaning of areas as assigned at our Fair Haven satellite center of our Child Development Center. 2. Removal of trash to dumpster. 3. Sweep and mop floors. 4. Sanitize and wipe down all surfaces. 5. Fill soap dispenser and toilet paper and paper towel dispenser as needed. 6. Complete annual youth abuse prevention training and other related trainings. 7. Performs other duties as assigned.

To Apply: <https://tinyurl.com/mrre27se>



Maintenance

DIESEL TECHNICIAN

Love's Travel Stops - Sidney, OH

Qualifications: Ability to move, lift 75+ pounds working in close quarters. Ability to work in various temperatures. • Always put the safety and satisfaction of your customers first, complying with company safety policies & procedures. • Work a rotating schedule that alternates between day and night as needed. • Ability to obtain a medical card through the Department of Transportation.

Education Requirement: Not Listed

Job Duties: Troubleshoot and repair light mechanical issues that may include wheel-end assemblies, electrical systems, suspensions, A/C, or engine components • Assist customers with roadside services • Provide preventative maintenance service

To Apply: <https://tinyurl.com/2xc9vacs>

MAINTENANCE

Walmart - Sidney, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Janitorial associates ensure customers have a great first and last impression of our stores. They look after the cleanliness of the store from the parking lot to restrooms to the receiving area, they maintain a clean and safe environment.

To Apply: <https://tinyurl.com/bdjt7dcm>

RESTAURANT EQUIPMENT MAINTENANCE TECHNICIAN

McDonald's, various locations

Qualifications: Must have reliable transportation. • Experience with commercial refrigeration systems • Solid HVAC troubleshooting and repair skills • Plumbing knowledge (fixtures, drains, water lines) • Ability to work independently and prioritize tasks • Strong problem-solving skills and attention to detail

Education Requirement: high school diploma

Job Duties: Maintain, troubleshoot, and repair commercial kitchen equipment (grills, fryers, toasters, brewers, ice makers, dispensers, coolers/freezers, HVAC, exhaust fans/systems) • Service refrigeration units, HVAC systems, and plumbing components • Perform preventative maintenance to avoid downtime • Work closely with kitchen staff and management to prioritize repairs

To Apply: email Cindy Frantz: <https://tinyurl.com/5n652s4m>

TANK WASHER

Kenan Advantage Group - Sidney, OH

Qualifications: Ability to clear and enter confined spaces • Must be able to lift up to 50 lbs. regularly and over 50 lbs occasionally. • Must have a valid driver's license. • Pre-Employment Testing: Criminal Background Check, Driving Record Check, Drug Testing, Physical Examination.

Education Requirement: High School Diploma or equivalent

Job Duties: Perform wash water segregation duties • Comply with company safety, environmental, and operational procedures • Manage chemical usage and waste • Open and close valves • Couple tanks and drive tractors • Lift, pull, push and carry hoses • Conduct measurements and complete paperwork • Prepare trailers for deliveries

To Apply: <https://tinyurl.com/mv673b76>



Maintenance

SEMI-TRAILER FABRICATOR/ REPAIR TECHNICIAN

Continental Express - Sidney, OH

Qualifications: Previous experience in semi-trailer fabrication or repair preferred • Experience with refrigerated trailers and foam wall repair strongly preferred • Welding experience required (certification a plus, but not required) • Ability to work with steel and aluminum • Strong mechanical aptitude and troubleshooting skills • Ability to lift heavy materials and perform physical work • Reliable attendance and strong work ethic • Valid driver's license required (CDL a plus, not required)

Education Requirement: High School Diploma

Job Duties: Fabricating, repairing, and maintaining refrigerated semi-trailers to ensure they meet safety, quality, and performance standards. The ideal candidate will have hands-on experience with welding, metal fabrication, and trailer repair, including insulated and foam-core wall systems. • Fabricate and assemble semi-trailer components and structures. • Diagnose and repair structural, mechanical, and cosmetic trailer damage • Perform repairs on refrigerated (reefer) trailers, including insulated wall and floor systems • Repair and replace foam-core walls, panels, and insulation to restore structural integrity and thermal performance • Perform welding (MIG, stick; aluminum welding a plus) • Repair or replace floors, frames, crossmembers, doors, roofs, and side panels • Perform suspension, landing gear, brake, and axle repairs • Read and interpret blueprints, work orders, and repair instructions • Use hand tools, power tools, and shop equipment safely and effectively • Maintain a clean, organized, and safe work environment • Follow all safety policies and procedures

To Apply: <https://tinyurl.com/mste8paz>

TIRE TECHNICIAN

Loves Travel Stop - Sidney, OH

Qualifications: Ability to obtain a medical card through the Department of Transportation. (paid by Love's) • Ability to move, lift 75+ pounds working in close quarters. Ability to work in various temperatures

Education Requirement: Not Listed

Job Duties: Tire Technicians work in a fast-paced environment and maintain clean places with friendly faces. You will interact with customers & drivers from all over, making their travels and their day better. If you are looking for a great opportunity to grow along with a winning team, join us today. No experience? No problem! We will teach you! • Take ownership of the sale, removal, and replacement of tires up to, but not limited to, commercial vehicles in shop and roadside service. • Be responsible for equipment repair and maintenance of the store facility including general housekeeping duties. • Always put the safety and satisfaction of your customers first, complying with company safety policies & procedures.

To Apply: <https://tinyurl.com/mp9vrwzr>

TRUCK WASH TECHNICIAN

Loves Travel Stop - Sidney, OH

Qualifications: Work a rotating schedule that alternates between day and night as needed. • Ability to move, lift 75+ pounds working in close quarters. Ability to work in various temperatures.

Education Requirement: Not Listed

Job Duties: Perform wash related services such as changing trailer wash outs, applying cleaners / tire dressings, and other wash related items. • Complete accurate invoicing and payment processing for services performed. • Perform basic facility & equipment maintenance/repairs. • Always put the safety and satisfaction of your customers first, complying with company safety policies & procedures.

To Apply: <https://tinyurl.com/2brdamkk>



Maintenance

MEZZANINE MAINTENANCE - D SHIFT

Plastipak - Jackson Center, OH

Qualifications: A minimum of three (3) years of experience maintaining manufacturing equipment, Experience with Gem Wheel, Husky, Sidel, Palletizer & Airveyor is preferred. Strong ability to troubleshoot & problem solve for box forming, conveyor systems and other manufacturing equipment, Ability to interpret technical & operational documents, including manuals, blueprints, schematics, Ability to lift up to 75 pounds and work on aerial platforms up to 20 feet with or without reasonable accommodation

Education Requirement: High School Diploma, GED or equivalent

Job Duties: Performance maintenance for box forming, conveyor systems and other manufacturing equipment to assure uninterrupted & optimal operations, Execute & continuously improve preventative maintenance procedures, Participate in changeovers, ensuring efficient & correct execution, Repair & rebuilds spare parts, Assure compliance with all safety protocols, quality standards, operational practices & procedures, Expand your expertise through formal training & on-the-job experiences, including new equipment installation & equipment modification projects

To Apply: <https://tinyurl.com/4mn4yn8n>

AUDIO VISUAL INTERN (FALL SEMESTER, PART-TIME)

Midmark - Versailles, OH

Qualifications: Professionalism and strong communication skills, Self-motivated with attention to detail, Strong problem-solving skills: must be capable of accurately assessing needs, maintaining a calm business demeanor, and taking quick action to resolve issues, In depth knowledge of testing and updating audio visual equipment, Ability to troubleshoot and solve technical issues, Ability to use test and repair equipment, Proficient in Microsoft platforms, Proficient knowledge of computers and operating systems, Ability to multitask and resolve to issues analytically

Education Requirement: High school diploma & currently pursuing an associate or bachelor's degree in a technical field

Job Duties: Support audio visual for product and solutions displays within the Experience Center and 1915 room. Primarily responsible for setup, operating, testing, repairs and maintenance of all AV equipment, solution displays and video conferences at these locations. This includes following Midmark standards for equipment and upgrades. The Audio-Visual Intern will stay up to date with new solutions and equipment offerings.

To Apply: <https://tinyurl.com/4msdcat2>

MAINTENANCE MECHANIC

Edgewell Personal Care - Sidney, OH

Qualifications: Four years' industrial maintenance environment experience • Self-starter with solid work ethics • Use of computer and Windows based programs. • Proper operation and preventative maintenance of all mechanical equipment in the facility including basic electricity. • Able to work with little or no supervision. Reports to Maintenance Group Leader. Able to teach basics to other production and maintenance teammates.

Education Requirement: High School Diploma

Job Duties: Work from written or verbal orders, schedules, or emergency situations. Use a variety of charts, tables, prints, schedules, manufactures handbooks. Use a variety of portable hand tools, amp, volt, ohmmeter, and other testing equipment and hand and power tools. Understand ladder logic, process control logic, and usage of a PC. • Diagnose trouble and perform repairs. Check and repair equipment, plumbing, piping, electronic problems. Assist with tear down, repair and reassembly of major equipment. Troubleshoot low voltage control circuits. • Set up and operate an arc and gas welder for simple hand welding. Adjust and regulate gas, current and voltage to obtain proper fusion. Operate acetylene torch for heating and cutting. • Perform scheduled and prescribed lubrication of production equipment, machinery and parts. Oil and grease moving parts. Force grease into fittings and bearings, replace defective grease and oil fittings, dirty air filters, sprockets, chains. • Complete standard form after each job. Detect and report defective material, faulty equipment and unusual situations.

To Apply: <https://tinyurl.com/2vu3mnye>

Manufacturing & Engineering

1

MACHINE OPERATOR/TARGET

Ross Aluminum - Sidney, OH

Qualifications: Proven experience as a Machinist in a manufacturing environment with hands-on operation of CNC lathe and milling machines. • Strong knowledge of CNC programming languages. • Familiarity with blueprint reading, GD&T principles, and mechanical drawings essential. • Experience working with precision measuring instruments like calipers, micrometers, bore gauges, CMMs, and dial indicators. • Solid understanding of tooling setup, fixture design, and material properties a plus. • Ability to perform basic math calculations accurately for measurement conversions and machine adjustments. • Knowledge of EDM processes helpful. • Experience working with hand tools, power tools, welding equipment, forklifts, and assembly aids preferred. • Demonstrated commitment to safety standards in a manufacturing setting while maintaining high-quality output.

Education Requirement: High School Diploma

Job Duties: Operate CNC machining equipment and other precision tools to produce complex parts with accuracy and efficiency. • Use CAM software and G-code, ensuring optimal tool paths and machining parameters. • Read and interpret detailed blueprints, technical drawings, and GD&T specifications to ensure parts meet requirements. • Set up tooling, fixtures, and cutting tools on machines for different jobs. • Utilize precision measuring instruments including calipers, micrometers, bore gauges, coordinate measuring machines (CMM), and dial indicators to verify dimensions and tolerances. • Perform routine maintenance on machinery to ensure optimal performance and safety standards are maintained. • Troubleshoot machining issues promptly by analyzing tooling wear, machine calibration, or programming errors. • Support lean manufacturing initiatives by optimizing processes for efficiency and waste reduction. • Assist in assembly operations, using hand tools, power tools, welding equipment, and fabrication techniques. • Maintain accurate documentation of production activities, inspection reports, and machine logs. • Follow safety protocols diligently • Collaborate with engineers and designers using SolidWorks or CAD software to review designs or suggest improvements for manufacturability

To Apply: <https://tinyurl.com/4t4czh3h>

ADVANCED MANUFACTURING QUALITY TECHNICIAN

Copeland - Sidney, OH

Qualifications: Three (3+) Years of experience in Manufacturing, Quality, or related technical role. • Practical knowledge of metrology CMM programming software (e.g., PC-DMIS, MODUS). • Practical knowledge on reading prints and interpreting GD&T • Experience reading & interpreting specifications and technical documents • Solid understanding of mathematics, statistics, and measurement uncertainty • Ability to work with computer software and databases such as Word, Excel, and Outlook • Ability to travel ~10-15% • Legal authorization to work in the United States - Sponsorship will not be provided for this position.

Education Requirement: High School Diploma

Job Duties: CMM Programming: Specialize in developing, implementing, and debugging programs using CMM software like PC-DMIS or MODUS to ensure manufactured products meet precise and high-quality standards. • Quality Compliance: Interpret blueprints, technical drawings, and GD&T (Geometric Dimensioning & Tolerancing) to verify compliance with specifications. • Equipment Calibration: Perform new gauging technology installations, calibrations, gage R&Rs, and maintain various inspection devices and gaging systems. • Data Analysis & Reporting: Analyzing measurement data for deviations, SPC (Statistical Process Control), and creating technical reports. • Problem Solving: Work with engineering to improve processes and identify root causes of defects.

To Apply: <https://tinyurl.com/bddjs6a8>

Manufacturing & Engineering



EXPERIENCED MACHINIST

Detailed Machining - Sidney, OH

Qualifications: Minimum 5 years experience in the machine trades. Need a self-motivated, well-rounded person who can make about anything. Must be able to do your own setups and write your own programs. Must be able to use Mastercam or equivalent, read and interpret prints and tolerancing, set up tooling and make parts complete.

Education Requirement: High School Diploma

Job Duties: We have several positions available for vertical and horizontal machining

To Apply: <https://tinyurl.com/ystz8r7a>

COIL PRODUCTION ASSOCIATE

Cornerstone Building Brands - Sidney, OH

Qualifications: Must be at least 18 years of age to apply. • Must have 2 years+ Machine Operator experience • Must possess common sense, positive attitude, and demonstrate excellent attendance • Must be quality and safety conscious, a team player • Must be able to work quickly with product and able to lift weight amount as indicated on job specific functional capacity evaluation • Ability to lift 50 pounds on continually above shoulder height and below the waist • Must have excellent manual dexterity and be able to concentrate for long periods

Education Requirement: Not Listed

Job Duties: Read, understand, and follow the steps outlined in SOPs for each task being performed: deviations from established procedures are permitted only with supervisor approval • Take prompt corrective action to eliminate safety hazards, minimize equipment downtime, reduce scrap generation, and correct deviations from quality standards • Complete required documentation including production records, safety checklist, quality checks, labels, etc. in a complete, legible, and accurate manner • Operate equipment to produce product in amounts as specified • Perform established quality checks on material at required intervals to ensure all product specifications are being met • Properly manage all wastes generated, including segregation of recyclable materials, and segregation of hazardous wastes by type

To Apply: <https://tinyurl.com/2nujdufn>

PRODUCTION OPERATORS

Rheinmetall - St Marys, OH

Qualifications: One to three months related experience and/or training; or equivalent combination of education and experience. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel and reach with hands and arms. The employee may occasionally lift up to 25 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Education Requirement: High school diploma or general education degree (GED)

Job Duties: Other duties may be assigned. • Loads and unloads materials, parts, or products onto or from pallets, skids, conveyors, or trucks. • Conducts visual examination of products, components and subassemblies for various processing defects such as blemishes and missed operations and takes corrective action. • Operate the machines that you are instructed to and report any problems or issues immediately to your Value Stream Manager or Supervisor using the proper channels and professional methods of communication. • Responsible for maintaining cleanliness for internal property within the shop/office and external outside property.

To Apply: <https://tinyurl.com/bdhst4uc>

Manufacturing & Engineering

1

MECHANICAL ASSEMBLER

Machine Concepts - Minster, OH

Qualifications: Ideal candidate has experience with wrench turning, hydraulics, pneumatics, reading blueprints and using precision measuring instruments, such as micrometers, calipers and torque wrenches.

Education Requirement: High School Diploma

Job Duties: Looking for a motivated individual to perform mechanical and pneumatic/hydraulic assembly of precision industrial equipment. Some travel will be required to assist with installation of new equipment or service used equipment.

To Apply: <https://tinyurl.com/3w8brxyc>

ROLL FORM PRODUCTION ASSOCIATE

Cornerstone Building Brands - Sidney, OH

Qualifications: Must be at least 18 years of age to apply. Previous manufacturing experience highly preferred. Must be able to use a measuring tool. Must possess common sense, positive attitude, and demonstrate excellent attendance. Must be quality and safety conscious, a team player. Ability to lift up to 50 pounds on a continual basis above shoulder height and below the waist. Must have good verbal and written communication skills and be able to interact with people. Extensive standing, frequent bending, sitting, lifting, pulling, pushing, reaching, twisting and walking. Required personal protective equipment, tigger, overhead crane, carts, dollies and some hand tools. Safe work performance is required from each Associate at all times. Proper discharge of safety responsibilities is an integral part of each Associate's performance

Education Requirement: Ability to read, write, perform math skills

Job Duties: Tooling setup, machine operation, part inspection, product packaging, and material handling. Complete all tasks assigned. Read, understand, and follow the SOPs steps for each task. Take prompt corrective action to eliminate safety hazards, minimize equipment downtime, reduce scrap generation, and correct deviations from quality standards. Complete required documentation legibly and accurately: production records, quality checks, product labels, and manifest transactions. Operate equipment to produce cartons per the ticket, Kanban card, or product delay card. Regularly perform quality checks on parts. Assemble cartons, pack pieces, and load onto dollies. Properly manage all wastes generated, including segregation of recyclable materials and segregation of hazardous wastes by type. Take steps to minimize the amount of waste generated. Maintain a clean and organized work environment to ensure safe and efficient operations

To Apply: <https://tinyurl.com/bddrnbzf>

GRINDER

Francis Manufacturing - Russia, OH

Qualifications: Experience is welcomed but not necessary. All training is provided on the job. Great work ethic, initiative, and team work are all a plus. Good attendance is required. Training will occur on day shift before moving to the spot on second shift.

Education Requirement: High School Diploma

Job Duties: Grinders are responsible for grinding and smoothing seams and rough edges off of our castings before they are sent to our customers using various grinding equipment.

To Apply: <https://tinyurl.com/3fwf9vpy>



Manufacturing & Engineering

1

SLITTER PRODUCTION ASSOCIATE

Cornerstone Building Brands - Sidney, OH

Qualifications: Must be at least 18 years of age to apply. Previous machine operator, manufacturing and/or maintenance experience required • Must be able to read, write and perform basic math skills as job duties require • Must possess common sense, positive attitude, and demonstrate excellent attendance • Must be quality and safety conscious, a team player • Must be able to work quickly with product and able to lift up to 50lbs continuously above shoulder height and below waist height • Must have excellent manual dexterity and be able to concentrate for sustained periods • Must have good verbal and written communication skills and be able to interact with people • Extensive standing, frequent bending, lifting, pulling, pushing, reaching, twisting and walking • Required personal protective equipment, tugger, overhead crane, carts, dollies and some hand tools • Safe work performance is required from each Associate at all times

Education Requirement: Not Listed

Job Duties: Complete all tasks as assigned by Slitter department leadership • Read, understand, and follow the steps outlined in SOPs for each task being performed • Deviations from established procedures are permitted only with supervisor approval • Take prompt corrective action to eliminate safety hazards, minimize equipment downtime, reduce scrap generation, and correct deviations from quality standards • Complete required documentation including production records, safety checklist, quality checks, labels, etc. in a complete, legible, and accurate manner • Operate equipment to produce product in amounts specified • Perform established quality checks on material at required intervals to ensure all product specifications are being met • Properly manage all wastes generated, including segregation of recyclable materials, and segregation of hazardous wastes by type • Take steps to minimize the amount of waste generated

To Apply: <https://tinyurl.com/mn487pwu>

STRUCTURAL ENGINEER

Ferguson Construction - Sidney, OH

Qualifications: Minimum 3 years' experience performing concrete and steel engineering work. • Proficient and well versed in CAD, or Tekla. Revit experience a plus. • Detail oriented, with problem-solving skills, and an understanding of construction, steel erection, shoring, and economics of design. • Organized with good communication skills. • Deadline and detail-oriented, with a customer focus.

Education Requirement: Bachelor's degree in Structural Engineering, Civil Engineering, or related field. • Professional Engineer License, or ability to obtain it within a year.

Job Duties: Work with current designers to direct, design, analyze, and draw structural drawings for new buildings, additions, and renovations. • Design and analyze conventional steel buildings, including framing plans. • Design shallow foundations, slabs, modest retaining walls, pits, and steel reinforcing. • Work with current designers to develop structural drawings and specifications to obtain building permits. • Communicate and coordinate designs with architectural and civil staff. • Review and seal structural drawings for submission to jurisdictions. • Review steel supplier shop drawings for compliance with our design and construction drawings. • Responsible for estimating material and labor, ordering, and coordinating deliveries of pre-engineered metal buildings and accessories. • Quantity takeoffs and development of self-perform labor and equipment costs. • Parts estimating and purchasing for other buyout type items. • Coordinate with pre-engineered supplier engineers to determine cost effective solutions. • Work with business development and design staff to establish best and/or most economical building layouts and details and help identify potential value engineering opportunities. • Position will work with customers, code officials, outside consultants, subcontractors, and suppliers as well as our internal staff of architectural and civil designers, sales, estimating, operations, and superintendents across all (4) of our regional offices.

To Apply: <https://tinyurl.com/576f73yy>



Manufacturing & Engineering

1

WATER JET/SAW OPERATOR

Custom Foam Production - Ft. Loramie, OH

Qualifications: Experience with waterjet, saws, CNC, or similar equipment • Ability to read a tape measure (fractions required) • Comfortable reading drawings or cut sheets • Strong attention to detail • Problem-solving mindset • Reliable and consistent attendance • Team player

Education Requirement: High School Diploma or equivalent. Technical certification or vocational training in machining a plus.

Job Duties: Set up and operate waterjet and manual saw equipment • Read and interpret work orders and drawings • Measure parts accurately using a tape measure • Monitor machine performance and make adjustments • Perform quality checks to ensure specs are met • Troubleshoot minor machine or cutting issues • Maintain a clean and safe work area • Track production data (materials, quantities, settings)

To Apply: <https://tinyurl.com/bdpjet8h>

WELD LEAD

Everyday Technologies - Sidney, OH

Qualifications: 5+ yrs weld experience, preferably in a manufacturing environment - Ability to pass weld test (written and physical H(2f) Test with multiple weld sizes) - Ability to read blue prints - Strong organizational and communication skills - Attention to detail - Prioritization skills - Ability to drive Tow Motor

Education Requirement: High School Diploma

Job Duties: The weld team lead is responsible for carrying out all responsibilities of being a weld member in addition to the following: - Train new welders to standards - Making parts and meeting performance standards - Mentor/Coach to perform to expectations - Ensure standards are followed - Getting answers and fixing operator problems - Scheduling coordination with management - First and last piece inspection/approval - Performing set-ups - Monitor performance and reporting to the production board - Ability to troubleshoot process, basic equipment faults - Ensuring weld department is kept clean and organized - Reporting any issues to management. Welder Basic Functions: - Set up jobs, follow process - Manufacture per representative samples, templates, fixtures, prints, routers - Perform in-process inspections - Recording accurate production times - Material handling - Keep area clean and organized - Maintain Equipment

To Apply: <https://tinyurl.com/5ypntczn>

SENIOR ENVIRONMENTAL SPECIALIST

Conagra Brands - Troy, OH

Qualifications: 5+ years of experience in operation & optimization of industrial or municipal wastewater treatment, Experience in lagoon treatment systems, DAF units, neutralization, and equalization processes & with SCADA systems, lab testing, & process control strategies, Experience interpreting data, identifying trends, & implementing corrective actions & able to explain technical requirements to non-technical audiences. Experience with wastewater solids management & agricultural land application preferred & Wastewater operator certification or EIT / PE strongly preferred

Education Requirement: Bachelor's degree in Environmental, Chemical, or Civil Engineering, Environmental Science, or related field preferred

Job Duties: Serve as the Sr. Environmental Specialist responsible for optimizing the daily performance of wastewater treatment systems across Conagra's manufacturing network, Lead initiatives to enhance reliability and efficiency of lagoon treatment, dissolved air flotation (DAF), neutralization, and equalization systems while ensuring compliance with environmental regulations, Provide technical guidance, analyze system data, & support operator training to maintain best-in-class wastewater operations

To Apply: <https://tinyurl.com/7b5sahub>

Manufacturing & Engineering

1

PRODUCTION SUPERVISOR

Cooper Standard Automotive Inc. - Bellefontaine, OH

Qualifications: Experience with waterjet, saws, CNC, or similar equipment • Ability to read a tape measure (fractions required) • Comfortable reading drawings or cut sheets • Strong attention to detail • Problem-solving mindset • Reliable and consistent attendance • Team player

Education Requirement: Four year degree or two year degree in pursuit of a four year degree with two to four years in supervision and / or more than 3 years practical experience in supervision / management

Job Duties: Ensure the achievement of the unit's safety, production, quality, and continuous improvement goals through adequate planning, organization, coordination and control of its human and technical resources and materials.

To Apply: <https://tinyurl.com/mvzw8h7p>

GENERAL SUPERINTENDENT

ConsutNet- Sidney, OH

Qualifications: 10-15+ years leading large commercial/industrial construction projects; hyperscale data center experience required. • Experience with all construction phases, scheduling, cost control, and safety enforcement required. • OSHA 30, STS-C, and First Aid/CPR/AED certifications. • Strong technical, organizational, and leadership skills

Education Requirement: Bachelor's degree in Engineering or Construction Management

Job Duties: Manage field operations on large-scale data center projects. This is an on-site, hands-on role responsible for coordinating trade contractors, maintaining schedules and budgets, enforcing safety and quality standards, and mentoring project teams. The first project would be located in Ohio. • Direct day-to-day field operations and subcontractor work. • Manage project schedules, budgets, and documentation. • Ensure safety, quality, and compliance on site. • Mentor and manage direct reports, including Field Engineers and Superintendents. • Collaborate with project leadership and support business development efforts.

To Apply: <https://tinyurl.com/y3vv62bb>

TRIM SHEET PRODUCTION ASSOCIATE

Cornerstone Building Brands - Sidney, Ohio

Qualifications: Must be 18 years old to apply • Previous manufacturing/ machine operator experience • Good job history • Must be able to read, write and perform basic math skills • Must possess common sense, positive attitude, and demonstrate excellent attendance • Must be quality and safety conscious, a team player • Ability to lift up to 50 pounds on a continual basis above shoulder height and below the waist • Must have good verbal and written communication skills and be able to interact with people • Extensive standing, frequent bending, sitting, lifting, pulling, pushing, reaching, twisting and walking • Required personal protective equipment to use tigger, overhead crane, carts, dollies and some hand tools • Safe work performance is required from each Associate at all times

Education Requirement: Not Listed

Job Duties: Responsible for all aspects of trim sheet coil production, including machine operation, material inspection, product packaging, order consolidation, and material handling activities. Work in a safe, productive, and cooperative manner according to Ply Gem policies and procedures. Complete all tasks assigned. Read, understand, and follow steps outlined in SOPs. Take prompt corrective action to eliminate safety hazards, minimize equipment downtime, reduce scrap generation, and correct deviations from quality standards. Complete required documentation completely, legibly, and accurately. Minimize waste generated and properly manage waste, including segregation of recyclable materials and segregation of hazardous wastes by type. Maintain a clean and organized work environment to ensure safe and efficient operations.

To Apply: <https://tinyurl.com/42e8zz75>

Manufacturing & Engineering

QUALITY INSPECTOR - SHIPPING/RECEIVING

Industrial Machining Services - Fort Loramie, OH

Qualifications: Capable of Performing Precision Measuring. Advanced knowledge of ISO certifications and Document Control. Auditor Certification is a plus. Inspection Experience in: Romer CMM, Machined Parts to Blue Print Tolerances, Jigs & Fixtures and Inspection of Assemblies. Calipers. Micrometers. Proficient in GD&T and blueprint reading. Advance computer skills; Microsoft Office Suite including Excel, Word, Powerpoint Knowledge of E2 software a plus. 2-5 years experience ideal.

Education Requirement: High School Diploma

Job Duties: Capable of Performing Precision Measuring. Advanced knowledge of ISO certifications and Document Control. Auditor Certification is a plus. Inspection Experience in: Romer CMM, Machined Parts to Blue Print Tolerances, Jigs & Fixtures and Inspection of Assemblies. Calipers. Micrometers. Proficient in GD&T and blueprint reading. Advance computer skills; Microsoft Office Suite including Excel, Word, Powerpoint Knowledge of E2 software a plus. 2-5 years experience ideal.

To Apply: <https://tinyurl.com/yvuw7a74>

FOUNDRY LABORER

Francis Manufacturing- Russia, OH

Qualifications: No experience is necessary. All training is provided on the job. Great work ethic, initiative, and team work are all a plus. Good attendance is required. This role does require heavy lifting of up to 70 lbs. on a continual basis.

Education Requirement: Not Listed

Job Duties: New hires begin in the shake-out position. Shake-out associates are molder helpers in the Foundry department and work closely with the molder to assist them with creating a structurally sound sand mold. They are responsible for unearthing the castings from the mold after molten aluminum has been poured and solidified while ensuring the molder has all proper materials and the area is maintained. After adequate training, shake out associates will be trained to transition to our Pour Off or Molder positions. Our Foundry area is where castings are created and is the heart of our business. All quality castings begin with sound foundry practices.

To Apply: <https://tinyurl.com/ms3z4jbf>

Public Service

ADMINISTRATIVE ASSISTANT

Midwest Regional Educational Service Center - Sidney, OH

Qualifications: Must hold, or have the ability to obtain, a valid OH/ID account and Educator State ID with RapBack enrollment.

Education Requirement: High School Diploma required. Associates Degree or higher preferred

Job Duties: Start date 6/1/2026. If you have questions regarding the position and/or building assignment, please contact Elaine Drumm, HR Manager at: edrumm@mresc.org

To Apply: <https://tinyurl.com/h2sncvve>

INTERVENTION SPECIALIST

Holy Angels Catholic School - Sidney, OH

Qualifications: Ohio teaching licensure required. Must have fingerprints, background check, and be Safe Parish compliant with the Archdiocese of Cincinnati prior to starting the position in August

Education Requirement: Bachelor's degree

Job Duties: Holy Angels Catholic School is seeking an Intervention Specialist, qualified to teach K-8, for the 2026-2027 school year. Expertise in academic interventions, low incidence disabilities, and behavioral intervention is preferred

To Apply: <https://tinyurl.com/44rhr4zu>

PARA PROFESSIONAL

Shelby County Board of Developmental Disabilities - Sidney, OH

Qualifications: Ohio Department of Education & Workforce (ODEW) Aide Permit, or willingness to obtain (The Board of DD will provide guidance for the certification process if needed). Successful completion of a physical, BCI/FBI background check and multiple database background checks as defined by Rule 5123-2-02. Must be physically capable to lift, carry, and move children in a safe manner.

Education Requirement: High School Diploma

Job Duties: Assist in the instruction of children with developmental disabilities as defined by the child's Individualized Education Plan (IEP). Assist in the instruction of typically developing children. May work exclusively with one child if individualized assistance is necessary. Work cooperatively as a team with the instructors/specialists. Assist in the implementation and maintenance of consistent behavioral plans. Assist in maintaining stability in the classroom. Assist preschool children in completing daily hygiene including diapering, restrooming, lifting and moving. Assist in planning, preparing, developing, and implementing instructional activities and procedures. Assist in planning and supervising field trips and serves on committees planning special activities as well as in-hours program projects. Assist in documentation of individual progress on the individual goals and objectives of the IEP; observe and record progress of children on graphs, charts, records, etc. Attend and participate in parent/teacher conferences, screenings, staff meetings, and other meetings. Complete all needed training for maintaining Step-Up-To-Quality (SUTQ) standards and ODE Educational Aide Permit requirements. Attend conferences, in-service training sessions, and other professional workshops. Perform other related duties as required.

To Apply: <https://tinyurl.com/5vnpj7kp>

Public Service

PT LIFE GUARD

City of Sidney - Sidney, OH

Qualifications: Not Listed

Education Requirement: Must have current American Red Cross certification in Lifeguard trainin

Job Duties: Responsible to enforce rules & regulations, maintain order in the pool, rescue persons in distress & administer CPR and/or first aid when necessary

To Apply: <https://tinyurl.com/4bxsj6zs>

PT SEASONAL FOOD CLINIC AND PROGRAMS

City of Sidney - Sidney, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Reports to the Recreation Specialist for duties pertaining to the operation and safety of children at the City parks he/she is assigned to. This position is also responsible for delivering food to two sites when needed and maintaining grant paperwork for food program.

To Apply: <https://tinyurl.com/kku2s34n>

PT SEASONAL LABORER

City of Sidney - Sidney, OH 45365

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Responsible for park & cemetery grounds & facilities including Underground Utilities. Considerable emphasis is placed on safety procedures, working in a team oriented environment, and operating equipment ranging from small hand tools up to riding mowers. Duties include painting, mowing, trimming, cleaning up flower beds, mulching & picking up litter.

To Apply: <https://tinyurl.com/kku2s34n>

2026 SUMMER HIGHWAY MAINTENANCE WORKER OR HIGHWAY TECHNICIAN

Ohio Department of Transportation - Sidney, OH

Qualifications: Not Listed

Education Requirement: Formal education in arithmetic that includes addition, subtraction, multiplication & division. In accordance with Section 124.11 (B)(2) of Revised Code, Director of Administrative Services has determined this classification to be unskilled labor class & therefore exempt from written examination. -Or equivalent of Minimum Class Qualifications for Employment noted above

Job Duties: • Flag/traffic control for highway maintenance • Drive pickup truck to set out/pick up signs & follow mowing crew • Roadside litter pickup, clean &/or wash vehicles & equipment • Clean/hose down garage areas • Help with sign repair and sign replacements • Use weed eater to trim around buildings, fences, etc. • Help clean up roadsides when work crews are cutting brush/tree trimming • Answer phone &/or radio when clerk is unavailable

To Apply: <https://tinyurl.com/tjh4pfmj>

Public Service

TECHNOLOGY COORDINATOR

Fairlawn Local Schools - Sidney, OH

Qualifications: Strong knowledge of Microsoft 365 and Google Workspace for Education. • Experience working with iPads, Android tablets and other handheld devices. • Knowledge and experience with Ohio Cyber Security requirements. • Strong troubleshooting skills in networking, Windows, and Chrome OS systems. • Excellent written and verbal communication skills. • Highest level of customer service orientation. • A team-first oriented person who is a solutions-based problem solver. • Willingness to be on call after hours for urgent issues.

Education Requirement: Minimum of a two-year degree in Computer Science, Information Technology, or a related field (Four-year degree preferred), and/or five (5) plus successful years of experience in technology support or management.

Job Duties: Manage all aspects of our technology program. Be the primary troubleshooter for hardware, software, network, and account management, while providing high-level customer service to staff, students, and community members. This position is ideal for someone who enjoys building relationships, solving complex technical challenges, and leading a district through a major digital transition. • Infrastructure & Troubleshooting: Maintain, troubleshoot, and support district hardware, software, network connectivity, and servers. • Transition to Google: Lead the strategic migration from Microsoft Office to Google Workspace for Education, including data migration, account management, and training. • 1:1 Device Management: Manage student Chromebook/laptop 1:1 program, including repair, deployment, and inventory tracking. • User Support & Training: Provide exceptional customer service and on-site technical support to staff and students. Provide professional development and training to staff and community members. • Budget & Procurement: Manage the technology budget, research, procure, and maintain inventory of equipment and software licenses. • On-Call Support: Serve as the primary contact for after-hours technical issues to ensure district operations.

To Apply: <https://tinyurl.com/29ujhvnv>

UTILITIES DIRECTOR

City of Sidney - Sidney, OH

Qualifications: Must possess and maintain a valid Ohio driver's license and be eligible for coverage under the City's vehicle insurance provider. Candidate must possess or have the ability to obtain a Class IV Water or Wastewater License issued by Ohio EPA within two (2) years of hire into position.

Education Requirement: Associate of Applied Science Degree in Environmental, Biology, or Chemistry or other related field, five (5) years of supervisory, management, or administrative experience in municipal water and/or sewer activities or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities. Dual certifications issued from the Ohio EPA with a Class III Water or Wastewater License and a Class I Water or Wastewater license. Or have the ability to obtain a Class I Water or Wastewater license within 12 months of hire. The City may consider any combination of education, certification, and experience in selecting a candidate.

Job Duties: Responsible for the management and operation of the City's Water Treatment Plant, Wastewater Treatment Plant, Water Meter Division, Storm Water Monitoring NPDES Program, and underground Utilities Division (Water Distribution, Sanitary Sewer system, Storm Sewer system). The Utilities Director assumes management responsibility for all Utilities Department functions, programs, and operations of the city's water and sewer infrastructure and recommends revisions of these ordinances.

To Apply: <https://tinyurl.com/55hfy2ev>

Public Service

SOCIAL SERVICES WORKER 2, CHILD PROTECTION SPECIALIST

Shelby County Job & Family Services- 227 S. Ohio Ave., Sidney, OH 45365

Qualifications: A bachelor's degree in any field and have been employed for at least two years in a human services related occupation OR: AN Associates Degree in Social Work or a related field with the ability to obtain a Bachelor's Degree within 5 years of the hire date - Must have the ability to professionally deal with difficult clients in adverse situations - Must be detail oriented, able to multitask, have strong organizational skills and excellent typing and computer skills

Education Requirement: Associates Degree in Social Work or a related field with the ability to obtain a Bachelor's Degree within 5 years of the hire date.

Job Duties: Receives claims of abuse and neglect of children and/or older adults AND/OR maintains caseload of children/families who have previously been determined to require the protective assistance or the services of the agency (i.e., ongoing clients) as determined appropriate AND/OR manages caseload of foster care and/or adoption assessment and placements. May assist with recruiting and licensing agency foster/adoptive homes for the agency.

To Apply: <https://tinyurl.com/ykd88s99> - You may email your resume to: shelby-careers@jfs.ohio.gov, or apply on our website: <https://shelbycountyjfs.org>

SCHOOL BUS DRIVER

Jackson Center Schools- Jackson Center, OH

Qualifications: A school bus endorsement is required, but all training is provided.

Education Requirement: High School Diploma

Job Duties: Jackson Center Schools is looking for substitute route drivers as well as special (field trips, athletics) event drivers. Regular routes will be available in the future. All training will be covered by the district for new drivers.

To Apply: <https://tinyurl.com/2nbyepth>

CUSTODIAN

Jackson Center Schools- Jackson Center, OH

Qualifications: No experience is needed, just a willingness to do conscientious work for the health and safety of our students and staff.

Education Requirement: High School Diploma

Job Duties: Jackson Center Schools is looking for both part time and full time custodial services. A complete job description will be given upon request. During the school year, the hours will be mostly 2nd shift. During the summer, the position will move to 1st shift.

To Apply: <https://tinyurl.com/4aa25shd>

Public Service

LIFEGUARD

Sidney Shelby County YMCA - Sidney, OH

Qualifications: Must meet physical demands described in the job description with or without reasonable accommodations. · Minimum age of 15 · Certifications: Lifeguard Certification or professional rescuer CPR/AED, First Aid from American Red Cross. · Ability to maintain certification-level physical and mental readiness · Must demonstrate lifeguard skills in accordance with Red Cross standards · Must be able to complete a skills assessment and interview by the Aquatics Director · Ability to effectively present information and respond to questions from managers, participants, members, and other personnel.

Education Requirement: Not Listed

Job Duties: Maintain active surveillance of the pool area · Know and review all emergency procedures and respond to emergency situations immediately in accordance with YMCA policies, procedures, and completes related reports. · Know, understand, and consistently apply safety rules, policies, and guidelines for the pool and aquatic area. · Maintain accurate records as required. · Perform equipment checks and ensure appropriate equipment is available. · Check the pool for hazardous conditions when arriving. · Perform chemical testing when not guarding and take appropriate action. · Perform all life guarding techniques as trained. · Perform cleaning duties (if no one is in the pool). · Attend all In-services and staff meetings (Mandatory). · Maintain a physical fitness level by swimming 500 yards every 2 weeks=1000 yards/month. · Communicate with patrons and address any issues or situations appropriately while keeping the Director informed. · Complete annual youth abuse prevention training and other related trainings. Perform other duties as assigned

To Apply: <https://tinyurl.com/3mxzh5hu>

TEACHER (LEAD/ASSISTANT/FLOATER)

Sidney-Shelby County YMCA - Sidney, OH

Qualifications: Experience with children preferred

Education Requirement: High School Diploma required. We offer the opportunity to work towards your CDA or other education if desired

Job Duties: 1. Provide support to teachers and administrative CDC staff. 2. Supervise the children, classroom, and all activities including ADA accommodations. 3. Responsible for maintaining Ohio Professional Registry through OCCRRA and signing up for/attending trainings to meet annual licensing and Step Up To Quality training requirements. 4. Know and follow all licensing rules, Y policies/procedures, and Child Development policies/ procedures. 5. Cultivate positive relationships with children, parents, and staff members. 6. Help maintain the cleanliness and safety of all areas in the Child Development Center. 7. Maintain required program records. 8. Attend and participate in family nights, program activities, staff meetings, and staff training. 9. Follow all schedules and activity instructions as directed. 10. Act as a role model for YMCA values - respect, responsibility, honesty, and caring. 11. Perform other duties as assigned.

To Apply: <https://tinyurl.com/3zk6w8zk>

Public Service

EDUCATIONAL AIDE

Jackson Center Schools- Jackson Center, OH

Qualifications: Experience working with children will be beneficial

Education Requirement: High School Diploma

Job Duties: Jackson Center is seeking an educational aide to work with teachers to enhance the educational experience of the students. The individual will work mostly with the middle school team but may also be needed in other areas occasionally.

To Apply: <https://tinyurl.com/tkssknt2>

FISCAL SPECIALIST

Catholic Social Services of the Miami Valley - Sidney, OH

Qualifications: Experience in State and Federal accounting practices · Knowledge of Medicaid, Medicare and Waiver programs preferred · Experience with Accounting software; MS Word, Excel, Outlook, Quick Books Online, Sage 100 software.

Education Requirement: Associates Degree in Accounting Bachelors preferred; 2 years accounting experience

Job Duties: Prepare fiscal reports for Catholic Social Services Programs, assist Fiscal Department in maintaining financial records and data entry/billing functions and waiver reporting. · Accounting Functions · Process monthly invoices, allocate invoices per CFR200 federal guidelines & prepare corresponding fiscal vouchers · Process cash, ACH, and credit card payments. · Allocate invoices per CFR200 federal guidelines & prepare fiscal voucher. · Record Journal entries in Sage 100 General Ledger · Prepare Multiple program reporting monthly · Assist with financial audits · Maintain electronic and paper files for monthly reporting · Process waiver provider billing · Billing and Reporting Support · Assist with data entry and billing. · Work with Providers and Clinical staff answering billing questions, researching billing issues, maintaining DDE portal for providers · Data Analysis · Collect and track departmental data. · Assist in maintaining information records in various databases. · Medicaid Waiver · Follow up and tracking of Ohio Benefits and Waiver reports. · Tracking, completing and reconciling Waiver Liability and Care Coordination cost share. · Other accounting functions · Maintain petty cash account; filing/scanning of completed A/P:

To Apply: <https://tinyurl.com/c6ht2vh2>



COURTESY CLERK/GROCERY BAGGER

Kroger - Sidney, Ohio

Qualifications: Customer Service skills • Effective communication skills • Ability to handle stressful situations. • Must be able to perform the essential functions of this position with or without reasonable accommodation.

Education Requirement: Not listed

Job Duties: Responsible for bagging groceries at check out for customers • Associate will strive for at least five items in the bag while ensuring that contents or items are not damaged. • Courtesy Clerk/Grocery Bagger follows best practices for bagging items in various types of bags (reusable/plastic/paper). • Associate will assist in removing customer's merchandise from bottom of bascart for checkout. • Courtesy Clerk/Grocery Bagger will offer to help customers with loading bags into their car. • Perform basic shelf conditioning. • Inform customers of grocery specials. • Return merchandise to store shelves. • Gather bascarts and return them to designated areas. • Clean spills, collect and pick up trash inside store and parking lot. • Clean all areas inside and outside of store. • Handle and assemble seasonal merchandise. • Understand the store's layout, locate products, and conduct price checks for cashiers. • Reinforce safety programs by complying with safety procedures and identify unsafe conditions, accidents, or issues and notify store management. • Adhere to all food safety regulations and guidelines. • Practice preventive maintenance by properly inspecting equipment and notify appropriate department or store manager of any items in need of repair.

To Apply: <https://tinyurl.com/ye25s6sw>

GROCERY CLERK

Kroger - Sidney, Piqua, & Troy, OH

Qualifications: Customer Service skills • Ability to handle stressful situations • Effective communication skills • Knowledge of basic math (counting, addition, and subtraction)

Education Requirement: Not listed

Job Duties: Help customers discover new items or products. • Inform customers of food specials and recommend grocery items to customers • Check product quality to ensure freshness. • Provide customers with fresh and non-perishable grocery products. • Label, stock, and inventory department merchandise. • Report product ordering/shipping discrepancies to the department manager. • Display a positive attitude. • Stay current with present, future, seasonal and special ads. • Adhere to all food safety regulations and guidelines. • Ensure proper temperatures in cases and coolers are maintained and temperature logs are maintained. • Gain and maintain knowledge of products sold within the department and be able to respond to questions and make suggestions about products. • Promote trust and respect among associates. • Create an environment that enables customers to feel welcome, important and appreciated. • Reinforce safety programs by complying with safety procedures and identify unsafe conditions and notify store management. • Practice preventive maintenance by properly inspecting equipment and notify appropriate department or store manager of any items in need of repair. • Notify management of customer or employee accidents. • Report all safety risks or issues, and illegal activity, including robbery, theft or fraud.

To Apply: <https://tinyurl.com/28hwknjz>

MEAT CLERK

Kroger - Troy, OH

Qualifications: Willing to work weekends and holidays. Demonstrates effective written and verbal communication skills that engage our customers and associates. Able to read shelf tags, signs, product labels, training materials, and bulletins. Ability to multi-task, set priorities, present information in a professional manner and work with all levels of the organization. Personal initiative and follow through to completion. Ability to work as part of a team in a fast-paced environment. Must be able to work with various cleaning solutions, safely use sharp tools, and carefully operate all production equipment.

Education Requirement: Not listed

Job Duties: Perform general clean-up and stock work in the Meat department and provide customer service. Demonstrate the company's core values of respect, honesty, integrity, diversity, inclusion and safety.

To Apply: <https://tinyurl.com/mu44htaz>



E-COMMERCE/CLERK

Kroger - Troy, Ohio

Qualifications: Ability to work without supervision, Ability to read shelf tags, Excellent oral/written communication skills, Basic math skills (i.e., counting, addition, and subtraction)

Education Requirement: Not listed

Job Duties: Select and gather products for customers' on-line orders in the most efficient manner with attention to freshness and quality. Assemble customers' on-line orders, process coupons and payment, and deliver and load orders to cars when customers arrive at store for pick up. Provide a positive customer service experience that makes customers want to return again to on-line shopping. Demonstrate the company's core values of respect, honesty, integrity, diversity, inclusion, and safety.

To Apply: <https://tinyurl.com/kj4jxyxj>

STORE/NIGHT CLERK

Kroger - Troy, Ohio

Qualifications: Ability to work without supervision, Ability to read shelf tags, Excellent oral/written communication skills, Basic math skills (i.e., counting, addition, and subtraction)

Education Requirement: Not listed

Job Duties: Create an outstanding customer experience through exceptional service. Establish and maintain a safe and clean environment that encourages our customers to return. Assist the department manager in reaching sales and profit goals established for the department and monitor all established quality assurance standards. Embrace the Customer 1st strategy and encourage associates to deliver excellent customer service. Demonstrate the company's core values of respect, honesty, integrity, diversity, inclusion and safety.

To Apply: <https://tinyurl.com/5n7exb58>

CUSTOMER SERVICE ASSOCIATE I

Family Dollar - Jackson Center, Anna, Piqua, & Minster, OH

Qualifications: Previous customer service experience in retail, restaurant, etc., highly preferred • Ability to follow instructions and interpret operational documents required • Must be able to lift between 30 and 50 lbs. from floor to above shoulder height and meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting • Excellent customer service and relationship management skills required • Strong organizational and communication skills required • Strong problem-solving and decision-making skills required.

Education Requirement: High school diploma or equivalent is preferred

Job Duties: Assist customers with questions/recommendations. • Manage sales transactions on cash register • Maintain security of cash and company assets • Keep the store well-stocked, and recover merchandise • Receive merchandise, help unload trucks, replenish stock according to productivity standards • Ensure a positive, safe, and respectful environment while maintaining professional/friendly interactions. • Responsible for maintaining the cleanliness throughout the store including bathrooms, sweeping/mopping floors, trash removal, and ensuring all areas are neat and presentable • Other duties as assigned.

To Apply: <https://tinyurl.com/37setfpr>



Retail

PT SUPPORT LEAD

Five Below - Sidney, OH

Qualifications: PT Support Lead

Education Requirement: Not Listed

Job Duties: Ensure crew members are Wowing the Customer through personal contact with customers. Trains the crew on the B.E.S.T. customer service experience; ensuring that each guest has a fast, friendly check out experience. • Help oversee the daily activities of all store associates, ensuring they are performing their duties effectively and providing excellent customer service. • Assist with the receiving, unpacking, and organizing of new stock to ensure items are quickly and efficiently placed on the sales floor. • Act as Manager on Duty when needed, taking full responsibility for store operations, staff management, customer service, and addressing any urgent issues. • Manage the entire process of opening or closing the store, which includes securing cash, locking doors, setting alarms, and ensuring everything is in place for a smooth daily operation. • Support the onboarding and ongoing training of associates, helping them learn store policies, product knowledge, and operational procedures to improve their performance. • Drive store sales and controls expenses: Actively seek ways to boost sales by optimizing merchandising, staff performance, and customer service. • Partner with the entire store leadership team in merchandising procedures and World Recovery. • Perform store maintenance including but not limited to taking out garbage, sweeping, cleaning bathrooms, maintaining stock room.

To Apply: <https://tinyurl.com/554em7uh>

Customer Service Representative

Circle K - Botkins, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: You will greet customers, run the register, cashier, make purchase suggestions and sometimes work with our food program. There is never a dull moment as you will be working around the store (inside and out) in many different areas to help maintain our high standards for store appearance and provide fast and friendly service to our customers. Provide regular and predicable onsite attendance. You will interact with many customers daily, all while working with a fun, energetic team accomplishing daily tasks around the store!

To Apply: <https://tinyurl.com/ywn28axd>

CUSTOMER EXPERIENCE REPRESENTATIVE (FULL-TIME TEMPORARY: JUNE-NOVEMBER;)

Midmark - Versailles, OH

Qualifications: Strong communication and organizational skills, Basic proficiency with Oracle, Microsoft Office, and CRM systems, Basic knowledge of Midmark products and processes, Customer service, ERP/CRM, and logistics fundamentals, Ability to work independently within established procedures and escalate complex issues, Basic awareness of FDA and ISO requirements

Education Requirement: High school diploma or equivalent and 0-2 years of customer service or order processing

Job Duties: Serves as the first point of contact for customer inquiries via phone, email, or other communication channels, Maintains a comprehensive understanding of all products and support services, Develops and grows relationships with channel partners, working collaboratively to execute on requests, Processes customer orders accurately and timely in ERP and CRM systems, Provides call center coverage and coordinates customer requests, Resolves routine customer issues and escalates complex issues as appropriate, Maintains ERP and CRM data accuracy and documentation, Coordinates with internal teams to support customer needs and order fulfillment, Follows established processes related to customer service, logistics, and compliance, & Obtains freight quotes and helps coordinate delivery needs with Midmark's logistics department.

To Apply: <https://tinyurl.com/ysd4nv54>

Retail

1

SEASONAL RETAIL SALES ASSOCIATE

Lowe's - Sidney, OH

Qualifications: Less than 1 Year Experience using a computer, including inputting, accessing, modifying, or outputting information • Less than 1 Year Experience using common retail technology, such as smart phones and tablets • Less than 1 Year Retail experience, performing tasks such as: identifying and selling products based on customer needs; explaining warranties, product features, and benefits; assisting customers in locating products; building customer relationships; identifying and resolving customer issues; zone recovery; and housekeeping • Ability to obtain sales related licensure or registration as may be required by law

Education Requirement: Not Listed

Job Duties: Provide SMART customer service by executing Lowe's customer service policies, procedures and programs • Seek to understand customer needs and assist in locating, demonstrating, selecting, carrying, and/or loading merchandise • Listen to and respond knowledgeably and promptly to questions, showing the appropriate place in the store and walk through projects • Demonstrate sincere appreciation to customers • Communicate information to customers regarding all stock, special order merchandise, feature benefits, application, and warranty information related to Lowe's programs • Write customer contracts and invoices for equipment rental and tool repairs • Cross-functionally train in other areas of the store to deliver the best customer service • Detect common signs of shoplifting, theft, and other security risks, and communicates them to management and/or Asset Protection • Ensure compliance with housekeeping standards and programs

To Apply: <https://tinyurl.com/36468ppd>

RETAIL SALES ASSOCIATE

Ollie's Bargain Outlet - Sidney, OH

Qualifications: Ability to communicate effectively. • Ability to preserve confidentiality of information. • Accuracy and attention to detail. • Ability to organize and prioritize a variety of tasks and activities and work within strict timeframes and deadlines. • Outstanding interpersonal and listening skills. • Must have a positive attitude and the ability to interact well with customers and Associates. • Ability to lift and carry up to 50 pounds. • Ability to push and pull up to 35 pounds. • Works well as a member of a group. Capable of carrying out a given task with all details necessary to get the task done well. • Devoted to a task or purpose with loyalty or integrity. • Inspired to perform well by the chance to take on more responsibility

Education Requirement: High School diploma or equivalent preferred

Job Duties: Assist Ollie's customers and helps to maintain the store appearance. Responsible for all aspects of customer service, running registers, merchandising, and store maintenance. Greet and acknowledge every customer with Ollie's "Yes I Care, Yes I Can" approach to build long term customer loyalty. Accurately and efficiently manage cash register transactions. * Be an Ollie's store and inventory expert, know our weekly deals and the incredible value we provide our customers. * Assist with freight logistics and learn how great retailers merchandise their products.

To Apply: <https://tinyurl.com/29zkj8hr>

MERCHANDISER - FLORAL

Falcon Farms - Sidney, OH

Qualifications: Must be at least 18 years old. • Ability to read, write, and understand instructions in English. • Reliable transportation to reach assigned locations. • Internet access and a smartphone. • Availability to work during peak season. This position requires energy and willingness to perform physical tasks: • Ability to lift and move boxes weighing up to 40 pounds frequently. • Ability to bend, stretch, and lift products above your shoulders. • Walk and stand for most of the shift.

Education Requirement: Not Listed

Job Duties: Ensure flower displays are immaculate and attractive. o Restock, organize, and monitor flower inventory. o Use your mobile device to communicate with your supervisor and report activities. o Interact professionally and friendly with employees, managers, and customers. Support During Festive Seasons: o During key dates such as Valentine's Day, Mother's Day, and Christmas, we will need you to ensure each store is prepared for the festive demand. Department Resets: o Participate in setting up new displays and inventory adjustments when necessary. Teamwork: o While you will work independently, you will support your teammates with special activities when needed.

To Apply: <https://tinyurl.com/mrk7tc54>

Retail

RETAIL SALES ASSOCIATE

FirstCash - Sidney, OH

Qualifications: willing and able to lift/carry up to 50 pounds. • Willing and able to perform duties and tasks for extended periods of time. • Ability to work with firearms and to become firearms certified. • Ability to assist a customer on the exterior of the building or to retrieve products stored in exterior storage buildings or other areas. • Minimum Age: 18 years old • Strong desire to work, serve customers, work with people, and be team-oriented. • Ability to multi-task in a fast-paced environment • Ability to perform basic math calculations proficiently. • Cash handling experience preferred. • Should be able to work in multiple locations, as business needs dictate. • Computer literate and able to operate Point-Of-Sale systems and common office machines.

Education Requirement: High School diploma or GED equivalent

Job Duties: Greet and interact with customers to develop a rapport to better provide and recommend appropriate financial solutions. • Perform non-management open/close procedures. • Keep the sales floor clean, stocked, and maintain merchandise display. • Perform sales/loan transactions according to policies, procedures, practices, and regulatory requirements. • Handle cash and negotiable items according to policies, procedures, practices, and regulatory requirements. • Answer calls per company standards • Communicate to customers the legal aspects of the pawn and buy transactions. • Communicate effectively with others, displaying respect and using effective communication tools. • Partner with employees to create a positive and memorable customer experience. • Successfully completes the assigned training. • Other related duties, as assigned.

To Apply: <https://tinyurl.com/5n7h8tsm>

Customer Service / Sales

Home Depot - Piqua, OH

Qualifications: Not Listed

Education Requirement: Not Listed

Job Duties: Customer Service/Sales associates provide fast, friendly service by actively seeking out customers to assess their needs and provide assistance. These associates learn about products using our tools, and provide information to customers in order to sell an entire project. Associates in this position will learn how to greet, qualify, recommend and close every customer in their department, and know how to handle basics in adjacent departments. Customer Service/Sales associates maintain the in-stock condition of assigned areas, and ensure it is clean, shop-able, and safe. Each associate has the responsibility of providing a safe working and shopping environment by following all safety policies & standards, completing specified safety training, immediately correcting hazards & unsafe conditions or reporting conditions to the Manager on Duty, and working safely as not to endanger themselves, co-workers, vendors, or customers. These associates work in cooperation with their Department Supervisor and other associates in their department as well as other departments. Specific store departments may include Building Materials, Décor, Electrical, Flooring, Garden, Hardware, Kitchen & Bath, Lumber, Millwork, Paint, Plumbing and Tool Rental. The Customer Service/Sales position types may include Department Sales, Lead Generator, Pro Account Sales, Sales Specialist, Special Services, and Customer Order Specialist.

To Apply: <https://tinyurl.com/mwebtkzt>

Warehouse

1

FORKLIFT OPERATOR 1

Schwan's - Sidney, OH

Qualifications: Must be 18 years of age. 0-1 year of related experience. • Ability to operate clean-up brooms, plastic compactors, forklifts, and carts. • Ability to gain and maintain required forklift certification, license and/or satisfactory completion of cart driver training. • Ability to key product/move data into terminals daily and work in cold/freezing temperatures of 30 degrees. • Ability to understand/use WMS (Warehouse Management System) and eventually understand/utilize SAP (Systems Applications Products in Data Processing).

Education Requirement: High School Diploma or equivalent

Job Duties: Safely operate forklifts and lift equipment to receive, store, and transport palletized products in compliance with OSHA and company safety standards. • Efficiently pick and stage pallets from storage racks to designated Forward Pick (FWP) areas to support timely trailer loading and distribution. • Maintain smooth product flow by ensuring all material movements are completed accurately and within established timeframes. • Perform regular equipment checks, promptly reporting any malfunctions or safety issues to supervisors to minimize downtime. • Support inventory control by assisting with periodic counts and maintaining organized storage areas following Good Warehouse Practices (GWP)

To Apply: <https://tinyurl.com/mrytnsms>

FORKLIFT OPERATOR

XPO - Sidney, OH

Qualifications: Be at least 18 years of age • All applicants who receive a conditional offer of employment may be required to take and pass a pre-employment drug test. • Able to do basic math calculations, with and without a calculator • Available to work a variety of shifts due to varying freight volumes, including days, evenings, nights and weekends. Required to: • Lift freight and other objects of various shapes, sizes and weights (frequently up to 50 lbs. and occasionally greater than 70 lbs.) • Safely walk and stand for extended periods on a loading dock that is not climate-controlled and may be slippery • Reach (including above your head), bend, climb, push, pull, twist, squat and kneel as necessary

Education Requirement: Not Listed

Job Duties: Efficiently sort, handle, load and unload palletized and non-palletized freight • Use appropriate motorized and manual equipment, including pallet jack and forklift • Secure freight inside trailers using appropriate tools and supplies • Work in a safe, efficient manner, adhering to company safety policies • Use mobile handheld devices to scan and track shipments • Work on a dock that is not climate-controlled for extended periods

To Apply: <https://tinyurl.com/mvv4kz2e>

SHIPPING AND RECEIVING CLERK

Tooling Technology - Fort Loramie, OH

Qualifications: Prior experience is helpful but not necessary. Forklift experience is required.

Education Requirement: High School Diploma

Job Duties: Receive and process material orders on a daily basis, including accepting deliveries, labeling them and distributing packages internally • Place merchandise in a storage facility by lifting items as necessary and operating forklifts • Maintain the company stockroom by cleaning, organizing, & labeling items in storage on a regular basis • Track Job Inventory and report any shortages/issues to Purchasing

To Apply: <https://tinyurl.com/2s4ejpex>

Warehouse



SUMMER PARTS PROCESSOR

ITW - Piqua, OH

Qualifications: Available to work full-time during summer break • Strong attention to detail and reliability • Ability to work in a team environment • Ability to lift up to 50 pounds. • Active role—standing, walking, and moving throughout your shift • Frequent lifting, reaching, and handling materials (up to 50 lbs) • Warehouse environment with moderate noise levels • Temperature may vary depending on the season

Education Requirement: Currently enrolled in college or recent high school graduate

Job Duties: Help pick, pack, and ship parts to customers while learning how a fast-paced warehouse operates. This is a great opportunity for college students home for the summer who want to gain hands-on experience, work with a team, and develop skills that transfer to any future career. This is a temporary, full-time summer position with potential opportunities for future breaks. • Perform tasks as directed by the Team Leader • Accurately and efficiently pick customer and production orders • Prepare and pack customer orders for shipment • Count and verify inventory in warehouse locations • Enter inventory transactions into the computer system • Keep work area clean, organized, and safe

To Apply: <https://tinyurl.com/mub5szmb>

STAND-UP FORKLIFT OPERATOR

Ryder- Sidney, OH

Qualifications: One year related warehouse and/or powered industrial truck experience preferred. • Valid Forklift Operator's License certified • Strong verbal and written communication skills • Ability to work independently, be a team player and work within a diverse work environment • Ability to create and maintain professional relationships. • Highly thorough and dependable • Must be punctual and have a good attendance record • Perform work independently with minimal supervision • Possess a high degree of initiative • Demonstrate a high level of accuracy, even under pressure • Ability to lift and/or push/pull up to 35 lbs • Ability to stand for long periods of time • Ability to work using health and safety methods • Must be available to work on a flexible schedule on the various work shifts • Detail oriented with excellent follow-up practices

Education Requirement: High school diploma or equivalent preferred

Job Duties: One year related warehouse and/or powered industrial truck experience preferred. • Valid Forklift Operator's License certified • Strong verbal and written communication skills • Ability to work independently, be a team player and work within a diverse work environment • Ability to create and maintain professional relationships. • Highly thorough and dependable • Must be punctual and have a good attendance record • Perform work independently with minimal supervision • Possess a high degree of initiative • Demonstrate a high level of accuracy, even under pressure • Ability to lift and/or push/pull up to 35 lbs • Ability to stand for long periods of time • Ability to work using health and safety methods • Must be available to work on a flexible schedule on the various work shifts • Detail oriented with excellent follow-up practices

To Apply: <https://tinyurl.com/y2wh9pr6>

FORKLIFT DRIVER & INVENTORY CONTROL

Crown Equipment - New Bremen, OH

Qualifications: Must be able to safely operate e hand pallet trucks, forklift trucks and safely work in areas of lift truck traffic • Must be able to read blueprints, understand basic math (including fractions and decimals), basic computer skills, problem solve, good decisions making ability, and good organizational skills • Previous forklift experience preferred

Education Requirement: High School Diploma or equivalent

Job Duties: Use forklift to move raw materials to proper locations according to production travelers • Place and remove parts from floor and rack locations. Adjust loads by hand as required for safe handling • Verify and reconcile actual line inventory and resolve • Use computer to enter inventory into ERP system. Receive in and issue out materials. Make any inventory adjustments. Transfer parts among warehouses and locations • Use a computer to analyze data to make appropriate decisions concerning accuracy or status of inventory at various locations • Responsible for inventory accuracy (tags on racks and tubs) • Conduct daily pre-operational safety checks on forklift

To Apply: <https://tinyurl.com/5n7yz36x>

Warehouse



WAREHOUSE TEAM LEAD-SHIPPING

Illinois Tool Works - Piqua, OH

Qualifications: 1+ year(s) experience in a warehouse environment with parts. • Receiving parts (stock and non-stock). • Shipping parts (Domestic and International). • Good interpersonal skills with emphasis on ability to work in a team environment. • Good verbal and written communication skills. • Good problem-solving skills. • Proficient computer skills. • Ability to lift up to 50 pounds. • Ability to be flexible in working overtime, different shifts, and weekends. • Meet physical demands with or without reasonable accommodation.

Education Requirement: High School diploma or GED.

Job Duties: Perform tasks as directed. • Direct day-to-day activities. • Coordinate and schedule product shipping including cross-dock items. • Implement daily production in shipping, arranging for clean hand off from team to team. • Assist associates in production and material distribution. • Orient and demonstrate proper documentation and communications of production and materials related to shipping. • Oversee shipping activities to ensure process is followed and orders are shipped. • Organize and manage paperwork flow for packing and shipping. • Perform basic research/problem-solving and ensure proper shipping for customers. • Track and report metrics. • Help shipping manager coach, motivate, train, and develop associates. • Operate fork-lift and other warehouse equipment. • Assist in routine maintenance of shipping equipment. • Seek/provide improvement suggestions and assist in implementation. • Monitor team performance and provide constructive feedback. • Interact with associate to receive their feedback, give direction, and help resolve problems. • Collaborate with team leads in own/other department(s) to ensure parts are shipped correctly and on time. • Conduct training of new parts processors and cross training of existing parts processors. • Maintain standard operating procedures. • Create a pleasant and professional work environment that inspires the team. • Look for improvement opportunities. • Backup other team lead(s) and manager. • Keep work area in order and participate in housekeeping duties, 5S. • Support and maintain a safe workplace. • Order supplies. • Other duties as assigned.

To Apply: <https://tinyurl.com/3565txa9>

WAREHOUSE SOLUTIONS COORDINATOR

Crown Equipment - New Bremen, OH

Qualifications: Less than 2 years related experience • Crown will only employ those who are legally authorized to work in the United States. • Previous coordinator experience in a sales and/or rental department preferred • Accurate and efficient data entry skills with Microsoft Office experience • Effective written and oral communications skills • Good organizational skills • AutoCAD experience preferred

Education Requirement: High School Diploma or equivalent, Bachelor/associate degree in business preferred

Job Duties: Process new and used sales orders, monitor inventories, initiate/track delivery, and invoice for new equipment, used equipment, and warehouse products. • Monitor new equipment, used equipment and warehouse product inventory including ordering of stock • Maintain complete files on all orders • Approve and code vendor invoices for payment and handle vendor payment inquiries • Process credits and re-invoice equipment when necessary • Track warranty registration and complete warranty installation • Generate required reports • Order supplies and sales literature • Assist other departments as needed

To Apply: <https://tinyurl.com/2ss6e22x>

Warehouse

1

WAREHOUSE DIRECTOR

Cargill - Sidney, OH

Qualifications: Three years of supervisory experience • Minimum of six years of related work experience - manufacturing, maintenance, warehouse. • Operational excellence knowledge • Budgeting and operations planning experience • Warehouse management experience

Education Requirement: Bachelor's degree in a related field or equivalent experience

Job Duties: The Warehouse Director will provide strategic operational oversight for a complex warehouse operation, with an automated footprint and truck shipping. In this role, you will oversee and hold this area accountable to standards for safety, quality, operational effectiveness and financial performance. You will be responsible for the execution of operational strategies and tactics to achieve business visions and goals. • Lead and ensure the facility operate safely and in compliance with regulatory and internal safety and environmental program standards and goals. • Oversee execution of consistent and quality product while driving reliability centered warehouse operations. Ensure assets performance (OEEs, downtimes) and shipping effectiveness • Responsible for strategy execution, management and compliance of capital and operating budgets and oversee the strategy of capital investment projects and spending. • Leads and own strategic implementation results of assets performance and shipping KPIs. • Champions a culture that builds, operates and maintains plants that are operationally sound, safe and efficient. • Develop plans and deliver results in a fast-changing business or regulatory environment, while leading and developing a team of experienced professionals and supervisors, coaching and making decisions related to talent management hiring, performance and disciplinary actions. You will also collaborate with managers and supervisors in your organization to ensure staff selections align with current and future needs. • Partner with production, FSQR, CSR and other teams to ensure customer satisfaction and adequate response time • Other duties as assigned.

To Apply: <https://tinyurl.com/3m3aes63>



FITNESS FLOOR ATTENDANT

HealthFitness - Anna, OH

Qualifications: Must be 18 years or older. • Adult CPR/AED & First Aid certifications from the American Red Cross, the American Heart Association, or the American Safety & Health Institute will be required prior to start date. • Prior fitness and customer service experience strongly preferred. • Computer application knowledge (Word, Excel, PowerPoint) strongly preferred. • Physical demands require having the ability to lift up to 40 lb. weights for restacking. • Strong interpersonal communication and customer service skills including the ability to motivate others. • Ability to effectively organize and prioritize work demands. • Ability to work effectively both independently and as part of a team with enthusiasm, initiative, and creativity. Applicants must meet hiring requirements including but not limited to pre-employment drug test

Education Requirement: High School Diploma or GED required

Job Duties: Interacts with participants and monitors equipment and participant safety. • Welcomes members by greeting, answering questions, responding to requests while at front desk and input data into membership system. • Performs facility maintenance responsibilities; ensures facility, equipment and locker rooms are clean and always stocked. • Understand and execute the Emergency Medical Procedures throughout the facility. • Demonstrate and instruct on the proper use of exercise equipment

To Apply: <https://tinyurl.com/mpzpjhk4>



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Why Work at Midwest Express, Inc.?

MEI Wage Structure

Effective April 1, 2026

MEI Hourly Associate Wage	Start	90 Days	1 Year	2 Years	3 Years	4 Years
Associate Hourly Rate	\$ 19.96	\$ 20.30	\$ 20.92	\$ 21.21	\$ 21.80	\$ 22.75
Hourly Shift Differential Additional (6%)	\$ 1.20	\$ 1.22	\$ 1.26	\$ 1.27	\$ 1.31	\$ 1.37
1st Shift OnSite Incentive	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
2nd Shift Onsite Incentive	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Monthly Perfect Attendance	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
1st Shift Potential Associate Wage	\$ 20.46	\$ 20.80	\$ 21.42	\$ 21.71	\$ 22.30	\$ 23.25
2nd Shift Potential Associate Wage	\$ 22.66	\$ 23.02	\$ 23.68	\$ 23.98	\$ 24.61	\$ 25.62

You can also earn a \$150 monthly Perfect Attendance bonus!

Midwest Express, Inc. Perks (to name a few)



Health Insurance

Low-cost health insurance for you and your dependents.



Vision Insurance

Low-cost vision insurance for you and your dependents.



Dental Insurance

Low-cost dental insurance for you and your dependents.



Prescription Insurance

Low-cost prescription insurance for you and your dependents.



Life Insurance

Low-cost life insurance for you and your dependents.



Overtime

Any time after 8 hours worked in a day. 1.5x your hourly rate.



Bonuses

Attendance bonus and an annual appreciation bonus.



Discounts

Associate discounts for products and services



Shoe Reimbursement

Yearly reimbursement for the purchase of safety shoes.



Family Activities

Many company events and family activities.



401k Plan

401k plan with company match.



Paid Holidays/Shutdowns

Shutdown and holiday periods are paid.



Vacation

Receive paid time off of work.



Development

Tuition reimbursement and free development classes to help you meet your career goals.



Recognition

Great recognition programs and events



Associate Committees

Associates can form teams within their work area to improve their processes.



Uniforms

Company provided uniforms.



Transfer Opportunities

Transfer to different department and/or different shift after 6 months.



Advancement Opportunities

Grow with our company. There are many growth and advancement opportunities.



+ More!

MEI Quick Application

Name: _____

Have you worked for us before? Yes No

(full-time or contingent) If yes, please identify _____

Phone Number: _____

Signature: _____ (date) _____

Email: _____

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Welder *Sidney & Minster*

- 1st shift (6am-2:30pm)
- \$20+ per hour
- Must have welding experience

Quality Assurance / Control *Minster*

- 1st shift (6am-2:30pm)
- Must be able to read blueprints & tape measure
- Laboring, welding & fabricating
- \$19+ per hour

Forklift / Tugger *Anna*

- 1st, 2nd & 3rd shifts available
- \$18.51+ per hour
- Must be able to lift and stand for extended periods of time
- Resume & interview required

Machine Feeder *Piqua*

- 3rd shift
- \$18+ per hour
- Must be able to lift, twist, bend, and stand for extended periods of time

Converter / Packer *Covington*

- 1st & 3rd shift
- Must be able to stand for long periods of time, packing boxes
- Must be able to work independently
- Must be able to lift up to 60lbs

Maintenance *Covington*

- 1st shift
- 25+ per hour
- Perform all functions to ensure machines operate properly and safely
- Must have relevant experience
- High school diploma or GED required

Extruder / Machine Operator *Covington*

- 1st (5:45am-5:45pm)
- 2/2/3 schedule
- Must have relevant experience
- \$18.25+ per hour



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Employment



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Comprehensive Case Management Employment Program

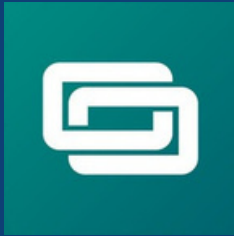
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gaining independence while providing
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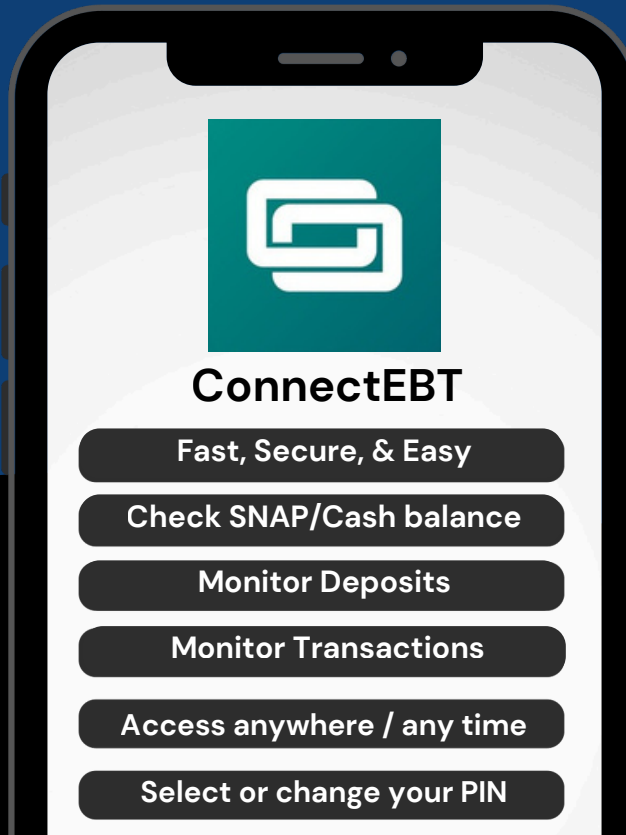
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The new ODJFS mobile app
for easy access to your
Benefit Information





PROTECTING YOUR EBT BENEFITS

Criminals are targeting Ohio SNAP EBT and cash assistance clients by installing skimming devices on store card readers. These skimmers allow them to capture your card and PIN numbers without you knowing.



SPOT THE SKIMMER

Card skimming can happen to anyone who uses a credit, debit or EBT card. Skimmers can be placed on point-of-sale card readers at stores.

- 1 Look for added equipment on or near the device. Pinhole cameras are sometimes installed to capture customers entering their PIN. Cover the keypad when you enter your PIN
- 2 Criminals may place phony PIN keypads over the originals. Pull at the edges of the keypad before entering your PIN. Do not use if the pad surface looks raised or if there is tape or glue residue on the edges.
- 3 Check to see if the card reader sticks out or doesn't seem secure. Any loose or protruding parts are suspect.

PROTECT YOUR PIN

- Keep your PIN and card number a secret.
- NEVER share these numbers if asked through email, text message or on the phone.
- Change your PIN monthly before each scheduled deposit.
- Don't use an easy PIN such as 1234 or 1111.

USE CARD LOCK & CARD ALERTS

Ohioans have two easy ways to protect their EBT cards. Use the Card Lock/Unlock feature to secure your benefits and try Card ALERTS for notification when your card is used or changes are made to your account.

- Use the new Card Lock/Unlock feature to secure your food benefits.
- Get Card Use ALERTS for new transactions (purchases, returns, deposits, etc.)

If you see card use, change your PIN and notify customer service (866-386-3071) and your County JFS.



STOP SCAMMERS

- Download the ConnectEBT app to get transactions alerts and lock your card when not using it. Check your card statements often for any unusual transactions. Report any card misuse to your County Job and Family Services office. Avoid using APP's other than ConnectEBT to protect your personal information. Don't share picture of your card and don't send picture of your card for any reason to anyone.



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EMPLOYMENT AGENCIES SERVING SHELBY COUNTY

Adecco- Sidney - 937-498-4458

AMPM Employment- Piqua - 937-778-3000

Associate Staffing LLC- Piqua - 937-451-5063

Barry Staff- Piqua - 937-381-0058

Custom Staffing- Sidney - 937-492-9225

Express Employment Professionals -Sidney - 937-538-4250

First Diversity-419-722-0577

HR Associates- Piqua - 937-778-8563

Manpower -Troy - 937-335-5485

Patrick Staffing-Piqua - 937-778-8445

Pete DeLuke-Sidney - 937-497-1515

Resource Manufacturing- Piqua - 937-778-0850

Spherion-Sidney - 937-419-4200

Staffmark-Troy - 937-335-0118

Surge Staffing-Sidney-937-453-9010

Hunter International Recruiting-Avon - 440-389-3441



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EMPOWERING OUR COMMUNITY THROUGH DEDICATED SERVICE AND SUPPORT

SHELBY COUNTY DEPARTMENT OF JOB & FAMILY SERVICES

Access our website at www.shelbycountyjfs.org to find information about public assistance, OhioMeansJobs Shelby County, Children & Adult Protective Services, & Child Support programs.

ADDRESS: 227 S. Ohio Ave. Sidney, OH 45365 - Monday-Friday 7:30a-4:00p

PHONE: 937-498-4981

ADULT & CHILDREN SERVICES

To make a report of **suspected child or adult maltreatment call 937-498-4981**. If you believe a child or adult is **in immediate danger of serious harm call 9-1-1**. Child & Adult Protective Services can be accessed for emergencies, after regular business hours by calling the Shelby County Sheriff's Department at 937-498-1111 and asking for the on-call Children Services worker to be paged.

CHILD SUPPORT

You may print payment histories and communicate with your caseworker by registering at: www.jfs.ohio.gov/ocs

PAYMENTS BY MAIL: Ohio CSPC
P.O. Box 182372
Columbus, OH 43218-2394

Please include name, SETS number, order number, social security number (optional), amount applied to each case (if multiple).

ONLINE PAYMENTS: www.Ohio.smartchildsupport.com by credit/debit card with no additional fee.

PAYMENTS BY PHONE: 937-498-4981 (OPTION 4)



OHIO MEANS JOBS SHELBY COUNTY SERVICES

You can visit us Monday-Friday 7:30am-4:00pm.

PHONE: 937-497-2816

EMAIL: EFS-staff@jfs.ohio.gov

FACEBOOK: www.facebook.com/OhioMeansJobsShelbyCounty

INSTAGRAM: www.instagram.com/OhioMeansJobsShelbyCounty



FOLLOW US ON

Facebook.



FOLLOW US ON

Instagram.

CASH, FOOD, & MEDICAL ASSISTANCE

Clients are asked to submit all applications & verifications for cash, food, & Medicaid in one of the following ways:

- In-person at the front desk
- Online at: www.benefits.ohio.gov
- Phone: 844-640-6446
- By mail to: 227 South Ohio Avenue, Sidney, OH 45365
- Fax: 937-498-7396
- Agency drop-box
- Email: FMS-staff@jfs.ohio.gov

CHILDCARE ASSISTANCE

Clients are asked to submit all applications & verifications for childcare assistance in one of the following ways:

- In-person at the front desk
- Online at: www.benefits.ohio.gov
- By mail to: 227 South Ohio Avenue, Sidney, OH 45365
- Fax: 937-498-7396
- Agency drop-box
- Email: EFS-staff@jfs.ohio.gov



UNEMPLOYMENT

To register for Unemployment Benefits you will need the following:

- Social Security Number, Driver's License, or State ID
- Name, address, phone number, and dates of employment for each employer you worked for in the last 18 months.
- Your dependents name(s) and social security number(s)
- If interested in Direct Deposit, your bank account number and routing number.
- Your child support court order or SETS number (OH only) if applicable.

It is suggested that you apply online as wait times on the phone are extremely high.

INITIAL CLAIM FILING:

1-877-644-6562

WEBSITE:

www.unemployment.ohio.gov

PIN RESET LINE:

1-866-962-4064

WORKFORCE INFORMATION HOTLINE:

1-888-296-7541

UNEMPLOYMENT FAX NUMBER:

1-614-466-7449