

Job Posting

Posting Date: 5/17/2021 through 5/21/2021

Working Title/Classification: Eligibility Referral Specialist 2- FMS Unit

Pay Range: H

Position Description: See Attached

Minimum Qualifications:

- Completion of undergraduate major core coursework in behavioral science, social science or education, one course or six month experience in interviewing techniques, and one course or six months experience in typing, or work processing
- One year of experience in customer service techniques, one course experience in business mathematics, one course in business English.
- Degree is preferred but not required.

To apply for this position applicants will need to complete an application for employment on our website: <http://www.shelbycountyjfs.org> and submit it no later than 5/21/2021.

Questions about the position need to be directed to Tina Hooks.
Outside applicants will also be considered for this position.